

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 05 February 2025

Present:

Cllr N Champion (NC)	Cllr H Allen (HA)	Cllr S King (SK)
Cllr M Lemon (ML)	Cllr M Bissell (MB) Chair	Cllr P Brown (PB)
Cllr S Saban (SS)		
	In attendance:	R Bowran – Parish Clerk

Welcome by the Chair.

24/197	APOLOGIES FOR ABSENCE Apologies received and accepted from Cllr Robley - unwell and Cllr King – work commitment.
24/198	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
24/199	PUBLIC PARTICIPATION There were no members of the public present.
24/200	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 08 January 2025 (M10) To discuss any matters arising from the minutes not included elsewhere on the agenda.
24/201	PLANNING COMMITTEE Noted: To note the draft minutes of the Planning Committee held on 30 January 2025 (P05) APPLICATIONS RECEIVED FOR CONSIDERATION <u>Demolition of existing garage and kitchen extension. Proposed side/rear extensions, allowing for first floor rooms above, changes to external materials and fenestration.</u> The Briars Matching Road Hatfield Heath Essex CM22 7AJ Ref. No: UTT/25/0150/HHF HHPC Comment: No Planning Objection, but noted concerns of a neighbour about sightlines and deprivation of light. <u>Two storey and single storey side extension</u> Laurels The Heath Hatfield Heath Essex CM22 7AB Ref. No: UTT/25/0095/HHF HHPC Comment: No Objection DECISIONS MADE BY THE LPA FOR NOTING <u>Trimming back of 1 no. Yew tree that is growing over property boundary and affecting neighbour's amenity</u> United Reformed Church Chelmsford Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7BH Ref. No: UTT/24/3164/TPO Received: Fri 13 Dec 2024 Validated: Wed 18 Dec 2024 Status: Allowed

	<u>Loft conversion for an additional bedroom and en-suite.</u> Heath End Sheering Road Hatfield Heath Essex CM22 7LJ Ref. No: UTT/24/2859/HHF Status: Refused <u>Demolition of existing rear extension, side extension, link & outbuilding, erection of a single storey side/rear extensions and enlargement of two existing rear dormers</u> Maple Cottage 1 Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Ref. No: UTT/24/2856/HHF Status: Approved <u>Proposed loft conversion with new front dormer and rear rooflights</u> The Hollies Mill Lane Hatfield Heath Essex CM22 7AA Ref. No: UTT/24/2830/HHF Status: Approved PLANNING APPEALS No new appeals received ENFORCEMENT NOTICES Clerk advised notification of one new Enforcement Notice
24/202	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cllr Lemon reported: ○ The devolution process was proceeding and as a consequence there will be no May elections in Essex.
24/203	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in Jan 2025 as approved by the Finance committee Management Accounts Noted: Management accounts for the ten months to 31 January 2025
24/204	CLERK'S REPORT & CORRESPONDENCE Received and Noted: Clerk's report and correspondence received.
24/205	COMMITTEE STRUCTURE To note that due to the indisposition of Cllr Robley, Cllr Lemon has agreed to act as substitute on the Planning and Personnel committees Resolved: That Cllr Saban be appointed to the Personnel Committee. <i>[prop Cllr Lemon; Secd Cllr Champion]</i>
24/206	KEY TASK MONITOR To receive a report from the Forum meeting held on 12 January 2025. Attended by four parishioners who raised many points: • Complaints about: ○ Car parking in The Close and Broomfields ○ Poor state of village ponds ○ Poor litter picking ○ Weed growth in Thatchers lay-by • Items noted: ○ Need to extend church car park ○ Need for a litter bin by cricket club ○ Broken glass in Thatchers bus shelter ○ Broken posts on Heath ○ Broken kerbs Most have been noted or are being attended to

24/207	HIGHWAYS MATTERS To consider any matters relating to Highways - To note school “Wig-Wags” have been reinstated, but that the timers appear to be malfunctioning. - To note potholes on Church Lane have been repaired. However, the flooding issue is still to be addressed.
24/208	PARKING MANAGEMENT AND CAR PARKS There were no other matters relating to the village car parks.
24/209	ALLOTMENT REPORT There was nothing to report on the Allotments.
24/210	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. - Playground inspection routine is now being carried out by Cllr Champion and a weekly report is being recorded. - A damaged children’s swing seat to be removed.
24/211	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green - There is still no response from the Lord of the Manor, concerning tree maintenance on the Heath. - Vandalised bridge between Trinity church and Pond Lane to be repaired. MB advised an offer by a member of the public to provide a memorial bridge. Clerk to follow up.
24/212	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting held on 30 January of the Steering Group.
24/213	NEIGHBOURHOOD WATCH To receive any updates from Neighbourhood Watch. Nothing to report save that the future of Essex PCSOs is in doubt as a cost saving measure.
24/214	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. Noted that two dog bins were in a poor state and need replacing.
24/215	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. Reinstate Stansted Airport as there is an imminent consultation prior to a new planning application to facilitate the expansion of passenger numbers.
24/216	DATE OF NEXT MEETINGS - The next scheduled meeting of the Council will be at 7.00 pm on Wednesday 05 March 2025. Earlier time due to the visit by Hastoe Housing. - The next meeting of the Planning Committee will be at 3 pm on Thursday 27 February 2025

Meeting ended at 20:07