

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 08 January 2025

Present:

Cllr N Champion (NC)	Cllr H Allen (HA)	Cllr S King (SK)
Cllr M Lemon (ML)		
	In attendance:	R Bowran – Parish Clerk

Welcome by the Vice Chair who wished Councillors and Parishioners a Happy New Year.

Council wished to express

- Condolences to Cllr Saban and her family on the passing of Michael Saban.
- Also, Condolences to the family of Michael Briscoe who has also passed.
- And Congratulations to Margeret Lines on the award of an MBE in the King's New Year's honours list.

24/176	APOLOGIES FOR ABSENCE Apologies received and accepted: Cllr Bissell; Cllr Overton – unwell; Cllr Robley – unwell; Cllr Brown – unwell and Cllr Saban – family reason;
24/177	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
24/178	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
24/179	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 04 December 2024 (M08) To discuss any matters arising from the minutes not included elsewhere on the agenda. Cllr Susan Barker asked that there be clarification of the minutes to state in regards to Devolution that "... up to 5 authorities to replace District, County and existing Uniaries of Southend and Thurrock"
24/180	PLANNING COMMITTEE To note that the meeting of the Planning Committee scheduled for 28 November 2024 was inquorate and thus did not take place. Applications which would have been considered are below. Members of the committee were contacted by email and a consensus outcome was reached. • <u>Part single, part one and a half storey rear extension. 3no. pitched roof dormers to front elevation to replace existing cat slide dormer. Fenestration alterations to side elevation.</u> Woodbridge Matching Road Hatfield Heath CM22 7AJ Ref. No: UTT/24/3112/HHF HHPC Comment: No objection. • <u>Loft conversion for an additional bedroom and en-suite.</u> Heath End Sheering Road Hatfield Heath CM22 7LJ Ref. No: UTT/24/2859/HHF HHPC Comment: No objection.

24/181	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS There were no reports from County and District Councillors.
24/182	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in December 2024 as approved by the Finance committee Management Accounts Noted: Management accounts for the nine months to December 2024
24/183	CLERK'S REPORT & CORRESPONDENCE Noted: Clerk's report and correspondence received.
24/184	FLAG FLYING POLICY Resolved: To adopt a policy for the flying of flags on the village flagpole. <i>[prop Cllr King; secd Cllr Champion; all in favour]</i>
24/185	KEY TASK MONITOR The next monthly Forum meeting will be on 18 January 2025.
24/186	HIGHWAYS MATTERS To consider any matters relating to Highways • Cty Cllr Susan Barker has reported Wig Wag signs had been installed. However this was just the posts, a separate contractor was being instructed to install the signs themselves. • Church Lane/Sheering Road flooded corner reported, Highways have referred any rectification to the parish council. Quote to be obtained from Kings of Essex
24/187	PARKING MANAGEMENT AND CAR PARKS There was no report on matters relating to village car parks.
24/188	ALLOTMENT REPORT There was no report on the Allotments.
24/189	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs. • Playground inspection routine. Agreed that MC and SK will lead on inspections. Clerk presented an inspection schedule. Clerk to arrange training for NC from EALC.
24/190	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • No response from the Lord of the Manor, concerning tree maintenance. Clerk to commission independent survey and pass cost on to LoM. • Vandalised bridge between Trinity church and Pond Lane to be repaired by Sam King.
24/191	COMMUNITY LIAISON There was no further report on liaison with Hatfield Heath Primary School, who have indicated their wish to have involvement with village activities.

24/192	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 19 December of the Steering Group. To seek additional persons to join the Neighbourhood Plan Steering Group. The next meeting will be on Thursday 30 January 2025 at 7pm in the URC hall.
24/193	NEIGHBOURHOOD WATCH To receive any updates from Neighbourhood Watch. • Current report circulated to members of Neighbourhood Watch • Report on Scam sent to the village magazine for publishing
24/194	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • Agreed that HA should monitor possible grant availability and liaise with the Clerk.
24/195	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Future of litter picking service in the village
24/196	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 05 February 2025 • The next meeting of the Planning Committee will be at 3 pm on Thursday 30 January 2025

Meeting ended at 20:07