

Hatfield Heath Parish Council

Chairman: Cllr Mark Bissell

Parish Clerk: Richard Bowran BSc (Hons) PSLCC

Contact: parishclerk@hatfieldheath.com



To: Members of Hatfield Heath Parish Council

Cllrs Allen; Bissell; Brown, Champion, King, Lemon, Overton, Robley, Saban.

MEETING OF THE PARISH COUNCIL

You are hereby summoned to attend the Meeting of the Parish Council to be held in the URC Hall, Hatfield Heath at **7.30pm** on **Wednesday 07 August 2024** to transact the business set out in the agenda below.

Parish Clerk
02 August 2024

AGENDA

Welcome by the Chairman

24/66	APOLOGIES FOR ABSENCE To receive any apologies for absence
24/67	DECLARATIONS OF PECUNIARY INTEREST To receive any Declarations of Pecuniary Interest by Members.
24/68	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council
24/69 	MINUTES OF MEETING To approve the minutes of the meeting of 03 July 2024 (M03) To discuss any matters arising from the minutes not included elsewhere on the agenda.
24/70 	PLANNING COMMITTEE To note the draft minutes of the meeting of the Planning Committee held on 01 August 2024 (P01) Local Plan Regulation 19. To note that NR and the Clerk will attend a pre-consultation meeting with UDC on 15 August.
24/71	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. To note that our new Member of Parliament for Harlow, Chris Vince MP, has expressed an interest in attending a meeting of the parish council.

24/72  	FINANCIAL REPORT Approval of Expenditure. To note items of expenditure in July 2024 as approved by the Finance committee Management Accounts To note management accounts for the four months to July 2024
24/73 	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received.
24/74	KEY TASK MONITOR To review and update the Key Task Monitor from the Forum meeting on 14 July 2024.
24/75	COMMITTEE STRUCTURE To consider establishing a Festival Liaison Committee to work with the Festival Committee for the furtherance of the annual village festival.
24/76	HIGHWAYS MATTERS To consider any matters relating to Highways • Response, if any, from Essex Highways to the specific question asked by NR.
24/77	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management and village car parks. • There has been no report yet from the traffic monitor carried out. • Weed clearance is scheduled for August
24/78	ALLOTMENT REPORT To receive and note a report on the Allotments. • Repair of entrance gate
24/79	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. • Maintenance contractor identified for quote on specific repairs.
24/80	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green • Response from Lord of the Manor advising that tree maintenance would commence by the end of July. • Work completed in July to carry out the initial clearance of the Wildlife Area and the pond. Next phase being discussed. • Request to replace the litter bins by the Cricket Club pavilion.
24/81	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan and to receive a report of the meeting on 01 August of the Steering Group
24/82	STANSTED AIRPORT WATCH To receive any updates from Stansted Airport Watch

24/83	NEIGHBOURHOOD WATCH To receive any updates from Neighbourhood Watch and discuss whether updates should be reported by exception.
24/84	INSURANCE CLAIM To report that the Insurance Claim relating to a trip accident in January 2019 has been settled. Award of damages £21,000, but total claim that will be recorded against the council including expenses will be £48,761.
24/85	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members.
24/86	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
24/87	DATE OF NEXT MEETINGS • The next scheduled meeting of the Council will be at 7.30 pm on Wednesday 05 September 2024 • The next meeting of the Planning Committee will be at 3 pm on Monday 29 July 2024

Symbols:  : paper attached  : vote required

Members of the Public and Press are welcome to attend and observe meetings of the Council but may only speak during the item for public participation. This item is limited to a total of 15 minutes.

The meeting is being recorded by the Clerk for the purposes of minute taking.

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the URC Hall, Hatfield Heath at 19:30 on Wednesday 3rd July 2024

Present:

Cllr M Bissell (MB)	Cllr N Champion (NC)	Cllr N Robley (NR)
Cllr P Brown (PB)	Cllr M Lemon (ML)	Cllr S Saban (SS)
Cllr H Allen (HA)	Cllr C Overton (CO)	2 members of the public

24/46	APOLOGIES FOR ABSENCE • Cllr King unable to attend through work commitment. • Parish Clerk is on holiday.
24/47	DECLARATIONS OF PECUNIARY INTEREST • There were no declarations of pecuniary interest by members
24/48	PUBLIC PARTICIPATION • A member of the public raised the issue of litter bins by the cricket pitch being out-turned by rooks. Queried the type of litter bin proposed being inadequate. HA stated similar pattern litter bins on the Heath were also inadequate. • Options discussed were to see if upgraded bins would be allowed by UDC (ML) or if bins were necessary at all (believed to be impractical). • Existing bin in Church Road to be relocated to front of hard standing area. • Repair/infill of Church Road entrance still open. Cllr Barker later confirmed the three words location was in the system under member recommendation and she would follow up. • SS stated that Steve Foster will repair damage to the War Memorial plinth
24/49	MINUTES OF MEETING • Agreed. NR has signed copies
24/50	PLANNING COMMITTEE • Cllr Champion cannot do Mondays any longer. Proposed Thursdays. NK to check this is OK. Next meeting 25th July. The first two meetings of the Planning Committee would have been inquorate and so were cancelled. For noting, there have been three planning applications in May and June • UTT/24/1481/HHF and UTT/24/1428/LB. Oak tree barn, Sheering Road. Detached outbuilding for home gym and hobby room and new external door to main barn. • UTT/24/1298/CLP. Gladwyns, Sheering Road. Construction of an extension to an existing commercial building

	• UTT/24/1182/HHF. Branfield. Friars Lane. Timber clad garden room with aluminium framed glazing There have been six decisions made in May and June • UTT/24/0877/HHF. Stonebridge Farm. Solar panel array. Refused • UTT/24/0891/HHF. Teralands. Outdoor covered kitchen. Dining and seating area, along with garden room. Approved • UTT/24/0616/CLE. Stonebridge Farm. Builders Yard. Approved. • UTT/24/0233/OP. Hatfield Grange Cottage. Sparrow Lane. Erection of two dwellings with garage. Refused • UTT/24/0103/PINS. Land West of Mill Lane. Approved • UTT/23/1966/FUL. Lea Hall. Two further bungalows and electrical substation. Approved • UTT/23/0162/FUL. The Ekam, Chelmsford Road. New porch entrance , alterations to external fenestration. There has been a further query as to the validity of usage at • UTT/15/2419/FUL. Nursery on the Heath. Reconfiguration of car parking spaces to give two spaces. Approved.
24/51	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS • ML reported that the new Local Plan will be published on July 5th and debated on July 16th after which it will be issued for public consultation under Regulation 18. • Also reported that the UDC CFO had confirmed Neighbourhood Plan invoices that have been presented will be paid on July 5th • SB announced that the several Highways actions that had been returned to the Highways Panel by the Chairman's Panel had once again been put forward for verification and feasibility by the LHP. • On hearing that the Sheering Road pathway had been cut back SB said this was not as far as she knew being done by Highways! • SB said that £5000 was available for youth and levelling up projects and that the playground may be considered. PC to apply for grant. Equally, Stansted also had funding of up to £5000 and we could apply on line.
24/52	FINANCIAL REPORT • All agreed the virement actions proposed to balance differences in expenditure between budget items
24/53	CLERK'S REPORT AND CORRESPONDENCE • Noted

24/54	KEY TASK MONITOR • Forum issues not discussed • KTM will be updated to reflect forum and PC issues status
24/55	HIGHWAYS MATTERS • SB was congratulated on getting the drainage grid and major pothole fixed on the Stortford Road. • SK has fixed the drainage issue at the Stortford end of the Stortford Road which has been ongoing for a few years. The system is running successfully with completely dry ditches. Thanks all round and to SK in particular. • The new speed signs show good results so far. Clerk is monitoring speed outputs. Analysis of speed levels requested for next meeting. • Very high concern about the lack of school warning lights and renewal being pushed back to 'this financial year'. Clerk to write demanding immediate action to restore. HA wants bigger school signs. Not believed feasible but clerk to check. • NR letter to head of Highways on all the schemes we have proposed has so far received no acknowledgement or response. SB volunteered to chase.
24/56	PARKING MANAGEMENT AND CAR PARKS • CCTV report requested from the contractor by the clerk has still not been received. Needed to progress next steps!
24/57	ALLOTMENT REPORT • Dogs seem to have disappeared. • No other issues
24/58	PLAYGROUND • Meeting to take place on July 4th to discuss RoSPA report and detail what has to be done to firstly keep the playground open and secondly to fix issues identified. Minutes to form basis for quotations on repairs and upgrades. • Some funding potentially available from County Councillor and Stansted. • Also need to pursue quotes for a complete replacement rather than refurb.
24/59	VILLAGE GREEN • No response from LoM on tree maintenance. Please follow up (clerk) • Verge strimming was carried out but unfortunately insufficient – still sightline problems. • Verge alongside road between Hunters Meet and Matching Road needs doing. Section by the War memorial not cut/trimmed. Clerk to organise meeting on site with Peter May to go through all issues. • Work on Wildlife park noted.
24/60	NEIGHBOURHOOD PLAN • So far 127 responses. Hoping for 150/160. • Analysis has started and it appears that the major concern is speeding • Website updated.

24/61	STANSTED AIRPORT WATCH Scheduled meeting was not held and the replacement 'TEAMS' meeting was inaccessible. MB to get minutes for next meeting
24/62	NEIGHBOURHOOD WATCH - Concern that the weekly reports do not coincide with the known reality and visits give us no notice at all to attend (one days' notice for the last one held on June 2) <i>Apologies from the Parish Council on last month's item which wrongly reported the location of an assault and a car fire as outside the White Horse. They actually both occurred outside the Coop.</i>
24/63	REPORTS FROM MEMBERS ON MEETING ATTENDED None
24/64	AGENDA ITEMS FOR NEXT MEETING - Village Festival. MB would like the PC to have a subcommittee to work with the Festival Committee. Agreed to invite the Festival Committee to attend the next meeting to discuss their issues. <i>NB Subsequent to the meeting a group discussed the practicality of this and believe that it would be better to have an initial separate meeting between the PC and the Festival Committee since we would have too much to discuss within the PC normal meeting timeframe.</i>
24/65	DATE OF NEXT MEETING 7.30pm on 07 August 2024 - Planning meeting should be moved to Thursdays to accommodate NC work pattern. Next meeting is 01 August 2024

HATFIELD HEATH PARISH COUNCIL

Minutes of the Planning Committee Meeting held at 15:00 on Thursday 01 August 2024 in the URC Hall

Present:

Cllr S Saban (SS)

Cllr N Champion (NC)

Cllr N Robley (NR)

In attendance:

R Bowran – Parish Clerk

P24/01	ELECTION OF CHAIRMAN & VICE CHAIRMAN <i>Resolved: To elect Cllr Robley as chairman of the committee for the civic year 2023/24 [prop Cllr Champion; secd Cllr Saban]</i> <i>Resolved: To elect Cllr Champion as vice- chairman of the committee for the civic year 2023/24 [prop Cllr Saban; secd Cllr Robley]</i>
P24/02	APOLOGIES FOR ABSENCE Received from Cllr Bissell – on holiday
P24/03	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members
P24/04	PUBLIC PARTICIPATION There were no members of the public present.
P24/05	MINUTES <i>Resolved: To approve the minutes of the Planning Committee meetings held on 22 April 2024 (P17) and 29 April 2024 (P18)</i>
P24/06	PLANNING MATTERS APPLICATIONS RECEIVED FOR CONSIDERATION • <u>Detached outbuilding for home gym and hobby room and new external door to main barn.</u> Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL Ref. No: UTT/24/1481/HHF HHPC Comment: No objection • <u>New external door to main barn - new position further to UTT/21/3178/LB.</u> Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL Ref. No: UTT/24/1482/LB HHPC Comment: No objection • <u>Proposed demolition of existing dwelling and erection of new self-build detached dwelling and detached garage.</u> Mandal Chelmsford Road Hatfield Heath CM22 7BG Ref. No: UTT/24/1176/FUL HHPC Comment: Although footprint has remained the same as previous application, not in keeping with the street scene. • <u>Demolition of existing rear extension, side extension, link & outbuilding, erection of a single storey side/rear extensions and enlargement of two existing rear dormers</u> Maple Cottage 1 Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Ref. No: UTT/24/1856/HHF HHPC Comment: No objection as although within the MGB the footprint remains the same • <u>Extension of garage to front of dwelling and erection of front boundary wall.</u>

	Salamanca Chelmsford Road Hatfield Heath Essex CM22 7BD Ref. No: UTT/24/1716/HHF HHP Comment: Objection, not in keeping with the street scene. DECISIONS MADE BY THE LPA FOR NOTING • <u>Proposed Certificate of Lawfulness for construction of an extension to an existing commercial building - B2/B8 use</u> Gladwyns Sheering Road Hatfield Heath Essex CM22 7LL Ref. No: UTT/24/1298/CLP Status: Refused. See Enforcement Notice below. • <u>New porch entrance to front and alterations to external fenestration of the rear of the ground floor extension.</u> The Ekom Chelmsford Road Hatfield Heath Essex CM22 7BD Ref. No: UTT/24/0162/HHF Status: Approved • <u>Proposed construction of 2 no. bungalow dwellings and electrical substation</u> Lea Hall Dunmow Road Hatfield Heath Essex CM22 7BL Ref. No: UTT/23/1966/FUL Status: Approved • <u>Timber-clad garden room with aluminium framed glazing.</u> Bramfield Friars Lane Hatfield Heath Essex CM22 7BE Ref. No: UTT/24/1182/HHF Received: Thu 02 May 2024 Validated: Thu 09 May 2024 Status: Approved • <u>First floor rear extension. Single storey rear infill extension. Removal of existing garage and construction of two storey front extension. Increase of the ridge height. Installation of 2no. roof dormers. Removal of existing porch and construction of front canopy. Alterations to existing facade. New brick piers and vehicular gate</u> Conifers Dunmow Road Hatfield Heath Essex CM22 7EE Ref. No: UTT/24/1080/HHF Status: Approved PLANNING APPEALS No new appeals received ENFORCEMENT NOTICES Ref: INV/24/0133/C Gladwyns Sheering Road Hatfield Heath Bishops Stortford Alleged Breach: New barn constructed (UTT/24/1298/CLP refused) OTHER ENFORCEMENT MATTERS UTT/22/2069/DFO refers. Hermitage Cottage. Noted that Access has been constructed (RMDS/DFP/207) in defiance of LPA planning refusal and Planning Inspectors refusal.
P24/07	NEIGHBOURHOOD PLAN To consider any matters relating to the Neighbourhood Plan. NR reported that a meeting of the Steering Group would take place later on 01 August.
P24/08	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • UDC Local Plan, NR and Clerk attending a briefing on the Regulation 19 consultation on 15 August.
P24/09	DATE OF NEXT MEETING The next scheduled meeting is on Thursday 29 August 2024.

Meeting ended at 15:35

Invoices for Authorisation to 29 July 2024

Date	Paid to	Description	Pay method	Gross	VAT	Net	vchr	Notes
30/06/2024	Unity Trust Bank	Bank Charges	on-line	18.00	-	18.00	n/a	
01/07/2024	Skilled Tech	Web Maintenance	on-line	66.53	11.09	55.44	49	
27/07/2024	HH Village Hall	Hall Hire	on-line	144.00	-	144.00	50	
23/07/2024	Oakridge Nursery	Cut Wildlife area	on-line	5,376.00	896.00	4,480.00	51	
23/07/2024	PW May	Grass Cutting	on-line	1,559.47	259.91	1,299.56	52	11 & 23 July
28/07/2024	R Bowran	Office expenses	on-line	42.20	-	42.20	53	
26/07/2024	J Sykes	July salary	on-line	207.33	-	207.33	54	
26/07/2024	S Caller	July salary	on-line	103.57	-	103.57	55	
26/07/2024	J Jackson	July salary	on-line	103.57	-	103.57	56	
26/07/2024	S Taylor	July salary	on-line	129.57	-	129.57	57	
26/07/2024	R Bowran	July salary	on-line	869.40	-	869.40	58	
26/07/2024	HMRC	July Tax & NI	on-line	366.57	-	366.57	59	
Total				8,986.21	1,167.00	7,819.21		

Cash receipts

Date	From	Description	Amount	vchr
04/07/2024	UDC	N Plan expenses	£1,809.00	R4

Total	£1,809.00
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Balance at Bank (after these transactions)	£28,409.76
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Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 August 2024 (2024-2025)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Bank charges				72.00		72.00	72.00 (100%)
10	Car Mileage				500.00	226.10	273.90	273.90 (54%)
11	Members expenses				100.00		100.00	100.00 (100%)
16	Data Registration				40.00		40.00	40.00 (100%)
17	EALC Subscription				500.00	518.13	-18.13	-18.13 (-3%)
18	SLCC Subscription				115.00		115.00	115.00 (100%)
24	Insurance				2,800.00	2,910.42	-110.42	-110.42 (-3%)
25	Elections				2,000.00		2,000.00	2,000.00 (100%)
26	Printing Postage Stationery				200.00	133.28	66.72	66.72 (33%)
28	Training				450.00	182.00	268.00	268.00 (59%)
29	Office Provision				1,000.00	104.00	896.00	896.00 (89%)
48	Other Subscriptions				150.00		150.00	150.00 (100%)
55	Hall Hire				600.00	144.00	456.00	456.00 (76%)
62	Misc Expenses							(N/A)
95	Extra Planning Mtgs							(N/A)
96	Extra Consult Mtgs							(N/A)
98	RCCE Subscription					49.75	-49.75	-49.75 (N/A)
SUB TOTAL					8,527.00	4,267.68	4,259.32	4,259.32 (49%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Rents	440.00	450.00	10.00				10.00 (2%)
8	Repairs & Maintenance				1,000.00		1,000.00	1,000.00 (100%)
54	Grass Cutting Allotment				250.00		250.00	250.00 (100%)
60	Pest Control				200.00		200.00	200.00 (100%)
SUB TOTAL		440.00	450.00	10.00	1,450.00		1,450.00	1,460.00 (77%)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
34	Street Furniture				750.00	60.00	690.00	690.00 (92%)
40	Grants				2,500.00		2,500.00	2,500.00 (100%)
41	Wildlife Area				3,000.00	4,480.00	-1,480.00	-1,480.00 (-49%)
42	Green Waste Skips				2,500.00		2,500.00	2,500.00 (100%)
45	War Memorial							(N/A)
84	Defibrillator				150.00		150.00	150.00 (100%)
SUB TOTAL					8,900.00	4,540.00	4,360.00	4,360.00 (48%)

Audit

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 August 2024 (2024-2025)

4 Internal Audit	200.00	85.00	115.00	115.00 (57%)
5 External Audit	299.00		299.00	299.00 (100%)
SUB TOTAL	499.00	85.00	414.00	414.00 (82%)

Car Parks

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Village car park incl CCTV				500.00	832.00	-332.00	-332.00 (-66%)
22	Church car park							(N/A)
SUB TOTAL					500.00	832.00	-332.00	-332.00 (-66%)

Events

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Community Events				250.00		250.00	250.00 (100%)
30	Annual Parish Meeting				49.00		49.00	49.00 (100%)
33	Christmas Tree				250.00		250.00	250.00 (100%)
35	Fairs	1,500.00		-1,500.00				-1,500.00 (-100%)
SUB TOTAL		1,500.00		-1,500.00	549.00		549.00	-951.00 (-46%)

Highways

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19	Repairs and Maintenance							(N/A)
20	Vehicle Activated Sign				750.00	762.00	-12.00	-12.00 (-1%)
50	Consultancy							(N/A)
SUB TOTAL					750.00	762.00	-12.00	-12.00 (-1%)

Information Technology

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2	Web-site				250.00	421.74	-171.74	-171.74 (-68%)
31	IT Repairs and Software				250.00		250.00	250.00 (100%)
32	IT Equipment							(N/A)
53	Zoom Subscriptions				150.00		150.00	150.00 (100%)
91	PC protection					74.99	-74.99	-74.99 (N/A)
93	IT Support							(N/A)
99	Mapping					100.00	-100.00	-100.00 (N/A)
SUB TOTAL					650.00	596.73	53.27	53.27 (8%)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 August 2024 (2024-2025)

Litter Picking

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Litter Picking PPE				249.00		249.00	249.00 (100%)
SUB TOTAL					249.00		249.00	249.00 (100%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	NP Web-site				1,000.00		1,000.00	1,000.00 (100%)
79	NP Consultants				2,000.00		2,000.00	2,000.00 (100%)
80	Publicity & Meetings				2,000.00		2,000.00	2,000.00 (100%)
81	Printing				1,000.00	910.17	89.83	89.83 (8%)
82	UDC Support	6,000.00	1,809.00	-4,191.00				-4,191.00 (-69%)
89	NP Secretariat				500.00	385.00	115.00	115.00 (23%)
100	Assets					229.10	-229.10	-229.10 (N/A)
SUB TOTAL		6,000.00	1,809.00	-4,191.00	6,500.00	1,524.27	4,975.73	784.73 (6%)

Other Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
49	Leaflet Printing							(N/A)
61	Repairs & Maintenance				150.00		150.00	150.00 (100%)
64	Poppy Appeal				100.00		100.00	100.00 (100%)
66	Cricket Club grass				350.00		350.00	350.00 (100%)
86	Holy Trinity church grass				400.00		400.00	400.00 (100%)
87	United Reform Church grass				400.00		400.00	400.00 (100%)
88	Christmas Tree							(N/A)
SUB TOTAL					1,400.00		1,400.00	1,400.00 (100%)

Other Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	V.A.T. Expenditure							(N/A)
SUB TOTAL								(N/A)

Other Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	V.A.T. Income		4,775.43	4,775.43				4,775.43 (N/A)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 August 2024 (2024-2025)

SUB TOTAL	4,775.43	4,775.43	4,775.43 (N/A)
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Playgrounds

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Repairs & Maintenance				1,000.00	102.00	898.00	898.00 (89%)
46 Play Area				500.00		500.00	500.00 (100%)
SUB TOTAL				1,500.00	102.00	1,398.00	1,398.00 (93%)

Policing

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39 Community Policing							(N/A)
SUB TOTAL							(N/A)

Precept

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Precept	46,750.00	23,375.00	-23,375.00				-23,375.00 (-50%)
SUB TOTAL	46,750.00	23,375.00	-23,375.00				-23,375.00 (-50%)

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Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12 Remembrance Wreath				50.00		50.00	50.00 (100%)
SUB TOTAL				50.00		50.00	50.00 (100%)

Salaries

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Current Staff				9,918.00	2,608.40	7,309.60	7,309.60 (73%)
51 HMRC				3,014.00	1,831.45	1,182.55	1,182.55 (39%)
52 Litter Pickers				6,683.00	2,176.96	4,506.04	4,506.04 (67%)
SUB TOTAL				19,615.00	6,616.81	12,998.19	12,998.19 (66%)

TPLPG

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71 Consultants							(N/A)

Hatfield Heath Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 August 2024 (2024-2025)

72 Hatfield Broad Oak pc					(N/A)
73 Great Hallingbury pc	58.00	-58.00			-58.00 (-100%)
74 Little Hallingbury pc	58.00	-58.00			-58.00 (-100%)
83 Secretariat			174.00	174.00	174.00 (100%)
SUB TOTAL	116.00	-116.00	174.00	174.00	58.00 (20%)

Village Green

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13	Grass cutting				6,500.00	5,828.03	671.97	671.97 (10%)
15	Repairs & Maintenance				500.00		500.00	500.00 (100%)
36	ECC Rural Verges	2,265.00		-2,265.00	2,430.00		2,430.00	165.00 (3%)
43	Rural Verges					110.00	-110.00	-110.00 (N/A)
67	Heath Posting				500.00		500.00	500.00 (100%)
85	Pond Maintenance				750.00		750.00	750.00 (100%)
92	tree work				250.00		250.00	250.00 (100%)
94	Footpaths							(N/A)
97	Litter Bins				500.00		500.00	500.00 (100%)
SUB TOTAL		2,265.00		-2,265.00	11,430.00	5,938.03	5,491.97	3,226.97 (23%)

Summary

NET TOTAL	57,071.00	30,409.43	-26,661.57	62,743.00	25,264.52	37,478.48	10,816.91 (9%)
V.A.T.					2,821.84		
GROSS TOTAL		30,409.43			28,086.36		

Memorandum from the Clerk

To: All Councillors

Subject: Clerk's Report

Date: 02 August 2024

Summary of main items of activity:

- Prepared agendas and minutes for meetings (council and planning)
- Prepared agenda and notes for Neighbourhood Plan Steering Group
- Carried out normal monthly administration tasks

Correspondence

- UDC. Availability of Grants to support new play equipment
- ECC. Asking for locations for EV charging points in the village.
- Resident. Complaints about electric scooters causing a hazard
- Resident, Complaints about actions being taken at The Close

Future Actions

- Review Litter Picking contracts (with NR)
- Purchase litter bin for cricket pavilion when pattern approved
- Participation Local Plan consultation briefing.
- Mallyons Fairground booked. 09 Sept arrive, Open 13, 14 & 15 Sept