

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 03 April 2024

Present:

Cllr P Brown (PB)

Cllr M Lemon (ML)

3 members of the public

Cllr N Champion (NC)

Cllr M Bissell (MB)

Cllr N Robley (NR)
Cllr S Saban (SS)
In attendance: R Bowran – Parish Clerk

Welcome by the Chair.

23/227	APOLOGIES FOR ABSENCE Received and accepted from Cllr Allen – family; Cllr Overton – unwell. Cllr King was absent.
23/228	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/229	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public raised several points: Damage to the road's edge near the cricket club. <i>This is being dealt with.</i> Request for an extension to the Church Road car park <i>Quotes will be sought but the parish council has no funds to start such a construction.</i> There is no credence to the rumour of a porch extension at Holy Trinity church. <i>The clarification was noted.</i> Church bellringers will be joining the national commemoration at 6.30 pm on 06 June. <i>The information was noted.</i> A member of the public commented on the issues of speeding and obstructed footways on Sheering Road and emphasised that these constituted a risk to life. <i>NR summarised the interaction with Essex Highways on these and several others issues, regretting a lack of feedback from a Teams meeting in February.</i> A member of the public noted the planning decision by UDC to approve development of the Greenways site in Mill Lane. A suggestion was made that an application be made to Historic England to list the PoW huts to save them from demolition.
23/230	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 06 March 2024 (M11)

23/231	PLANNING COMMITTEE Noted: The draft minutes of the Planning Committee held on 25 March 2024 (P16). The UDC Planning Committee met on 03 April at which three applications in Hatfield Heath were on the agenda. • The Pelham Structures application in Mill Lane received a confirmation of objection, this was sent to the Planning Inspector. • The Camp Poultry Farm (Greenways) application was approved by the UDC planning committee. • The application to build an infill house at High Pastures was refused by the UDC planning committee.
22/232	FINANCE COMMITTEE Noted: The draft minutes of the Finance Committee held on 06 March 2024 (F03).
23/233	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker reported: ○ Announcement of Ride London and that activity grants were available. ○ Local Highways Panel had been rejigged and that now a chairman's panel will now assess and prioritise projects. ○ She would be allocated Highways time of one week every two months for minor works. • Dist Cllr Mark Lemon had nothing new to report.
23/234	FINANCIAL REPORT 1. Approval of Expenditure. Noted: Items of expenditure in March 2024 as approved by the Finance committee 2. Management Accounts Noted: Management accounts for the twelve months to March 2024
23/235	GRASS CUTTING The start of the new grass cutting contracts was confirmed. A new tender for pond maintenance will be prepared. Quotes for the care of the Wildlife site will be sought.
23/236	CLERK'S REPORT & CORRESPONDENCE Noted: The Clerk's report and correspondence received.
23/237	KEY TASK MONITOR Report from Forum held on 16 March 2024. Key issues raised: • Village magazine. Need for new volunteers • Chelmsford Road hedges • Cox Ley development • Broomfield trees.
23/238	HIGHWAYS MATTERS To consider any matters relating to Highways

	The promised written response to issues raised with Cllr Tom Cunningham, Highways Portfolio Holder Essex CC has still to be received.,
23/239	HIGHWAYS AND SPEEDING COMMITTEE There was no report from the Highways and Speeding Advisory Committee.
23/240	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. An ANPR analysis has been commissioned for the week commencing 06 April.
23/241	PLAYGROUND To receive a report from the Playground Committee. Actions for maintenance and repair following visit by a prospective contractor. Quotation is awaited for first phase.
23/242	VILLAGE GREEN To consider any matters relating to the village green - Tree survey still awaited. Clerk was asked to write directly to the Lord of the manor to progress. - Reports that dog bins have not been emptied in Broomfields. ML will progress. - Reports of missing/damaged manhole covers on Sawbridgeworth Road and outside Coop. Clerk to progress
23/243	ALLOTMENTS To consider any matters relating to Allotments, especially in relation to the central pathway. Clerk was asked to write to the Association to clarify responsibilities.
23/244	STANSTED AIRPORT WATCH To receive a report on current activities of Stansted Airport Watch. Clerk to respond to the DfT consultation on "Night Flight Restrictions at Heathrow, Gatwick and Stansted Airports from October 2025" using guidelines provided by SAW.
23/245	NEIGHBOURHOOD WATCH There was no report on current activities of Neighbourhood watch.
23/246	WILDLIFE AREA Having agreed a Wildlife Area action plan, to seek quotes for implementing the recommended tranches of work. NR to send Clerk a schedule of required works.
23/247	D-DAY COMMEMORATION To consider events to be initiated to commemorate the 80 th anniversary of the D-Day landings in Normandy. These are now conformed as bell ringing at 18:30 and beacon lighting at 21:15 on 06 June.

23/248	NEIGHBOURHOOD PLAN To receive a report on the latest meeting of the Steering Committee held on 28 March 2024. • Questionnaire nearly ready for printing. RCCE commissioned to carry out housing needs survey. • Discussions with DAC Consulting, an experienced company helping with Neighbourhood Plans.
23/249	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members • Report from the Festival Committee which will meet on 10 April.
23/250	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Concerns about volunteers to run the Village Magazine.
23/251	DATE OF NEXT MEETINGS The Annual Parish Meeting will be at 10am on Saturday 11 May 2024. So, the Annual Meeting of the Parish Council will now be on Wednesday 15 May 2024

Meeting ended at 21:15