



# HATFIELD HEATH PARISH COUNCIL

## Draft Minutes of the Parish Council Meeting

### Held in the URC Hall, Hatfield Heath

**7:30pm on Wednesday 5<sup>th</sup> February 2020**

**Present:** Cllr M Bissell (MB) (Chairman), Cllr N Robley (NR), Cllr P Brown (PB), Cllr C Overton (CO), Cllr K Fox, Cllr Mrs S Saban(SS), Mrs Julie Davies(JD).  
12 members of the public

**2571 Apologies for Absence**

Apologies were received from and Cllr R Breavington (RB), Cllr M Lemon (ML) and Cllr T Copeman (TC). Cllr Robley took minutes. County Cllr Susan Barker was also present.

**2572 Declaration of Interests**

Councillor M Bissell declared a non-pecuniary interest as a Member of the Village Hall Committee.

**2573 Public Participation**

A large number of Stortford Road residents were present to discuss the implications of the recent fatal accident in the Stortford Road. All were agreed that the flooding in the dip adjacent to the brook was a major contributing factor and Mr P Norman acted as their spokesperson. In summary the residents are completely dissatisfied at the efforts of the County Council to address and rectify well known and published ongoing flooding issues in the Stortford Road and engage with the residents in a reasonable and proper manner on what they believe is a fundamental Health and Safety issue emanating from three separate locations in the Stortford Road. In particular a letter from Highways that they did not intend to engage any further and assessed the issue as less important than other issues was cited as totally unacceptable. Other letters have also been totally ignored by the responsible agencies.

Cllr Barker stated that there would be an on-site assessment on Wednesday 12<sup>th</sup> February by a combined set of County Council officers at 1300 hours after which there will be a discussion at the Holy Trinity Church Institute coffee room from 1400 to 1600 to clarify legal roles and responsibilities and the 'owners' of the elements contributing to the problem, to define permanent solutions to the range of issues, a time scale for their resolution and how to fund these. Dmitry Grishin to contact Peter Treacy to get access to the back land for 1300. In the meantime Cllr Barker will provide an 'hotline' number to Cllr Robley/Bissell and Mr P Norman in case of flooding recurrence.

**Also the PC agreed to fund £1100 + Vat** for Mr Norman to organise inspection/clearance of the cross road pipe adjacent to his property so we can get things moving.

Cllr Barker further suggested that since there would be a full County Council meeting at the Chelmsford Offices on Tuesday 11<sup>th</sup> February, it would be an opportunity for one member from the Parish Council and one member of the public to raise this issue directly with the Director of Highways (Kevin Bentley). NR to contact Andy Gribben to register attendance. **NR**

It was also clarified that the environmental agency are probably responsible for land drains.

Mr D Parish outlined a discussion that he had with a police officer in the village where he raised concerns about excessive speeding particularly in the Chelmsford Road. Apparently the officer was unaware that there had been more than one accident in the village in the past five years, said that he was one of only two officers covering UDC district by car and suggested a number of actions to reduce speed. Mr Parish would like another speed survey to compare to the previous and double yellow lines from the Broomfields corner up to the Tea rooms. Cllr Barker suggested that the officer was mistaken about the number of active policemen, which is far greater, that the speed restriction should be referred to the Highways panel and that the Parking Partnership should be contacted about double yellow lines.

Ivan Cooper raised the issue of the website still not being accessible and MB explained that we were talking to Wayne Fogg about a complete refurbishment of the site which we would be pursuing this month. **MB**

**2574 Minutes of the meeting of 8<sup>th</sup> January 2020**

Agreed and signed, after which they can be signed.

**2575 Reports to and from District and County Councillors**

Cllr Barker divulged that the local plan had again been rejected and that the concept of garden villages was now out of favour. She suggested that there were two alternatives. The first was to start again and the second to build on what is already there. She warned that potentially the MGB was under threat.

**2576 Financial Report**

**a) Budget Report (not discussed)**

**b) Approval of Expenditure**

The following items of expenditure were approved;

Mrs J Foster- Litter Pick Salary December	£79.07
Mr S Foster - Litter Pick Salary December	£79.07
Mr J Sykes – Litter Pick Salary December	£171.12
Mrs J Davies - Salary January	£688.00
HMRC -PAYE Dec 19/Jan 20	£82.20
Uttlesford DC – Garden Waste Weekend Service	£2312.00
Mrs J Davies – stationery and stamps	£37.95
Mrs J Davies January Mileage 88 miles @ £.45 per mile	£39.60

**2577 Correspondence Report**

The clerk reported that the defib and location number had been registered and the access code distributed to all of the local shops. The clerk will check equipment each month at the same time as posting the minutes and agenda on the notice board.

The Car park manhole cover has been quoted at £XXX to fix. Get alternative quote **NR**

Resurfacing and lining of the car park has been quoted as £XX,XXX. Seek alternative quotes **NR**

Talk to Mel Sullivan about potential grants (MB)

A letter of thanks had been received from the URC for the £350 grant provided.

It has been clarified that there could be a grant towards refurbishment of the war memorial to cover 75% of the cost up to £30,000 (see war memorial discussion).

**2578 To discuss benefits of a Community Police Officer**

The CPO has responded but could not make the meeting this month. Hold over to March. **JD**

**2579 Key Task Monitor**

First we need need to get website up and running.

Arrange meeting with Wayne Fogg.and discuss status next month (MB)

**2580 Highways Matters**

Tree partly fallen over salt bin at Friars Lane. Many thanks to Michael Hockley for removing this.

Crashed vehicle in cut through from Sawbridgeworth Road to Stortford Road has been removed

It was agreed to consolidate all Highways matters and seek a meeting with Rissa Long (UDC Highways rep) to discuss. These will include displaced kerb stones, Pedestrian Crossing,outside the White Horse, Speed Limits within the village, VAS signs, roadside ditch/pipe/drain maintenance, Footpath maintenance. **JD**

**2581 Planning Matters**

**a) Applications determined by the Planning Authority;**

None to report

**b) Planning applications to consider;**

**Ref No: UTT/20/0161/HHF** – Bramfield Friars Lane Hatfield Heath CM22 7BE

Removal roof, raise external walls and construct a new roof to accommodate additional living accommodation. **No Objections.**

**Ref No: UTT/20/0145/CLP** – 24 West Hayes Hatfield Heath CM22 7DH

Proposed construction of 1 no. rear dormer and 2 no. gable end windows. **No Objections.**

**Ref No: UTT/20/0090/TPO** – Fenny Slade, Stortford Road Hatfield Heath CM22 7DL

Remove dead branches and branches overhanging pavement of 1 no. Oak. **Permission Granted**

**Ref No: UTT/20/0079/CLP** – 4 Chestnut Drive Hatfield Heath CM22 7EZ

Proposed single storey extension. **No Objections**

**Ref No: UTT/20/0037/FUL** – Hunters Meet Restaurant Co Ltd Chelmsford Road Hatfield Heath CM22 7BQ

Erection single storey extension to detached hotel accommodation. **No Objections**

**Ref No: UTT/19/3173/FUL** – Lea Hall Dunmow Road Hatfield Heath CM22 7BL

Proposed refurbishment of Lea Hall including the addition of new detached garage and detached swimming pool building. Conversion of barns and cottage to 8 no. Dwellings. Demolition of existing stables to be replaced by 5 no. Dwellings with cart lodges and associated landscaping.

**The Parish Council object strongly to this application on the grounds that it is within the Metropolitan Green Belt, outside the village envelope, includes a designated ancient monument, is a designated site of architectural importance, in a minerals safeguarding area which is ecologically sensitive.**

**Further, it is a clear attempt to build a full estate of houses in an inappropriate and remote location, with limited/dangerous access on a dangerous bend in the Dunmow Road and with a clear detrimental effect on an historical site presently designated as farmland. The development including Lea Hall itself would comprise 14 dwellings none of which appear to be designated as affordable, with only Lea Hall and the cottage being present dwellings (to which it does not object).**

**Ref No: UTT/19/3163/LB** - Lea Hall Dunmow Road Hatfield Heath CM22 7BL

Proposed renovation works to Lea Hall including the demolition of existing modern extensions, reinstatement of external render to match original, removal of section of ceiling to entry hall, replacement of modern internal floor finishes, minor alterations to internal walls and minor repairs to match existing. **This is an application for listed building consent. The Parish Council appreciates and supports any works done to renovate Lea Hall so long as it is within the established rules for this listed building and meets the standards and guidelines of English Heritage.**

**Ref No: UTT/19/3164/LB** - Lea Hall Dunmow Road Hatfield Heath CM22 7BL

Proposed renovation of barns including change of use to 7 no. Dwellings, including the construction of new internal partitions, reconstruction of collapsed barn, replacement of timber weatherboarding, new external openings and repairs to maintain structural integrity. **This is an application for listed building consent. The Parish Council objects to the change of use from agricultural as part of UTT/19/3173/FUL.**

- 2582 Parking Management and maintenance of the Council carparks**  
Resurfacing and manhole repair are covered in the Correspondence report.  
No further progress has been made on either the Church Road or village car park issues because of other priorities.
- 2583 Allotment Report**  
It was agreed that all monies collected and passed to the PC should be reimbursed to the Allotment Society and that henceforth the Allotment Society will manage the budget and manage their own issues. Clerk to establish what monies have been paid over. **JD**  
The remaining open issue is insurance coverage and whether this is covered by the PC insurance or not. **JD**
- 2584 Major Flooding on the Stortford Road**  
Covered under public participation.
- 2585 War Memorial Maintenance**  
Agreed that the letters and words on the memorial require refurbishing rather than cleaning and that the War Memorial Trust can provide advice and potentially suitable contractors for such work (also discussed under Correspondence. SS to work with Quentin Spear to define what needs to be done and report back on next steps. Also to ask Steve Foster to replace steel screws attaching wreath hangers with brass ones. **SS**
- 2586 Subcommittee structure and membership**  
The list handed over appears to be out of date and inaccurate. Agenda item to agree at next meeting
- 2587 Future Website and Software provision**  
Covered under 2579.
- 2588 Village Green**  
The Village Festival date will be 28<sup>th</sup> June 2020  
VE Day celebrations are scheduled for May 8<sup>th</sup>, which will be a public holiday. Need to decide at next meeting what to do if anything to support this. Also for VJ day that is in August. **JD**
- 2589 Stansted Airport**  
The PC welcomed the news that Stansted expansion plans had been rejected by the UDC.
- 2590 Provision and maintenance of Defibrillators**  
Covered under correspondence.
- 2591 Reports from Members on meetings attended**  
NR and MB attended an on site meeting with Hastoe to go through again what the PC saw as alternatives. Subsequent to the meeting Hastoe restated their position and reasons for doing so. (This item was not discussed at our meeting and is for info only.
- 2592 Agenda items for the next meeting**  
Re-invite PC S Sharman to next meeting; to discuss how a Community Police Officer would benefit the village/War Memorial maintenance/Subcommittee structure and membership/Website plans/Flooding/Car parks
- 2593 Date of the next meeting**  
The next meeting will be held on Wednesday 4<sup>th</sup> March 2020.

*The meeting closed at 9:50pm*