

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 04 December 2024

Present:

Cllr M Bissell (MB)

Cllr P Brown (PB)

Cty Cllr S Barker (19:35-19:45)

Cllr N Champion (NC)

Cllr M Lemon (ML)

Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chair.

24/152	APOLOGIES FOR ABSENCE Received from: Cllr Robley – unwell; Cllr Overton – unwell; Cllr King – work commitment; Cllr Allen – family commitment;
24/153	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
24/154	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
24/158.1	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS County Cllr Barker reported: • Delay on replacing the school Wig-wags due to a new tender process requiring two contractors on the one job. • Advised on the proposal to create 5 Unitary Authorities in Essex to replace the District Councils.
24/155	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 06 Nov 2024 (M07)
24/156	FINANCE COMMITTEE Noted: The draft minutes of the meeting of the Finance Cttee held on 07 November 2024 (F02).
24/157	PLANNING COMMITTEE Noted: The draft minutes of the meeting of the Planning Cttee held on 28 November 2024 (P04). Main items were: APPLICATIONS CONSIDERED Demolition of existing rear extension, side extension, link & outbuilding, erection of a single storey side/rear extensions and enlargement of two existing rear dormers Maple Cottage 1 Foxglove Farm Dunmow Rd H Heath CM22 7BL Ref. No: UTT/24/2856/HHF HHPC comment: No objection Loft conversion with new front dormer and rear rooflights The Hollies Mill Lane Hatfield Heath Essex CM22 7AA Ref. No: UTT/24/2830/HHF HHPC comment: No objection. But noted concern about overlooking neighbouring properties.

	Application for extension to dropped kerb 1 Rose Cottages Stortford Road Hatfield Heath Essex CM22 7RU Ref. No: UTT/24/2760/HHF Status: HHPC comment: No objection DECISIONS MADE BY THE LPA Demolition of existing stables and erection of 1 no. bungalow and cart lodge with a new vehicle access Stables To the East of Dunmow Road Hatfield Heath Ref. No: UTT/24/2162/FUL HHPC comment: Objection. UDC Decision: Approved
24/158.2	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS District Cllr Lemon reported: UDC Local Plan was going through the Regulation 19 review process.
24/159	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in November 2024 as approved by the Finance committee. Management Accounts Noted: Management accounts for the eight months to November 2024.
24/160	BUDGET 2025-26 Resolved: To adopt a Budget for 2025-26 as recommended by the Finance committee. <i>[prop Cllr Bissell; secd Cllr Saban; pro 4, con 1]</i>
24/161	GRANTS Payments of budgeted grants made. For the future: Resolved: To adopt a policy for the application for grants and the post grant recording of activity. <i>[prop Cllr Saban; secd Cllr Lemon; all in favour]</i>
24/162	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received.
24/163	KEY TASK MONITOR To review and update the Key Task Monitor from the Forum meeting on 16 November 2024. The only substantial new item raised was about the confusion about flag flying on the green. Agreed: that there should be a formal Flag Flying Policy created.
24/164	HIGHWAYS MATTERS To consider any matters relating to Highways - Report on the state of hedges and footways next to highways on Sheering Road and Sawbridgeworth Road. - Winter salt has been purchased by the parish council. Clerk to ask Cty Cllr Barker if we could be reimbursed. - Discussion on the proliferation of unsightly advertising signs in Pond Lane.

24/165	PARKING MANAGEMENT AND CAR PARKS There was nothing new to consider on matters relating to parking management and village car parks.
24/166	ALLOTMENT REPORT To receive and note a report on the Allotments. • Water has now been turned off for the winter
24/167	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs. • SS to carry out weekly inspections while CO is unable to do it.
24/168	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • There was no response from Lord of the Manor, concerning tree maintenance. Clerk to communicate concerns about safety and propose the council's own survey. • Quote for cleaning and maintenance work on the War Memorial was discussed, Additional quotes to be sought. Agreed: a policy for maintenance and care of the Memorial is to be prepared. • Request to place a "soldier silhouette" on the RBL plinth. This had only been approved for Remembrance Day and is not approved as a permanent fixture. • Reported that Peter Chester has passed away and a request had been made for a memorial bench to be placed on the green, this was Agreed: and to be placed in a location near the wildlife area.
24/169	COMMUNITY LIAISON To discuss liaison with Hatfield Heath Primary School, who have indicated their wish to have involvement with village activities. MB to contact the Governors to discuss further.
24/170	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 28 November of the Steering Group. Progress being made but the Neighbourhood Plan Steering Group are seeking additional persons to join, two possible candidates were mentioned. Suggested that wider publicity is needed.
24/171	STANSTED AIRPORT WATCH There were no updates from Stansted Airport Watch. Noted that publicity says that MAG has ambitions for Stansted to be the second largest airport in the country. Agreed: For the future, to include this item under the heading of "Other Reports from Members".
24/172	NEIGHBOURHOOD WATCH There were no updates from Neighbourhood Watch.
24/173	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • UDC Enforcement seminar on 27 November attended by Cllr Lemon, Cty Cllr Barker and the Clerk.

	• Parishes Liaison meeting held on 20 November 2014 which included an item on Community First Responders. Follow up meeting will be in January 2025.
24/174	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Flag Flying Policy
24/175	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 08 January 2025 • The next meeting of the Planning Committee will be at 3 pm on Thursday 19 December 2024

Meeting closed at 20:45