

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 06 March 2024

Present:

Cllr H Allen (HA)

Cllr M Lemin (ML)

Cllr P Brown (PB)

3 members of the public

Cllr N Champion (NC) Chair

Cllr S King (SK)

Cllr M Bissell (MB)

Cllr N Robley (NR)

Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chair.

23/205	APOLOGIES FOR ABSENCE Received from Cllr Overton - unwell
23/206	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/207	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public highlighted verge damage on the verges and double yellow lines between the War Memorial and the Cricket Club. He volunteered to fill the worst area. This is caused by parking of commercial vehicles along that stretch. <i>Clerk to contact North Essex Parking Partnership to visit and ticket offending vehicles.</i> A member of the public revisited the antisocial parking issues in West Hayes. PCSO has conformed that parking on a dropped kerb is illegal. <i>Clerk to contact the Police and North Essex Parking Partnership to visit and ticket offending vehicles.</i>
23/208	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 07 February 2024 (M10)
23/209	PLANNING COMMITTEE To note the draft minutes of the Planning Committee held on 25 February 2024 (P15). APPLICATIONS RECEIVED FROM THE LPA FOR CONSIDERATION Application to vary section 106 agreement dated 21st June 2022 between Uttlesford District Council (1) and A J Wadhams and Co Ltd (2) pursuant to UTT/19/3173/FUL to add the two extra dwellings to secure the enabling works to the Listed Buildings Lea Hall Dunmow Road Hatfield Heath CM22 7BL Ref. No: UTT/24/0376/DOV HHP C Comment: Objection. This is an enabling application which is an alternative approach to that made in the previous application UTT/23/1966/FUL.

[Removal of existing pitched roof. Erection of first floor with new pitched roof with 4no. rear dormers. Single storey rear extension, two storey front extension. Insertion of new door to left and right flank elevations, alterations to existing fenestration, erection of new entrance porch and alterations to existing dormers to front and rear elevations above the garage.](#)

The Willows Stortford Road Hatfield Heath Essex CM22 7DL

Ref. No: UTT/24/0330/HHF | HHP Comment: Objection. The proposal is not in keeping with the street scene in particular the roof heights which are overbearing.

DECISIONS MADE BY THE LPA

[Non material amendment to UTT/22/2610/FUL - Addition of a chimney to the new dwelling](#)

Springhead Stortford Road Hatfield Heath Essex CM22 7DL

Ref. No: UTT/24/0133/NMA | Status: Approved

[Detached outbuilding for home gym & hobby room, following approval UTT/21/3178/LB](#)

Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL

Ref. No: UTT/24/0002/LB | Status: Withdrawn

[Detached outbuilding for home gym & hobby room, further to approval UTT/21/3177/HHF](#)

Oak Tree Barn Sheering Road Hatfield Heath Essex CM22 7LL

Ref. No: UTT/24/0001/HHF | Status: Withdrawn

[Erection of new two storey side extension and replacement door with new entrance portico to existing property](#)

Laurels The Heath Hatfield Heath Essex CM22 7AB

Ref. No: UTT/23/3118/HHF | Status: Approved

[Demolition of garage and erection of replacement garage. Erection of 2 no. detached dwellings, together with associated parking, residential curtilages, landscaping and creation of new vehicular access.](#)

Serena Chelmsford Road Hatfield Heath Essex CM22 7BD

Ref. No: UTT/23/3040/FUL | Status: Refused

[Application to discharge condition 3 \(GCN Method Statement\), condition 4 \(CMP\), condition 5 \(Contamination\), condition 6 \(Biodiversity Enhancement Layout\), condition 7 \(Boundary Treatment\) and condition 8 \(External Finishes\) of UTT/22/0893/FUL](#)

Claremont Nursery Sheering Road Hatfield Heath CM22 7LJ

Ref. No: UTT/23/2089/DOC | Status: Discharge Conditions in Full

[Proposed garage conversion to residential annexe](#)

Mill House the Heath Hatfield Heath Essex CM22 7AB

Ref. No: UTT/23/1274/HHF | Status: Refused

ENFORCEMENT ISSUES

Responses received on alleged breaches at

- 25 Ardley Crescent; UTT/21/0980/HHF. No progress to date.
- Land to rear of High Pastures; UTT/21/0420/CLE. Further evidence is required in order to reopen the case.
Reported issue at
- Home Pastures/Mill Lane; Essex Highways Ref: 2900479 Status: An inspector will carry out an initial assessment to determine the next appropriate action, which may include a site visit. This could take up to 56 days.

	MAJOR APPLICATIONS Consultation on S62A/2024/0032 - The demolition of 12 no. existing structures, the conversion and restoration of 8 no. existing buildings to form 8 no. holiday cottages and 1 no. dwelling, the construction of 3 no. single storey dwellings. The creation of a pedestrian and cycle link path Land To the West of Mill Lane Hatfield Heath Ref. No: UTT/24/0103/PINS Received: Wed 17 Jan 2024 Validated: Tue 20 Feb 2024 Status: Awaiting decision There is no further news on the Mill Lane application Camp Poultry Farm Mill Lane (Greenways) UTT/23/1688/FUL .
23/210	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker (<i>in absentia</i>) ○ No written response yet received from Cllr Cunningham from the meeting of 23 February. • Dist Cllr Mark Lemon ○ Bin collections are nearly back to normal ○ There is no concise reason for UDC losing their operator's licence. An Fol request has been lodged for discovery. ○ UDC are selling assets to balance theory budget ○ UDC declared a 2.99% increase in council tax ○ UDC declared a 7% increase in council property rents
23/211	FINANCIAL REPORT 1. Approval of Expenditure. Noted: Items of expenditure in February 2024 as approved by the Finance committee 2. Management Accounts Noted: Management accounts for the eleven months to February 2024 3. Interim Audit Noted: That the Finance committee have received the Interim Internal Audit and noted their recommendations
23/212	TENDER FOR GRASS CUTTING To receive a report on the tender process for the award of grass cutting contracts for 2024-26 To receive the recommendations of the Finance Committee held on 06 March and to award contracts. Which are: • Main grass cutting contract be awarded to PW May • Footpaths and minor works to Oakridge Nurseries • Pond works to be respecified and retendered Caveat on all works to include a 3-month quality check and prior notice of all visits. Resolved: To accept the recommendations of the Finance Committee [<i>prop Cllr Saban; secd Cllr Robley; all in favour</i>]
23/213	CLERK'S REPORT & CORRESPONDENCE Received and noted: The Clerk's report and correspondence received.
23/214	KEY TASK MONITOR The Key Task Monitor has been revised and simplified to create a better working document. • Report from Forum held on 17 February 2024. Main points: ○ Situation at Home Pastures of unauthorised works

	○ Wildlife Area. NR and HA to meet on 13 March. ○ Issues with HGVs making turns in the village ○ Pallets covering missing manhole covers on Sawbridgeworth Road ○ Pond Lane signage needs tidying up ○ Planning issues about a porch at Holy Trinity church
23/215	HIGHWAYS MATTERS To consider any matters relating to Highways • To report on “Teams” meeting with Cllr Tom Cunningham, Highways Portfolio Holder Essex CC, on 13 February, awaiting the promised written response to issues raised. But overall a positive verbal response, Subjects discussed: ○ Pedestrian crossing by school or a lollypop person ○ Irrational speed limits ○ Non-functional Wig-Wags at school ○ Installation of a mini roundabout ○ Pond Lane crossing ○ Footpath on Sheering Rad ○ Replacement of signs outside White Horse Require notes of the meeting now and a follow up in even weeks. • SIDs will be installed by SK next week.
23/216	HIGHWAYS AND SPEEDING COMMITTEE To consider appointments to the Highways and Speeding Advisory Committee. Confirmed as MB, NC, ML, HA, SK & SS
23/217	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • ANPR analysis project, Clerk to confirm terms of reference.
23/218	PLAYGROUND To receive a report from the Playground Committee. • SS and HA met with a potential contractor on 06 March and specified requirements for maintenance and a possible replacement scheme. • Possibility of funding from London Marathon scheme
23/219	VILLAGE GREEN To consider any matters relating to the village green • Tree survey by Lord of the Manor awaited. ML to ask that it be forwarded to the Clerk. • Extension of Holy Trinity car park has been approved by LoM, quotes can be obtained but council has no funds to enable this. • Defibrillator registration needed. Clerk to contact Village Hall (Mike Allen) Coop, and doctors’ surgery (Peter Elmdon)
23/220	ALLOTMENTS To consider any matters relating to Allotments • Discussion of respective responsibilities of Allotment Association and Parish Council. Clerk will research and advise members of history.
23/221	STANSTED AIRPORT WATCH To receive a report on current activities of Stansted Airport Watch.

	• AGM on 07 March. HA cannot attend but will report back.
23/222	WILDLIFE AREA Having agreed a Wildlife Area action plan. seek quotes for implementing the recommended tranches of work. NR and HA to action.
23/224	D-DAY COMMEMORATION To consider events to be initiated to commemorate the 80 th anniversary of the D-Day landings in Normandy. • Beacon lighting at 21:15 on 06 June has been registered with the Pageantmaster. • SS getting an action plan together.
23/225	NEIGHBOURHOOD PLAN To receive a report on the latest meeting of the Steering Committee held on 29 February 2024. • Questionnaires now being printed • Now seeking quotes from a planning consultant to put the plan together.
23/226	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members • The Festival Committee had not met since the last meeting. • HA and ML will attend a Patients Participation meeting when it has been convened.
23/227	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Neighbourhood Watch
23/228	DATE OF NEXT MEETINGS The next meeting of the Council will be on Wednesday 03 April 2024

Meeting ended at 21:05