

Hatfield Heath Parish Council

Chairman: Cllr Mark Bissell

Parish Clerk: Richard Bowran BSc (Hons) PSLCC

Contact: parishclerk@hatfieldheath.com



To: Members of Hatfield Heath Parish Council
Cllrs Bissell, Breavington, Brown, Champion, Lemon, King, Overton, Robley, Saban

MEETING OF THE PARISH COUNCIL

**A MEETING OF THE PARISH COUNCIL WILL BE HELD VIA ZOOM
ON WEDNESDAY 07 APRIL 2021 AT 7:30PM**

You are hereby summoned to attend a meeting of the Parish Council to be held by the conferencing service Zoom at **7.30pm on 07 April 2021** to transact the business as set out in the Agenda below.

Parish Clerk
30 March 2021

AGENDA

Welcome by the Chairman

2877	APOLOGIES FOR ABSENCE To receive any apologies for absence
2878	DECLARATIONS OF INTEREST To receive any Declarations of Interest.
2879	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council
2880 	MINUTES OF MEETING To approve the minutes of the meeting of 03 March 2021 To discuss any matters arising from the minutes not included elsewhere on the agenda.
2881	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors.
2882  	FINANCIAL REPORT 1. Budget report. To note budget report to 28 March 2021 2. Approval of Expenditure. To note items of expenditure in March 2021 as approved by the Finance committee

	3. Update on 2019/20 audit and banking status To receive a report from the Clerk on the status of the 2019/20 external audit and on Unity Trust bank
2883	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received
2884	COMMITTEE MEMBERSHIP To confirm Committee structure and membership
2885	STANDING ORDERS To add the following to Standing Orders: <i>"3(L) Subject to the provisions of the Coronavirus Act 2020 meetings of the Council may be held remotely by a media platform such as Zoom."</i> A resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council (SO 25)
2886	COMMUNITY POLICE OFFICER To consider any matters relating to contributing to the sponsorship of a PCSO in co-operation with neighbouring parishes
2887	KEY TASK MONITOR To review and update the Key Task Monitor.
2888	PLANNING MATTERS 1. APPLICATIONS RECEIVED FROM THE LPA FOR CONSIDERATION <u>Demolition of 2 no. bedrooms in single storey side/rear extension and erection of single storey side/rear extension providing 4 no. bedrooms. Erection of front/side extension and glazed connecting walkway</u> Hatfield Haven Stortford Road Hatfield Heath CM22 7DL Ref. No: UTT/21/0907/FUL Received: Tue 16 Mar 2021 Validated: Fri 19 Mar 2021 Status: Awaiting decision <u>Proposed two-storey rear extension and part single-storey rear extension</u> Lyndhurst The Heath Hatfield Heath CM22 7AD Ref. No: UTT/21/0839/HHF Received: Thu 11 Mar 2021 Validated: Tue 16 Mar 2021 Status: Awaiting decision <u>New dwelling with off-street car parking and private amenity space.</u> Heath End Sheering Road Hatfield Heath CM22 7LJ Ref. No: UTT/21/0801/FUL Received: Mon 08 Mar 2021 Validated: Mon 08 Mar 2021 Status: Awaiting decision <u>Two storey rear extension</u> 55 Broomfields Hatfield Heath CM22 7EL Ref. No: UTT/21/0773/HHF Received: Fri 05 Mar 2021 Validated: Mon 08 Mar 2021 Status: Awaiting decision

	<u>Proposed 2 storey rear extension</u> Tyrell Dunmow Road Hatfield Heath CM22 7ED Ref. No: UTT/21/0662/HHF Received: Sat 27 Feb 2021 Validated: Fri 12 Mar 2021 Status: Awaiting decision <u>Use of the site for commercial vehicle parking, transfer of goods and temporary storage.</u> Land to Rear of High Pastures Stortford Road Hatfield Heath Ref. No: UTT/21/0420/CLE Received: Tue 09 Feb 2021 Validated: Fri 05 Mar 2021 Status: Awaiting decision 2. APPLICATIONS DETERMINED BY THE LPA <u>Reduce in height by 6 meters 7 no. beech. Reduce by 30% (5meters) to appropriate pruning points 6 no. oak.</u> Town Grove Dunmow Road Hatfield Heath CM22 7BN Ref. No: UTT/21/0751/TPO Received: Thu 04 Mar 2021 Validated: Thu 04 Mar 2021 Status: Allowed <u>Application to discharge condition 2 (details of external materials) and 3 (details of roof tiles) attached to UTT/20/3032/LB.</u> Oak Tree Barn Sheering Road Hatfield Heath Bishops Stortford CM22 7LL Ref. No: UTT/21/0356/DOC Received: Thu 04 Feb 2021 Validated: Thu 04 Feb 2021 Status: Discharge Conditions in Full <u>Modification to comprise of flat roofed link extension from main house to previously converted garage and addition of flat roofed study to North side of garage conversion (amendment to approved application UTT/14/2208/HHF)</u> The Gardeners Retreat Matching Road Hatfield Heath CM22 7AS Ref. No: UTT/20/2628/HHF Received: Mon 12 Oct 2020 Validated: Thu 15 Oct 2020 Status: Approved <u>Erection of a fence.</u> Land East of Friars Lane Hatfield Heath Hertfordshire Ref. No: UTT/20/2299/FUL Received: Thu 10 Sep 2020 Validated: Wed 16 Sep 2020 Status: Refused 3. PLANNING APPEALS None received 4. ENFORCEMENT ISSUES None received
2889	HIGHWAYS MATTERS To consider any matters relating to Highways
2890 	PARKING MANAGEMENT AND CAR PARKS To consider any matters relating to parking management and village car parks. To consider tenders and appoint a contractor for works to the Church Road car park.

2891	ALLOTMENT REPORT To receive and note a report on the Allotments
2892	FLOODING 1. Dunmow Road 2. Stortford Road
2893	POND LANE SIGNAGE To consider any progress on matters relating to proposed Pond Lane signage.
2894 	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. To consider tenders and appoint a contractor for repairs and maintenance of the playground
2895	VILLAGE GREEN a) Maintenance of ponds. Update on contract awarded to J Kenney. d) Posting. Update on contract awarded to PW May.
2896	CHURCH INSTITUTE/VILLAGE HALL To consider any progress on proposals relating to the Church Institute/Village Hall.
2897	STANSTED AIRPORT To consider any matters relating to the council's representations concerning Stansted Airport.
2898	EMERGENCY RESPONSE PLAN To consider any matters relating to co-ordination of parish information with the Principal Authorities emergency planning officer.
2899 Fwd	NEIGHBOURHOOD PLAN To consider any matters relating to a Neighbourhood Plan and a briefing from a Uttlesford DC officer.
2900	DOG BINS To consider any matters relating to provision of additional dog bins. Clerk to present quotations for purchase.
2901	LITTER PICKERS To consider any matters relating to confirming the appointments of litter pickers and proposals for a new schedule of work.
2902	GRANTS To consider any applications for grants received. None received at date of publication of agenda.
2903	MEMORIAL PLAQUE To consider any matters relating to proposals for the Memorial Plaque.

2904 Fwd	ENGAGEMENT WITH YOUNGER POPULATION To consider any matters relating to proposals for greater engagement with the younger population of the parish.
2905	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members.
2906	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
2904	DATE OF NEXT MEETING The next scheduled meeting will be on Wednesday 05 May 2021 This will be preceded by the Annual Meeting of the Parish Council.

Symbols:  : paper attached  : vote required **Fwd** : Item from last meeting

Members of the Public and Press are welcome to attend and observe meetings of the Council but may only speak during the item for public participation

Members of public and press can listen live with this link:

Topic: HHPC Council

Time: Apr 7, 2021 19:30

<https://us02web.zoom.us/j/87177847642?pwd=UzBiSXhXSys2R3hqVUQ0cms4S3l5Zz09>

Meeting ID: 871 7784 7642

Passcode: 708607