

Invoices for Authorisation to 25 August 2021

Agenda Item: 3025.2

Date	Voucher	Paid to	Description	Payment method	Gross	VAT	Net
29/07/2021	79	Rodect	Allotment pest control	online	50.00		50.00
30/07/2021	80	PW May	Grass cutting inv 3281	online	591.98	98.66	493.32
01/08/2021	81	Heath Computers	Website maintenance	online	66.00	11.00	55.00
01/08/2021	82	Heath Computers	Domain hosting and refistration	online	96.00	16.00	80.00
13/08/2021	83	PW May	Grass cutting inv 3306	online	505.74	84.29	421.45
19/08/2021	84	PW May	Flail rough areas inv 3313	online	240.00	40.00	200.00
25/08/2021	85	R Bowran	August Salary	online	619.80		619.80
25/08/2021	86	R Bowran	August Expenses - car mileage	online	51.30		51.30
25/08/2021	87	J Sykes	August Salary	online	176.41		176.41
25/08/2021	88	J Jackson	August Salary	online	81.56		81.56
25/08/2021	89	K Morris	August Salary	online	122.85		122.85
25/08/2021	90	J Foster	August Salary	online	81.56		81.56
25/08/2021	91	HMRC	Tax & NI	online	245.22		245.22
Total					2,928.42	249.95	2,678.47

Cash receipts

Date		From	Description	Amount
25/08/2021		HHPC	Allotment Rents	£435.00

Hatfield Heath Parish Council Summary of Receipts and Payments All Cost Centres and Codes

26 August 2021 (2021 - 2022)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Bank charges				80.00	18.00	62	62 (77%)
10	Car Mileage				400.00	101.70	298	298 (74%)
11	Members expenses				100.00		100	100 (100%)
16	Data Registration				40.00		40	40 (100%)
17	EALC Subscription				550.00	489.91	60	60 (10%)
18	SLCC Subscription				100.00		100	100 (100%)
24	Insurance				1,450.00	1,793.00	-343	-343 (-23%)
25	Elections				250.00		250	250 (100%)
26	Printing Postage Stationary				100.00	71.63	28	28 (28%)
28	Training				400.00	100.00	300	300 (75%)
29	Office Provision							(N/A)
48	Other Subscriptions					105.00	-105	-105 (N/A)
55	Hall Hire				450.00		450	450 (100%)
62	Misc Expenses					62.28	-62	-62 (N/A)
65	Admin/Finance Support					143.75	-144	-144 (N/A)
SUB TOTAL					3,920.00	2,885.27	1,035	1,035 (26%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Rents	430.00	435.00	5				5 (1%)
8	Repairs & Maintenance							(N/A)
54	Grass Cutting Allotment				230.00		230	230 (100%)
60	Pest Control				200.00	150.00	50	50 (25%)
SUB TOTAL		430.00	435.00	5	430.00	150.00	280	285 (33%)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
34	Street Furniture				2,500.00		2,500	2,500 (100%)
40	Grants				3,500.00		3,500	3,500 (100%)
41	Wildlife Area				500.00		500	500 (100%)
42	Green Waste Skips				2,500.00		2,500	2,500 (100%)
44	Wildlife Project				1,500.00		1,500	1,500 (100%)
45	War Memorial				300.00	41.10	259	259 (86%)
SUB TOTAL					10,800.00	41.10	10,759	10,759 (99%)

Audit

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Internal Audit				280.00		280	280 (100%)
5	External Audit				200.00	440.00	-240	-240 (-120%)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

26 August 2021 (2021 - 2022)

SUB TOTAL	490.00	440.00	40	40 (8%)
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Car Parks

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Village car park				1,200.00		1,200	1,200 (100%)
22	Church car park							(N/A)
SUB TOTAL					1,200.00		1,200	1,200 (100%)

Events

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Community Events				300.00		300	300 (100%)
30	Annual Parish Meeting				100.00		100	100 (100%)
33	Christmas Tree				500.00		500	500 (100%)
35	Fairs	1,850.00		-1,850				-1,850 (-100%)
SUB TOTAL		1,850.00		-1,850	900.00		900	-950 (-34%)

Highways

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19	Repairs and Maintenance				100.00		100	100 (100%)
20	Vehicle Activated Sign				100.00		100	100 (100%)
50	Consultancy							(N/A)
SUB TOTAL					200.00		200	200 (100%)

Information Technology

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2	Web-site				700.00	275.00	425	425 (60%)
31	IT Repairs and Software				50.00	145.00	-95	-95 (-190%)
32	IT Equipment				50.00	602.00	-552	-552 (-1104%)
53	Zoom Subscriptions							(N/A)
SUB TOTAL					800.00	1,022.00	-222	-222 (-27%)

Litter Picking

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Litter Picking PPE					102.55	-103	-103 (N/A)

Hatfield Heath Parish Council
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26 August 2021 (2021 - 2022)

SUB TOTAL				102.55	-103	-103 (N/A)
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Other Amenities							Net Position	
				Receipts				
				Payments				
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
49	Leaflet Printing							(N/A)
61	Repairs & Maintenance							(N/A)
63	Tree Works							(N/A)
64	Poppy Appeal							(N/A)
66	Cricket Club							(N/A)
SUB TOTAL								(N/A)

Other Expenditure							Net Position	
				Receipts				
				Payments				
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	V.A.T. Expenditure				3,000.00	366.40	2,634	2,634 (87%)
SUB TOTAL					3,000.00	366.40	2,634	2,634 (87%)

Other Income							Net Position	
				Receipts				
				Payments				
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	V.A.T. Income	3,000.00	8,004.01	5,004				5,004 (166%)
SUB TOTAL				3,000.00	8,004.01	5,004		5,004 (166%)

Playgrounds							Net Position	
				Receipts				
				Payments				
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Repairs & Maintenance				1,000.00	89.50	911	911 (91%)
46	Play Area				1,000.00		1,000	1,000 (100%)
SUB TOTAL					2,000.00	89.50	1,911	1,911 (95%)

Policing							Net Position	
				Receipts				
				Payments				
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Community Policing				2,000.00		2,000	2,000 (100%)
SUB TOTAL					2,000.00		2,000	2,000 (100%)

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Precept

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Precept	42,145.00	21,072.50	-21,073				-21,073 (-50%)
SUB TOTAL	42,145.00	21,072.50	-21,073				-21,073 (-50%)

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Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12 Remembrance Wreath				50.00		50	50 (100%)
59 Poppy Appeal							(N/A)
SUB TOTAL				50.00		50	50 (100%)

Salaries

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Current Staff				10,800.00	3,081.23	7,719	7,719 (71%)
7 Locum Clerk/RFO							(N/A)
47 Prior Staff							(N/A)
51 HMRC					1,215.50	-1,216	-1,216 (N/A)
52 Litter Pickers				5,000.00	2,025.40	2,975	2,975 (59%)
SUB TOTAL				15,800.00	6,322.13	9,478	9,478 (59%)

Village Green

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13 Grass cutting				3,000.00	4,425.47	-1,425	-1,425 (-47%)
15 Repairs & Maintenance				4,000.00	530.00	3,470	3,470 (86%)
36 ECC Highways	2,265.00	2,264.92	0				0 (0%)
43 Rural Verges				2,640.00	1,212.21	1,428	1,428 (54%)
67 Heath Posting					807.00	-807	-807 (N/A)
SUB TOTAL	2,265.00	2,264.92	0	9,640.00	6,974.68	2,665	2,665 (22%)

Summary

NET TOTAL	49,690.00	31,776.43	-17,914	51,220.00	18,393.63	32,826	14,913 (14%)
V.A.T.		0.00			1,767.02		
GROSS TOTAL		31,776.43			20,160.65		