

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 07 August 2024

Present:

Cllr M Bissell (MB)

Cllr P Brown (PB)

Cllr H Allen (HA)

Cty Cllr S Barker (SB) 19:30-19:45

1 member of the public

Cllr N Champion (NC)

Cllr M Lemon (ML)

Cllr C Overton (CO)

Cllr N Robley (NR)

Cllr S Saban (SS)

Cllr S King (SK)

In attendance: R Bowran – Parish Clerk

24/66	APOLOGIES FOR ABSENCE There were none.
24/67	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
24/68	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public asked if an additional bench could be provided in the children's playground area. <i>The response was positive, so long as the council were successful in gaining a grant from the new UDC fund for supporting leisure activities.</i>
24/71 pt1	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS Cty Cllr Barker reported: • Drainage repair works are scheduled to start 25 August on Stortford Road. • Road repair works prioritised for the village include Pond Lane, outside the fish and chip shop and Broomfields. • Essex CC is taking Gigaclear to court over non performance of their undertaking to provide the contracted level of rural broadband. • The feasibility study for the two junction roundabouts is now being funded. Asked if the outcome could be shared with the council. • Sheering Road footways have still not been cleared • Issue with the Sheering bridge, the interface between B183 and A1060 is chaotic and not navigable by HGVs.
24/69	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 03 July 24 (M03) Some sensitivity on elements in past content of minutes. Clerk agreed to send a draft of all future minutes to Members for view before being sent to the village magazine for publishing.
24/70	PLANNING COMMITTEE Noted: The draft minutes of the meeting of the Planning Committee held on 01 August 2024 (P01)

- [Detached outbuilding for home gym and hobby room and new external door to main barn.](#)
Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1481/HHF | HHPC Comment: No objection
 - [New external door to main barn - new position further to UTT/21/3178/LB.](#)
Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1482/LB | HHPC Comment: No objection
 - [Proposed demolition of existing dwelling and erection of new self-build detached dwelling and detached garage.](#)
Mandal Chelmsford Road Hatfield Heath CM22 7BG
Ref. No: UTT/24/1176/FUL | HHPC Comment: Although footprint has remained the same as previous application, not in keeping with the street scene.
 - [Demolition of existing rear extension, side extension, link & outbuilding, erection of a single storey side/rear extensions and enlargement of two existing rear dormers](#)
Maple Cottage 1 Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL
Ref. No: UTT/24/1856/HHF | HHPC Comment: No objection as although within the MGB the footprint remains the same
 - [Extension of garage to front of dwelling and erection of front boundary wall.](#)
Salamanca Chelmsford Road Hatfield Heath Essex CM22 7BD
Ref. No: UTT/24/1716/HHF | HHPC Comment: Objection, not in keeping with the street scene.
- DECISIONS MADE BY THE LPA FOR NOTING
- [Proposed Certificate of Lawfulness for construction of an extension to an existing commercial building - B2/B8 use](#)
Gladwyns Sheering Road Hatfield Heath Essex CM22 7LL
Ref. No: UTT/24/1298/CLP | Status: Refused. See Enforcement Notice below.
 - [New porch entrance to front and alterations to external fenestration of the rear of the ground floor extension.](#)
The Ekom Chelmsford Road Hatfield Heath Essex CM22 7BD
Ref. No: UTT/24/0162/HHF | Status: Approved
 - [Proposed construction of 2 no. bungalow dwellings and electrical substation](#)
Lea Hall Dunmow Road Hatfield Heath Essex CM22 7BL
Ref. No: UTT/23/1966/FUL | Status: Approved
 - [Timber-clad garden room with aluminium framed glazing.](#)
Bramfield Friars Lane Hatfield Heath Essex CM22 7BE
Ref. No: UTT/24/1182/HHF | Received: Thu 02 May 2024 | Validated: Thu 09 May 2024 | Status: Approved
 - [First floor rear extension. Single storey rear infill extension. Removal of existing garage and construction of two storey front extension. Increase of the ridge height. Installation of 2no. roof dormers. Removal of existing porch and construction of front canopy. Alterations to existing facade. New brick piers and vehicular gate](#)
Conifers Dunmow Road Hatfield Heath Essex CM22 7EE

	Ref. No: UTT/24/1080/HHF Status: Approved PLANNING APPEALS No new appeals received ENFORCEMENT NOTICES Ref: INV/24/0133/C Gladwyns Sheering Road Hatfield Heath Bishops Stortford Alleged Breach: New barn constructed (UTT/24/1298/CLP refused) OTHER ENFORCEMENT MATTERS UTT/22/2069/DFO refers. Hermitage Cottage. Noted that Access has been constructed (RMDS/DFP/207) in defiance of LPA planning refusal and Planning Inspectors refusal. Local Plan Regulation 19. Noted that NR and the Clerk will attend a pre-consultation meeting with UDC on 15 August. Also noted that additional housing requirements proposed by the Government would not apply to the UDC Local Plan as it had been approved by council before the relevant deadline.
24/71 pt2	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS District Cllr Lemon reported: • Local Plan Regulation 19 consultation is now open. • Dealing with the fire safety issues in The Close • Believed that the missed bin collections in Broomfields had now been carried out. Noted that our new Member of Parliament for Harlow, Chris Vince MP, has expressed an interest in attending a meeting of the parish council. Members said he would be welcomed although the irony of recent electoral boundary changes raised the question of what influence a Harlow MP could have over Uttlesford matters.
24/72	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in July 2024 as approved by the Finance committee Management Accounts Noted: Management accounts for the four months to July 2024
24/73	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received. Clerk added: • New meeting schedule to take account of the change in planning committee dates. • Consultation on naming the access road to the Lea Hall "estate". Members suggested "Leg of Mutton Lane" in reference to the adjacent ancient land. If that was rejected then "The Lea" was the least pretentious of the names suggested by the developer.

24/74	KEY TASK MONITOR The Key Task Monitor will be updated from the Forum meeting held on 14 July 2024.
24/75	COMMITTEE STRUCTURE To consider establishing a Festival Liaison Committee to work with the Festival Committee for the furtherance of the annual village festival. Decided: That forming a committee was not appropriate. Initial liaison with the Festival Committee could take place at the village forum events.
24/76	HIGHWAYS MATTERS To consider any matters relating to Highways • Reply to the specific question asked by NR has come via our County Councillor, not from Highways, that feasibility study for constructing two traffic calming roundabouts has now been funded.
24/77	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management and village car parks. • There has been no report yet from the traffic monitor carried out. • Weed clearance is scheduled for August
24/78	ALLOTMENT REPORT To receive and note a report on the Allotments. • Repair of entrance gate. Post reinstated by SK and gate is now operative. • A Member wanted reassurance that the income received from allotment rents cover all the council's obligations. Finance committee tasked with this in the next budget round.
24/79	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs. Two tasks outstanding: ○ Repairs required as a result of the RoSPA report in July. ○ Study of the costs of complete refurbishment as against the provision of a complete new set of equipment.
24/80	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • Response from Lord of the Manor advising that tree maintenance would commence by the end of July. There being no evidence of this Clerk to write again to the LoM seeking clarification. • Work completed in July to carry out the initial clearance of the Wildlife Area and the pond. Next phase being discussed. • Request to replace the litter bins by the Cricket Club pavilion. Agreed to proceed as sum included in budget. • Noted that the verge on the eastern edge of the Heath has not been cut for nearly two years and only cut once this year. • Discussion on the presence of a car advertising Pizza's on the green. Chair to contact the business involved to require removal.

24/81	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 01 August of the Steering Group NR reported analysis of responses to the questionnaire was being undertaken. The required independent Housing Needs Survey will be carried out by RCCE in September. UDC has partially refunded the Group's expenses.
24/82	STANSTED AIRPORT WATCH To receive any updates from Stansted Airport Watch. MB reported: • Passenger numbers are on the increase • Grants are available from Stansted Airport; this will be publicised in the village magazine.
24/83	NEIGHBOURHOOD WATCH Update from Neighbourhood Watch. 57 members who have signed up to receive NW Essex Police updates had been sent emails. These were : Uttlesford Crime Reports, Dog Crime reports, News from Essex Police, Essex Police in Uttlesford Co-ordinator met up with PCSO Michael.O'Donnell-Smith who was running the 'Let's talk about policing' initiative. Agreed: That Neighbourhood Watch should remain as a standing agenda item so items of significance be reported,
24/84	INSURANCE CLAIM Reported: That the Insurance Claim relating to a trip accident in January 2019 has been settled. Award of damages £21,000, but total claim that will be recorded against the council including expenses will be £48,761.
24/85	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • ML, NR & HA attended a meeting in Sheering with representatives from Highways. There was nothing of consequence to Hatfield Heath.
24/86	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Essex CC request for potential installation of EV charging points in the village.
24/87	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 04 September 2024 • The next meeting of the Planning Committee will be at 3 pm on Thursday 29 August 2024

Meeting ended at 21:20.