

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 10 January 2024

Present:

Cllr H Allen (HA)

Cllr C Overton (CO)

2 members of the public

Cllr N Champion (NC) Chair

Cllr S King (SK)

Cllr N Robley (NR)

Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chair who opened the meeting with wishes to all for the New Year.

23/163	APOLOGIES FOR ABSENCE Received from Cllr Bissell, prior engagement; Cllr Lemon, unwell and Cllr Brown, on holiday.
23/164	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/165	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A Member of the Public addressed the council on the subject of inconsiderate parking over dropped curbs and water stop cock access in The Shaw area. <i>Members suggested liaison with the management company. Clerk agreed to contact the local PCSO for advice and action.</i>
23/166	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 06 December 2023 (M08). Festival committee are meeting towards the end of January and MB will ask them to attend the February meeting of the council.
23/167	PLANNING COMMITTEE Noted: The draft minutes of the Planning Committee held on 18 December 2023 and in particular the Refusal of Application UTT/22/1261/FUL. Relating to land west of Mill Lane, by UDC. (P13) APPLICATIONS RECEIVED Erection of 1 no. detached dwelling Land Rear of High Pastures Stortford Road Hatfield Heath CM22 7DL Ref. No: UTT/23/2939/FUL Status: HHPC Comment Objection. 1. This is a backfill not a continuation of frontage as claimed. 2. Over development of area. 3. Impinges on the area designated with a CoL 4. Previous approval for area limited height of structure. 5. Transport statement is misleading. Proposed change of use agricultural land to dog walking field Friars Farm Friars Lane Hatfield Heath Essex CM22 7AP Ref. No: UTT/23/3063/FUL Status: HHPC Comment No objection

	Demolition of garage, erection of replacement Erection of 2no. detached dwellings, associated parking, residential curtilage, landscaping and creation of new vehicular access. Serena Chelmsford Road Hatfield Heath Essex CM22 7BD Ref. No: UTT/23/3040/FUL Status: HHPC comment Objection. No significant difference to previous application which was refused on appeal. Erection of new two storey side extension and replacement door with new entrance portico. Laurels The Heath Hatfield Heath CM22 7AB Ref No: UTT/23/3118/HHF Status: HHPC Comment No Objection DECISIONS MADE BY THE LPA Basement and first floor Stonebridge Farm Hatfield Heath CM22 7BD Ref No: UTT/23/2631/CLE Status Allowed. Proposed single storey extension 2 Rosemary Cottages Stortford Road Hatfield Heath CM22 7DU Ref No: UTT/23/2447/HHF Status: Refused. Pelham Structures planning application UTT/22/1261/FUL for the site in Mill Lane. Decision at UDC Planning Committee on 13 December 2023 was Refused.
23/167	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker reported: ○ Essex CC had responded to UDC Local Plan consultation and Hatfield Heath was not mentioned. Pointed out many shortfalls and inconsistencies in the plan. ○ Will pursue Cllr Tom Cunningham for a meeting to create an action plan for village issues. ○ Escalation for action to mend COOP potholes which are now a Health and Safety issue. ○ Some funds available from London Marathon Events (Ride London) to make parishioners more active. ○ She will contact UDC housing about lack of response to damp housing in Broomfields. • Dist Cllr Mark Lemon <i>in absentia</i>: ○ Reported on lack of bin collections ○ Clerk to make contact with CEO of UDC.
23/168	FINANCIAL REPORT 1. Approval of Expenditure. Noted: Items of expenditure in December 2023 as approved by the Finance committee 2. Management Accounts Noted: Management accounts for the nine months to December 2023.

23/169	CLERK'S REPORT & CORRESPONDENCE Received and noted: The Clerk's report and correspondence received. Grant thank you from Essex Air Ambulance
23/170	KEY TASK MONITOR The Key Task Monitor has been revised and simplified to create a better working document. Report from Forum held on 16 December 2023, key items were: - Overhanging trees on Sawbridgeworth Road. - Thanks to CO for Christmas lunches. - Extension of Church Road car park (NR). - Footway clearing on Sheering Road. Suggestion that parish council should employ a contractor re to do this! - Parking issues outside Hunters Meet, especially by coaches. - Parking issues on Pond Lane. - Need for a First Responder for the village. - Defibrillator active, clerk to register. - Resurrection of Lunch Club at URC Hall (NR).
23/171	HIGHWAYS MATTERS To consider any matters relating to Highways - Continue to seek arrangements for meeting with Cllr Tom Cunningham, Highways Portfolio Holder Essex CC. - Installation of new VAR cameras, action (SK/MB) - Since no pedestrian crossing is possibly, investigate provision of a "Lollypop" person. - Establish a meeting between Parish Council; Village Hall; the School and Holy Trinity church to examine school parking issues.
23/172	HIGHWAYS AND SPEEDING COMMITTEE Resolved: To create a Highways and Speeding Committee to address current issues. [<i>prop Cllr King; secd Cllr Robley, all in favour</i>] Prospective members are the Champions agreed on 10 May 2023: Cllrs Robley, Saban, Champion, King and Lemon. Clerk to prepare Terms of Reference.
23/173	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. CCTV survey in village car park of regular offenders to be set up (Clerk)
23/174	PLAYGROUND To receive a report from the Playground Committee. Meeting arranged for 19 January for the committee to meet, together with interested parents of users of the playground.
23/175	VILLAGE GREEN To consider any matters relating to the village green - Tree survey by Lord of the Manor awaited - NR and Clerk to review Tenders for grass cutting 2024-26, three potential contractors identified an invited to render. - Proposal to light village beacon to celebrate anniversary of the D-Day landings in June.
23/176	ALLOTMENTS There were no matters relating to Allotments

23/177	STANSTED AIRPORT WATCH There was no current report on activities of Stansted Airport Watch.
23/178	WILDLIFE AREA To agree a Wildlife Area action plan. Area to be split into up to 10 parcels and quotes for work to be carried out. Working party to meet regularly to review.
23/179	NEIGHBOURHOOD PLAN Received; a report on the latest meeting of the Steering Committee held on 04 January 2023. Noted some reservations on the effectiveness of Neighbourhood Plans by Great Chesterford NP Committee. Clerk to speak with Little Hallingbury NP team to share funding experiences.
23/180	REPORTS FROM MEMBERS ON MEETINGS ATTENDED NR reported attending the UDC planning committee on 13 December, together with the Clerk and other members of the community. The presentations to the committee concerning Mill Lane development met with success.
23/181	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Meeting with the Festival Committee • Discuss D-Day anniversary commemoration in June 2024.
23/182	DATE OF NEXT MEETINGS The next meeting of the Council will be on Wednesday 07 February 2024

Meeting ended at 21:06