

Hatfield Heath Parish Council

Chairman: Cllr Mark Bissell

Parish Clerk: Richard Bowran BSc (Hons) PSLCC

Contact: parishclerk@hatfieldheath.com



To: Members of Hatfield Heath Parish Council

Cllrs Allen, Bissell, Brown, Champion, King, Lemon, Overton, Robley, Saban.

MEETING OF THE PARISH COUNCIL

You are hereby summoned to attend the Meeting of the Parish Council to be held in the URC Hall, Hatfield Heath at **7.30pm** on **Wednesday 04 September 2024** to transact the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Richard Bowran'.

Parish Clerk
30 August 2024

AGENDA

Welcome by the Chairman

24/88	APOLOGIES FOR ABSENCE To receive any apologies for absence
24/89	DECLARATIONS OF PECUNIARY INTEREST To receive any Declarations of Pecuniary Interest by Members.
24/90	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council
24/91 	MINUTES OF MEETING To approve the minutes of the meeting of 07 August 2024 (M04) To discuss any matters arising from the minutes not included elsewhere on the agenda.
24/92 	PLANNING COMMITTEE To note the draft minutes of the meeting of the Planning Committee held on 29 August 2024 (P022) To consider the recommendation of the Planning Committee for the council's response to the consultation on Local Plan Regulation 19.
24/93	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors.

24/94  	FINANCIAL REPORT Approval of Expenditure. To note items of expenditure in August 2024 as approved by the Finance committee Management Accounts To note management accounts for the five months to August 2024 Budget 2025-26 Members to consider items of expenditure to include in the draft budget.
24/95 	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received.
24/96	KEY TASK MONITOR To review and update the Key Task Monitor from the Forum meeting on 10 August 2024.
24/97 	HIGHWAYS MATTERS To consider any matters relating to Highways • To report Essex Highways upgraded on-line reporting system. • To discuss Essex CC request for potential installation of EV charging points in the village.
24/98	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management and village car parks. • Weed clearance carried out
24/99	ALLOTMENT REPORT To receive and note a report on the Allotments. • Repair of entrance gate completed
24/100	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs. • Clearance of nettles.
24/101	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • Response from Lord of the Manor Having advised that tree maintenance would commence by the end of July. • .Mallyons Fair 13, 14 & 15 September
24/102	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 22 August of the Steering Group
24/103	STANSTED AIRPORT WATCH To receive any updates from Stansted Airport Watch

24/104	NEIGHBOURHOOD WATCH To receive any updates from Neighbourhood Watch.
24/105	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. UDC Local Plan pre-consultation briefing
24/106	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
24/107	DATE OF NEXT MEETINGS - The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 02 October 2024 - The next meeting of the Planning Committee will be at 3 pm on Thursday 26 September 2024

Symbols:  : paper attached  : vote required

Members of the Public and Press are welcome to attend and observe meetings of the Council but may only speak during the item for public participation. This item is limited to a total of 15 minutes.

The meeting is being recorded by the Clerk for the purposes of minute taking.

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 07 August 2024

Present:

Cllr M Bissell (MB)
Cllr P Brown (PB)
Cllr H Allen (HA)
Cty Cllr S Barker (SB) 19:30-19:45
1 member of the public

Cllr N Champion (NC)
Cllr M Lemon (ML)
Cllr C Overton (CO)

Cllr N Robley (NR)
Cllr S Saban (SS)
Cllr S King (SK)

In attendance: R Bowran – Parish Clerk

24/66	APOLOGIES FOR ABSENCE There were none.
24/67	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
24/68	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public asked if an additional bench could be provided in the children's playground area. <i>The response was positive, so long as the council were successful in gaining a grant from the new UDC fund for supporting leisure activities.</i>
24/71 pt1	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS Cty Cllr Barker reported: • Drainage repair works are scheduled to start 25 August on Stortford Road. • Road repair works prioritised for the village include Pond Lane, outside the fish and chip shop and Broomfields. • Essex CC is taking Gigaclear to court over non performance of their undertaking to provide the contracted level of rural broadband. • The feasibility study for the two junction roundabouts is now being funded. Asked if the outcome could be shared with the council. • Sheering Road footways have still not been cleared • Issue with the Sheering bridge, the interface between B183 and A1060 is chaotic and not navigable by HGVs.
24/69	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 03 July 24 (M03) Some sensitivity on elements in past content of minutes. Clerk agreed to send a draft of all future minutes to Members for view before being sent to the village magazine for publishing.
24/70	PLANNING COMMITTEE Noted: The draft minutes of the meeting of the Planning Committee held on 01 August 2024 (P01)

- [Detached outbuilding for home gym and hobby room and new external door to main barn.](#)
Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1481/HHF | HHPC Comment: No objection
- [New external door to main barn - new position further to UTT/21/3178/LB.](#)
Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1482/LB | HHPC Comment: No objection
- [Proposed demolition of existing dwelling and erection of new self-build detached dwelling and detached garage.](#)
Mandal Chelmsford Road Hatfield Heath CM22 7BG
Ref. No: UTT/24/1176/FUL | HHPC Comment: Although footprint has remained the same as previous application, not in keeping with the street scene.
- [Demolition of existing rear extension, side extension, link & outbuilding, erection of a single storey side/rear extensions and enlargement of two existing rear dormers](#)
Maple Cottage 1 Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL
Ref. No: UTT/24/1856/HHF | HHPC Comment: No objection as although within the MGB the footprint remains the same
- [Extension of garage to front of dwelling and erection of front boundary wall.](#)
Salamanca Chelmsford Road Hatfield Heath Essex CM22 7BD
Ref. No: UTT/24/1716/HHF | HHPC Comment: Objection, not in keeping with the street scene.

DECISIONS MADE BY THE LPA FOR NOTING

- [Proposed Certificate of Lawfulness for construction of an extension to an existing commercial building - B2/B8 use](#)
Gladwyns Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1298/CLP | Status: Refused. See Enforcement Notice below.
- [New porch entrance to front and alterations to external fenestration of the rear of the ground floor extension.](#)
The Ekom Chelmsford Road Hatfield Heath Essex CM22 7BD
Ref. No: UTT/24/0162/HHF | Status: Approved
- [Proposed construction of 2 no. bungalow dwellings and electrical substation](#)
Lea Hall Dunmow Road Hatfield Heath Essex CM22 7BL
Ref. No: UTT/23/1966/FUL | Status: Approved
- [Timber-clad garden room with aluminium framed glazing.](#)
Bramfield Friars Lane Hatfield Heath Essex CM22 7BE
Ref. No: UTT/24/1182/HHF | Received: Thu 02 May 2024 | Validated: Thu 09 May 2024 | Status: Approved
- [First floor rear extension. Single storey rear infill extension. Removal of existing garage and construction of two storey front extension. Increase of the ridge height. Installation of 2no. roof dormers. Removal of existing porch and construction of front canopy. Alterations to existing facade. New brick piers and vehicular gate](#)
Conifers Dunmow Road Hatfield Heath Essex CM22 7EE

	Ref. No: UTT/24/1080/HHF Status: Approved PLANNING APPEALS No new appeals received ENFORCEMENT NOTICES Ref: INV/24/0133/C Gladwyns Sheering Road Hatfield Heath Bishops Stortford Alleged Breach: New barn constructed (UTT/24/1298/CLP refused) OTHER ENFORCEMENT MATTERS UTT/22/2069/DFO refers. Hermitage Cottage. Noted that Access has been constructed (RMDS/DFP/207) in defiance of LPA planning refusal and Planning Inspectors refusal. Local Plan Regulation 19. Noted that NR and the Clerk will attend a pre-consultation meeting with UDC on 15 August. Also noted that additional housing requirements proposed by the Government would not apply to the UDC Local Plan as it had been approved by council before the relevant deadline.
24/71 pt2	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS District Cllr Lemon reported: • Local Plan Regulation 19 consultation is now open. • Dealing with the fire safety issues in The Close • Believed that the missed bin collections in Broomfields had now been carried out. Noted that our new Member of Parliament for Harlow, Chris Vince MP, has expressed an interest in attending a meeting of the parish council. Members said he would be welcomed although the irony of recent electoral boundary changes raised the question of what influence a Harlow MP could have over Uttlesford matters.
24/72	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in July 2024 as approved by the Finance committee Management Accounts Noted: Management accounts for the four months to July 2024
24/73	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received. Clerk added: • New meeting schedule to take account of the change in planning committee dates. • Consultation on naming the access road to the Lea Hall "estate". Members suggested "Leg of Mutton Lane" in reference to the adjacent ancient land. If that was rejected then "The Lea" was the least pretentious of the names suggested by the developer.

24/74	KEY TASK MONITOR The Key Task Monitor will be updated from the Forum meeting held on 14 July 2024.
24/75	COMMITTEE STRUCTURE To consider establishing a Festival Liaison Committee to work with the Festival Committee for the furtherance of the annual village festival. Decided: That forming a committee was not appropriate. Initial liaison with the Festival Committee could take place at the village forum events.
24/76	HIGHWAYS MATTERS To consider any matters relating to Highways • Reply to the specific question asked by NR has come via our County Councillor, not from Highways, that feasibility study for constructing two traffic calming roundabouts has now been funded.
24/77	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management and village car parks. • There has been no report yet from the traffic monitor carried out. • Weed clearance is scheduled for August
24/78	ALLOTMENT REPORT To receive and note a report on the Allotments. • Repair of entrance gate. Post reinstated by SK and gate is now operative. • A Member wanted reassurance that the income received from allotment rents cover all the council's obligations. Finance committee tasked with this in the next budget round.
24/79	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs. Two tasks outstanding: ○ Repairs required as a result of the RoSPA report in July. ○ Study of the costs of complete refurbishment as against the provision of a complete new set of equipment.
24/80	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • Response from Lord of the Manor advising that tree maintenance would commence by the end of July. There being no evidence of this Clerk to write again to the LoM seeking clarification. • Work completed in July to carry out the initial clearance of the Wildlife Area and the pond. Next phase being discussed. • Request to replace the litter bins by the Cricket Club pavilion. Agreed to proceed as sum included in budget. • Noted that the verge on the eastern edge of the Heath has not been cut for nearly two years and only cut once this year. • Discussion on the presence of a car advertising Pizza's on the green. Chair to contact the business involved to require removal.

24/81	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 01 August of the Steering Group NR reported analysis of responses to the questionnaire was being undertaken. The required independent Housing Needs Survey will be carried out by RCCE in September. UDC has partially refunded the Group's expenses.
24/82	STANSTED AIRPORT WATCH To receive any updates from Stansted Airport Watch. MB reported: • Passenger numbers are on the increase • Grants are available from Stansted Airport; this will be publicised in the village magazine.
24/83	NEIGHBOURHOOD WATCH Update from Neighbourhood Watch. 57 members who have signed up to receive NW Essex Police updates had been sent emails. These were : Uttlesford Crime Reports, Dog Crime reports, News from Essex Police, Essex Police in Uttlesford Co-ordinator met up with PCSO Michael.O'Donnell-Smith who was running the 'Let's talk about policing' initiative. Agreed: That Neighbourhood Watch should remain as a standing agenda item so items of significance be reported,
24/84	INSURANCE CLAIM Reported: That the Insurance Claim relating to a trip accident in January 2019 has been settled. Award of damages £21,000, but total claim that will be recorded against the council including expenses will be £48,761.
24/85	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • ML, NR & HA attended a meeting in Sheering with representatives from Highways. There was nothing of consequence to Hatfield Heath.
24/86	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Essex CC request for potential installation of EV charging points in the village.
24/87	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 04 September 2024 • The next meeting of the Planning Committee will be at 3 pm on Thursday 29 August 2024

Meeting ended at 21:20.

HATFIELD HEATH PARISH COUNCIL

Minutes of the Planning Committee Meeting held at 15:00 on Thursday 29 August 2024 in the URC Hall

Present:

Cllr S Saban (SS)
In attendance:

Cllr M Bissell (MB)

Cllr N Robley (NR)
R Bowran – Parish Clerk

P24/10	APOLOGIES FOR ABSENCE Received from Cllr Champion – on holiday
P24/11	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members
P24/12	PUBLIC PARTICIPATION There were no members of the public present.
P24/13	MINUTES Resolved: To approve the minutes of the Planning Committee meetings held on 01 August 2024 (P01)
P24/14	PLANNING MATTERS APPLICATIONS RECEIVED FOR CONSIDERATION • <u>Non-Material Amendment to UTT/23/3207/HHF - Reducing size of cartlodge and amending location.</u> Willoways Dunmow Road Hatfield Heath CM22 7EE Ref. No: UTT/24/2125/NMA HHPC make no comment. • <u>Proposed Certificate of Lawfulness for single storey rear extension consisting of a loft conversion with rear dormer and 2 no. rooflights at the front as well as a front enclosed porch</u> 2 St Georges Cottages Stortford Road * Hatfield Heath CM22 7AW Ref. No: UTT/24/2041/CLP HHPC Comment: Objection. Not in keeping with surrounding area, overdevelopment of the site. (*Clerk's note: This is actually in Ardley End!) • <u>Demolition of existing stables and erection of 1 no. bungalow and cart lodgcart lodge.</u> Stables To the East Of Dunmow Road Hatfield Heath Ref. No: UTT/24/2162/FUL HHPC Comment: Objection. Location is on agricultural land, it is outside the village envelope, not on the same footprint as existing structure. DECISIONS MADE BY THE LPA FOR NOTING • <u>New external door to main barn - new position further to UTT/21/3178/LB.</u> Oak Tree Barn Sheering Road Hatfield Heath CM22 7LL Ref. No: UTT/24/1482/LB Status: Approved

	• <u>Proposed demolition of existing dwelling and erection of new self-build detached dwelling and detached garage.</u> Mandal Chelmsford Road Hatfield Heath CM22 7BG Ref. No: UTT/24/1176/FUL Status: Refused PLANNING APPEALS Ref: APP/C1570/W/24/3348212. Hatfield Grange Cottage, Sparrows Lane. Application Utt/24/ 233/OP was refused by UDC. ENFORCEMENT NOTICES Ref: INV/24/0133/C Gladwyns Sheering Road Hatfield Heath Alleged Breach: New barn constructed (UTT/24/1298/CLP refused) Ref: INV/24/0150/C Land South of Oakhanger Friars Lane Hatfield Heath Alleged Breach: Unauthorised hardstanding - creating a road
P24/15	LOCAL PLAN A response to Regulation 19 consultation on the UDC Local Plan was discussed. NR gave feedback from the parish's presentation on 15 August. Main points were • Little direct implications for Hatfield Heath • Infrastructure issues have been largely ignored • Major implications for overloading the B1256 (the old A120) Recommendation to council that the Local Plan is supported with the reservation that it cannot work without addressing the lack of infrastructure improvements.
P24/16	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan. NR reported that it meanders on. Questionnaires have been analysed and drafts of reports are in preparation. Next meeting of Steering Group is on 19 September.
P24/17	AGENDA ITEMS FOR NEXT MEETING There were no specific items for the agenda of the next meeting.
P24/18	DATE OF NEXT MEETING The next scheduled meeting is on Thursday 26 September 2024.

Meeting ended at 15:35

Invoices for Authorisation to 28 August 2024

Date	Paid to	Description	Pay method	Gross	VAT	Net	vchr	Notes
01/08/2024	Skilled Tech	Web Maintenance	on-line	66.53	11.09	55.44	60	
15/08/2024	R Bowran	Prizes for N Plan	on-line	70.00	-	70.00	61	
23/08/2024	Oakridge Nursery	Village car park clearance	on-line	288.00	48.00	240.00	62	
28/07/2024	R Bowran	Office expenses	on-line	278.70	-	278.70	63	
26/07/2024	S Caller	August salary	on-line	103.77	-	103.77	64	
26/07/2024	J Sykes	August salary	on-line	207.33	-	207.33	65	
26/07/2024	J Jackson	August salary	on-line	103.77	-	103.77	66	
26/07/2024	S Taylor	August salary	on-line	129.57	-	129.57	67	
26/07/2024	R Bowran	August salary	on-line	869.40	-	869.40	68	
26/07/2024	HMRC	August Tax & NI	on-line	366.17	-	366.17	69	
Total				2,483.24	59.09	2,424.15		

Cash receipts

Date	From	Description	Amount	vchr

Total **£0.00**

Balance at Bank (after these transactions) **£25,953.62**

Hatfield Heath Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

30 August 2024 (2024-2025)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Bank charges				72.00		72.00	72.00 (100%)
10	Car Mileage				500.00	317.80	182.20	182.20 (36%)
11	Members expenses				100.00		100.00	100.00 (100%)
16	Data Registration				40.00		40.00	40.00 (100%)
17	EALC Subscription				500.00	518.13	-18.13	-18.13 (-3%)
18	SLCC Subscription				115.00		115.00	115.00 (100%)
24	Insurance				2,800.00	2,910.42	-110.42	-110.42 (-3%)
25	Elections				2,000.00		2,000.00	2,000.00 (100%)
26	Printing Postage Stationery				200.00	133.28	66.72	66.72 (33%)
28	Training				450.00	182.00	268.00	268.00 (59%)
29	Office Provision				1,000.00	130.00	870.00	870.00 (87%)
48	Other Subscriptions				150.00		150.00	150.00 (100%)
55	Hall Hire				600.00	144.00	456.00	456.00 (76%)
62	Misc Expenses							(N/A)
95	Extra Planning Mtgs							(N/A)
96	Extra Consult Mtgs							(N/A)
98	RCCE Subscription					49.75	-49.75	-49.75 (N/A)
SUB TOTAL					8,527.00	4,385.38	4,141.62	4,141.62 (48%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Rents	440.00	450.00	10.00				10.00 (2%)
8	Repairs & Maintenance				1,000.00		1,000.00	1,000.00 (100%)
54	Grass Cutting Allotment				250.00		250.00	250.00 (100%)
60	Pest Control				200.00		200.00	200.00 (100%)
SUB TOTAL		440.00	450.00	10.00	1,450.00		1,450.00	1,460.00 (77%)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
34	Street Furniture				750.00	60.00	690.00	690.00 (92%)
40	Grants				2,500.00		2,500.00	2,500.00 (100%)
41	Wildlife Area				3,000.00	4,480.00	-1,480.00	-1,480.00 (-49%)
42	Green Waste Skips				2,500.00		2,500.00	2,500.00 (100%)
45	War Memorial							(N/A)
84	Defibrillator				150.00		150.00	150.00 (100%)
SUB TOTAL					8,900.00	4,540.00	4,360.00	4,360.00 (48%)

Audit

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

30 August 2024 (2024-2025)

4 Internal Audit	200.00	85.00	115.00	115.00 (57%)
5 External Audit	299.00		299.00	299.00 (100%)
SUB TOTAL	499.00	85.00	414.00	414.00 (82%)

Car Parks

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Village car park incl CCTV				500.00	1,072.00	-572.00	-572.00 (-114%)
22 Church car park							(N/A)
SUB TOTAL				500.00	1,072.00	-572.00	-572.00 (-114%)

Events

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Community Events				250.00		250.00	250.00 (100%)
30 Annual Parish Meeting				49.00		49.00	49.00 (100%)
33 Christmas Tree				250.00		250.00	250.00 (100%)
35 Fairs	1,500.00		-1,500.00				-1,500.00 (-100%)
SUB TOTAL	1,500.00		-1,500.00	549.00		549.00	-951.00 (-46%)

Highways

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19 Repairs and Maintenance							(N/A)
20 Vehicle Activated Sign				750.00	762.00	-12.00	-12.00 (-1%)
50 Consultancy							(N/A)
SUB TOTAL				750.00	762.00	-12.00	-12.00 (-1%)

Information Technology

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2 Web-site				250.00	477.18	-227.18	-227.18 (-90%)
31 IT Repairs and Software				250.00		250.00	250.00 (100%)
32 IT Equipment							(N/A)
53 Zoom Subscriptions				150.00		150.00	150.00 (100%)
91 PC protection					74.99	-74.99	-74.99 (N/A)
93 IT Support							(N/A)
99 Mapping					100.00	-100.00	-100.00 (N/A)
SUB TOTAL				650.00	652.17	-2.17	-2.17 (-0%)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

30 August 2024 (2024-2025)

Litter Picking

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Litter Picking PPE				249.00		249.00	249.00 (100%)
SUB TOTAL					249.00		249.00	249.00 (100%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	NP Web-site				1,000.00		1,000.00	1,000.00 (100%)
79	NP Consultants				2,000.00		2,000.00	2,000.00 (100%)
80	Publicity & Meetings				2,000.00	70.00	1,930.00	1,930.00 (96%)
81	Printing				1,000.00	910.17	89.83	89.83 (8%)
82	UDC Support	6,000.00	1,809.00	-4,191.00				-4,191.00 (-69%)
89	NP Secretariat				500.00	545.00	-45.00	-45.00 (-9%)
100	Assets					229.10	-229.10	-229.10 (N/A)
SUB TOTAL		6,000.00	1,809.00	-4,191.00	6,500.00	1,754.27	4,745.73	554.73 (4%)

Other Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
49	Leaflet Printing							(N/A)
61	Repairs & Maintenance				150.00		150.00	150.00 (100%)
64	Poppy Appeal				100.00		100.00	100.00 (100%)
66	Cricket Club grass				350.00		350.00	350.00 (100%)
86	Holy Trinity church grass				400.00		400.00	400.00 (100%)
87	United Reform Church grass				400.00		400.00	400.00 (100%)
88	Christmas Tree							(N/A)
SUB TOTAL					1,400.00		1,400.00	1,400.00 (100%)

Other Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	V.A.T. Expenditure							(N/A)
SUB TOTAL								(N/A)

Other Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	V.A.T. Income		4,775.43	4,775.43				4,775.43 (N/A)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

30 August 2024 (2024-2025)

SUB TOTAL		4,775.43	4,775.43				4,775.43 (N/A)
-----------	--	----------	----------	--	--	--	----------------

Playgrounds		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Repairs & Maintenance				1,000.00	102.00	898.00	898.00 (89%)
46	Play Area				500.00		500.00	500.00 (100%)
SUB TOTAL					1,500.00	102.00	1,398.00	1,398.00 (93%)

Policing		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Community Policing							(N/A)
SUB TOTAL								(N/A)

Precept		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Precept	46,750.00	23,375.00	-23,375.00				-23,375.00 (-50%)
SUB TOTAL		46,750.00	23,375.00	-23,375.00				-23,375.00 (-50%)

s137		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12	Remembrance Wreath				50.00		50.00	50.00 (100%)
SUB TOTAL					50.00		50.00	50.00 (100%)

Salaries		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Current Staff				9,918.00	4,347.20	5,570.80	5,570.80 (56%)
51	HMRC				3,014.00	1,831.45	1,182.55	1,182.55 (39%)
52	Litter Pickers				6,683.00	2,721.40	3,961.60	3,961.60 (59%)
SUB TOTAL					19,615.00	8,900.05	10,714.95	10,714.95 (54%)

TPLPG		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	Consultants							(N/A)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

30 August 2024 (2024-2025)

72 Hatfield Broad Oak pc					(N/A)
73 Great Hallingbury pc	58.00	-58.00			-58.00 (-100%)
74 Little Hallingbury pc	58.00	-58.00			-58.00 (-100%)
83 Secretariat			174.00	174.00	174.00 (100%)
SUB TOTAL	116.00	-116.00	174.00	174.00	58.00 (20%)

Village Green

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13	Grass cutting				6,500.00	5,898.03	601.97	601.97 (9%)
15	Repairs & Maintenance				500.00		500.00	500.00 (100%)
36	ECC Rural Verges	2,265.00		-2,265.00	2,430.00		2,430.00	165.00 (3%)
43	Rural Verges					110.00	-110.00	-110.00 (N/A)
67	Heath Posting				500.00		500.00	500.00 (100%)
85	Pond Maintenance				750.00		750.00	750.00 (100%)
92	tree work				250.00		250.00	250.00 (100%)
94	Footpaths							(N/A)
97	Litter Bins				500.00		500.00	500.00 (100%)
SUB TOTAL		2,265.00		-2,265.00	11,430.00	6,008.03	5,421.97	3,156.97 (23%)

Summary

NET TOTAL	57,071.00	30,409.43	-26,661.57	62,743.00	28,260.90	34,482.10	7,820.53 (6%)
V.A.T.					2,894.92		
GROSS TOTAL		30,409.43			31,155.82		

Memorandum from the Clerk

To: All Councillors

Subject: Clerk's Report

Date: 30 August 2024

Summary of main items of activity:

- Prepared agendas and minutes for meetings (council and planning)
- Prepared agenda and notes for Neighbourhood Plan Steering Group
- Carried out normal monthly administration tasks
- Reviewed past and future work on Wildlife area with the working party.

Correspondence

- ECC. Asking for locations for EV charging points in the village.
- Resident: Complaints about speeding on Stortford Road,
- Resident: Complaints about nettles in playground,
- Resident: Complaints about occurrence of Ragwort
- Resident: Complaints about footpath from Cox Ley to playground,
- Resident: Complaints about overhanging hedges
- Resident. Complaints about electric scooters causing a hazard, reported and dealt with by PCSO O'Donnell-Smith

Future Actions

- Review Litter Picking contracts (with NR)
- Purchase litter bin for cricket pavilion
- Mallyons Fairground booked. 09 Sept arrive, Open 13, 14 & 15 Sept

Parish Clerk

From: Angus Paterson - Electric Vehicle Strategic Senior Officer
<Angus.Paterson@essex.gov.uk>
Sent: 25 July 2024 12:44
To: Parish Clerk
Subject: Electric Vehicle Charge Points in Hatfield Heath

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Hatfield Heath Parish Council,

My name is Angus Paterson from Essex County Council. I'm emailing about an exciting project that ECC is planning for local electric vehicle infrastructure. We have applied for grant funding from the Department for Transport to leverage significant private investment into Essex and install thousands of EV charge points in local areas to serve residents who don't have access to private off-street parking. We are partnering with our district and borough councils, and also conducted a survey in which parish and town councils could express interest in having a charge point in their area as part of our project, and suggest potential sites. Thank you for responding to that survey – it was great to receive the information you provided.

We would like to explore whether Hatfield Heath Parish Council are interested in participating in the project to help provide the residents of Hatfield Heath with one or more EV chargers in the Village Hall car park to support them if they choose to switch to an EV. The charge point supplier would be under contract with ECC, and ECC would seek to lease 2 or more parking bays in the village hall car park for use primarily by those using the charge point. It would not cost you anything. Our initial contract term would be 15 years and at the end you may have the option to purchase the charge point(s) to own it yourselves (we are hopeful to be able to give you this option but it is not guaranteed at the moment), or simply renew the lease with ECC. An annual parking bay rental fee payable to FVH/FPC for the parking spaces would provide some financial income for FVH/FPC as well as the benefits provided to residents and visitors to the village hall (more and more of whom will have an EV in the future).

We'd like to start the conversation with the councils that we think have sites well suited to the project. If someone could please contact me in reply to this email that would be much appreciated, and we can engage further before allowing your councillors to discuss and make a decision in due course.

To find out more about ECC's EV charge point strategy, you can read the strategy here:

<https://www.essexhighways.org/getting-around/driving/electric-car/ev-strategy>

Kind regards,

Angus Paterson | Electric Vehicle Strategy Senior Officer

Highways & Transportation



Safer. greener. healthier

T: 03330322473

E: angus.paterson@essex.gov.uk

W: www.essex.gov.uk