

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 07 February 2024

Present:

Cllr H Allen (HA)
Cllr C Overton (CO)
Cllr P Brown (PB)

Cllr N Champion (NC) Chair
Cllr S King (SK)
Cllr M Bissell (MB)

Cllr N Robley (NR)
Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chair.

23/183	APOLOGIES FOR ABSENCE Received and accepted from Cllr Lemon - unwell
23/184	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/185	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
23/186	MINUTES OF MEETING Resolved: To approve of the minutes of the Meeting of the Parish Council held on 10 January 2024 (M09)
23/187	PLANNING COMMITTEE To note the draft minutes of the Planning Committee held on 29 January 2024 (P14). APPLICATIONS RECEIVED FROM THE LPA FOR CONSIDERATION Proposed internal and external alterations including changes to windows and doors and proposed open porch entrance. Removal of chimney stack and existing bay window to be replaced with 2no. new windows. 2 Lea Hall Bungalows Dunmow Road Hatfield Heath CM22 7BL Ref. No: UTT/24/0042/HHF HHPC Comment: No Objection Change of use and alterations to form 3 no. dwellings. Peggerells Farm Sheering Road Hatfield Heath Essex CM22 7LJ Ref. No: UTT/24/0037/FUL HHPC Objection : Remain the same as previous scheme. It requires change of use from agricultural to residential and is sited in the metropolitan green belt. It is also outside of the village envelope and emerges onto a busy road with national speed limit. The Parish Council can also find no evidence of permission for the existing modern barn which it believes is inappropriate for conversion Detached outbuilding for home gym & hobby room Oak Tree Barn Sheering Road Hatfield Heath CM22 7LL Ref. No: UTT/24/0001/HHF HHPC Comment: No Planning Objection, noted that this has a significantly larger foot print than the previous consent. Detached outbuilding for home gym & hobby room,

	Oak Tree Barn Sheering Road Hatfield Heath CM22 7LL Ref. No: UTT/24/0002/LB HHPC Objection : In respect of the listed building, this application becomes dominant. New cart lodge, single storey rear and side extension, replacement porch Willoways Dunmow Road Hatfield Heath CM22 7EE Ref. No: UTT/23/3207/HHF HHPC Comment: No Objection New porch entrance to front, first floor rear extension and conversion of pitched roof to flat roof to create new terrace to rear of property. The Ekom Chelmsford Road Hatfield Heath ECM22 7BD Ref. No: UTT/24/0162/HHF HHPC Objection : This application appears contrary to Policy GEN2; (a) not compatible with surrounding buildings and (f) would result in loss of privacy for neighbours. DECISIONS MADE BY THE LPA None received ENFORCEMENT ISSUES 25 Ardley Crescent, Retrospective permission granted for an extension Ref: UTT/21/0980/HHF. However there appears to be a detached bungalow constructed in the rear garden. Land to rear of High Pastures. CLE granted, Ref: UTT/21/0420/CLE on balance of submitted statement for, among other things, temporary use as a storage facility. Elapsed time has demonstrated that this has become permanent.
23/188	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker ○ Will attend Highways meeting on 12 February ○ Commented on the failure of UDC to provide bin emptying services. ○ Confirmed that Essex CC had stated that there is no maintenance budget for footway clearance. Budget priority had been supporting children with SEN • Dist Cllr Mark Lemon <i>in absentia</i> ○ Had heard from LoM with a report on trees and appointment of a contractor to carry out tree works. ○ UDC Norsk are inspecting roads in Broomfields with a view to carrying out remedial work
23/189	FINANCIAL REPORT 1. Approval of Expenditure. Noted: Items of expenditure in January 2024 as approved by the Finance committee 2. Management Accounts Noted: Management accounts for the ten months to January 2024
23/190	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received. • Date for Internal Audit set for 13 February

23/191	KEY TASK MONITOR The Key Task Monitor has been revised and simplified to create a better working document. - Report from Forum held on 20 January 2024. - Drain cover issue on Sawbridgeworth Road - Replacement of dog waste bin at top of Dunmow Road - Lights and drainage problems in The Close need to be addressed by UDC - Progress on determining actions in the Wildlife area. - Query on Hastoe development dates as land has not been secured - Litter picking regime needs to be addressed
23/192	HIGHWAYS MATTERS To consider any matters relating to Highways - Arrangements for meeting with Cllr Tom Cunningham, Highways Portfolio Holder Essex CC on Monday 13 February. Objective being to obtain definitive answers and actions to a number of outstanding issues. - In that respect HA reported from a PCC meeting that there was a will to campaign for a pedestrian crossing by the school. Clerk responded with Essex CC's response that there was no available funding for such a crossing.
23/193	HIGHWAYS AND SPEEDING COMMITTEE Resolved: To approve Terms of Reference for the Highways and Speeding Committee. <i>[prop Cllr Bissell; secd Cllr Robley; all in favour]</i>
23/194	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. ANPR analysis project, Clerk to define parameters for a survey over a few days to monitor traffic movements.
23/195	PLAYGROUND To receive a report from the Playground Committee. - Proposed actions for maintenance and repair. Three companies to be approached to quote for refurbishment or replacement of equipment. Clerk to progress. - Next meeting is on 23 February, possibly to meet potential contractors.
23/196	VILLAGE GREEN To consider any matters relating to the village green - Tree survey by Lord of the Manor has been completed and will be sent to ML. Orders for work have been placed with the LoM's contractors. - Tenders for grass cutting 2024-26 have been issued to five potential suppliers. Site visits being arranged.
23/197	ALLOTMENTS To consider any matters relating to Allotments No issues were raised
23/198	STANSTED AIRPORT WATCH To receive a report on current activities of Stansted Airport Watch. - Passenger numbers up to pre-COVID levels. But Cargo flights are not. - New extension will take until 2027 to complete, so anticipate chaos in

	present terminal. • Ryanair have ordered 300 new aircraft. • AGM on 07 March. HA will attend.
23/199	WILDLIFE AREA Having agreed a Wildlife Area action plan, the area has been segmented into ten segments. To seek quotes for implementing the recommended tranches of work.
23/200	D-DAY COMMEMORATION To consider what events should be initiated to commemorate the 80th anniversary of the D-Day landings in Normandy. SS has obtained a grant to support activities in Village Hall. Beacon on the Green will be lit. Clerk to register with the Pageant Master.
23/201	NEIGHBOURHOOD PLAN To receive a report on the latest meeting of the Steering Committee held on 01 February 2023. • Consultation document nearly ready. To be circulated at the same time as the Village magazine. Also accessible via N Plan website.
23/202	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members • Meeting of the Festival Committee. Date is 23 June. Clerk to seek insurance quotes. Volunteers needed for this year.
23/203	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Outcome of Tender process for grass cutting contract. • Report from the Festival committee. • Report on Litter Picking regime.
23/204	DATE OF NEXT MEETINGS The next meeting of the Council will be on Wednesday 04 March 2024

Meeting ended at 20:45