

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 02 July 2025

Present:

Cllr M Bissell (MB)	Cllr N Champion (NC)	Cllr S Saban (SS)
Cllr P Brown (PB)	Cllr M Lemon (ML)	
	In attendance:	R Bowran – Parish Clerk

Welcome by the chairman

25/48	APOLOGIES FOR ABSENCE Apologies were received from Cllr Allen – unwell Cllr Overton and Cllr King were absent without apology
25/49	DECLARATIONS OF INTEREST There were no Declarations of Interest by Members.
25/50	PUBLIC PARTICIPATION There were no members of the public present.
25/51	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 04 June 2025 (M02) To discuss any matters arising from the minutes not included elsewhere on the agenda.
25/52	PLANNING COMMITTEE To note the Planning Committee due on 26 June was deferred. • Appeal on Serena application has been dismissed; however, the latest application has been approved. • Notification of two Enforcement Actions notified. • Agreed that the next Planning Committee meeting will be at 7pm on Wednesday 06 August.
25/53	NOTICE OF VACANCY There being no call for an election by the closing date of 13 June, the council are free to co-opt a new member. Clerk will advertise this in the next edition of the village magazine.
25/54	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS There were no reports from County and District Councillors.
25/55	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in June 2025
25/56	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received. This will be presented verbally. • Travellers pitched on Heath. Lord of the Manor contacted.

25/57	KEY TASKS To review the Forum meeting on 14 June 2025. Action list will be revived in next meeting
25/58	INTERIM GRANTS To consider grant applications for: - Support for VJ Day celebrations – Agreed not to consider as SS had obtained sponsorship from two different organisations. - Defibrillator and Rise and a Decline device for The Close.- Agreed to let ML negotiate funding with other sources.
25/59	HIGHWAYS MATTERS To consider any matters relating to Highways
25/60	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management and village car parks.
25/61	ALLOTMENT REPORT To receive and note a report on the Allotments. Accounting for allotment rents, there had been no response so far for clarification of rents paid.
25/62	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. - Report on first quotation for upgrade received which was for £105,000 excluding fencing work. - Question arose as to whether we should also consider refurbishment of existing area. Agreed that we should. - RoSPA Inspection has been completed. - MB has investigated the additional provision of a MUGA on another site. Agreed pursue all options.
25/63	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green - Deans's bridge on Heath has been built. Waiting for a date for the dedication of the structure. - Recent traveller's incursion noted. Only the landowner can take action to remove. - ML and PB will survey and examine the extent of repairs and replacements needed to the postings around the Heath. - Memorial bench and location for Nigel Robley agreed and Clerk to seek quotes for the work. - Thanks given to the Festival Committee for a successful event and a job well done.
25/64	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan. - Last meeting on 26 June monitored progress - Village Festival was attended. - Housing Needs Survey by RCCE should be delivered within two weeks.

25/65	REPORTS FROM MEMBERS ON MEETINGS ATTENDED There were no additional reports from members.
25/66	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
24/67	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 06 August 2025 • The next meeting of the Planning Committee will be at 7.00 pm on Wednesday 06 August 2025

Meeting ended at 20:29.