

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 01 November 2023

Present:

Cllr M Bissell (MB)

Cllr P Brown (PB)

Cllr C Overton (CO)

3 members of the public

Cllr N Champion (NC)

Cllr M Lemon (ML)

Cllr H Allen (HA)

Cllr N Robley (NR)

Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chairman

23/117	APOLOGIES FOR ABSENCE Received and accepted by Cllr King – work commitment.
23/118	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/119	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public raised concerns about the speed of traffic on Sheering Road, the lack of a clear footpath, overgrown hedges and potholes. Communication with Essex Highways, local MP, county councillor, the police and parish council over the last 12 years have produced no result. What is the scope for legal action referencing health and safety, disability access and human rights . <i>Chair replied with an invitation to meet with Cllr Tom Cunningham, the new cabinet member for highways. He also referenced the data collection capacity of the VAR signs recently acquired.</i> <i>ML said he would chase up the record of the meeting with Essex CC.</i> Two other members of the public raised concerns about speeding on Chelmsford Road and inappropriate and inconsistent speed signs. <i>NR agreed speed regulations were illogical and council would continue to seek a consistent 30mph limit throughout the village.</i>
23/120	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 04 October 2023 (M06)
23/121	PLANNING COMMITTEE Noted: The draft minutes of the Planning Committee held on 23 October 2023. (P06). The main points were: APPLICATIONS RECEIVED FROM THE LPA FOR CONSIDERATION Proposed single storey side extension and front entrance lobby 6 Beehive Court Hatfield Heath Essex CM22 7EU

Ref. No: UTT/23/2399/HHF | HHPC comment: No Objection

Proposed ground floor rear extension incorporating doors, window, roof light and alterations to internal ground floor kitchen layout

Randwick House Sawbridgeworth Road Hatfield Heath Essex CM22 7DR

Ref. No: UTT/23/2216/HHF | HHPC comment: No Objection

Basement and first floor

Stonebridge Farm Chelmsford Road Hatfield Heath Essex CM22 7BD

Ref. No: UTT/23/2631/CLE | Status: HHPC comment: No Objection

DECISIONS MADE BY THE LPA FOR NOTING

Single storey rear extension

The Yews 3 Foxglove Farm Dunmow Road Hatfield Heath Bishops Stortford CM22 7BL

Ref. No: UTT/23/2129/HHF | Status: **Refused**

Single storey rear extension and changes to rear fenestration.

3 Barley Close Hatfield Heath Essex CM22 7DB

Ref. No: UTT/23/2113/HHF | Status: Approved

Application to discharge condition 3 (Great Crested Newt method statement) and 4 (Biodiversity enhancement strategy) attached to UTT/22/1786/HHF.

Down Court Matching Road Hatfield Heath CM22 7AS

Ref. No: UTT/23/1949/DOC | Status: **Discharge Conditions in Full**

Erection of side extensions, dormers to first floor and ancillary outbuildings.

Mandal Chelmsford Road Hatfield Heath CM22 7BG

Ref. No: UTT/23/1864/CLP | Status: **Approved**

Proposed construction of single storey orangery extension to rear elevation. Partial removal of 1920's fabric and removal of modern 1970's fabric to facilitate orangery. Infill of modern 1970's window within east elevation.

Lea Hall Dunmow Road Hatfield Heath Stortford CM22 7BL

Ref. No: UTT/23/1279/HHF | Status: **Approved**

Single storey rear extension

The Yews 3 Foxglove Farm Dunmow Road Hatfield Heath Bishops Stortford CM22 7BL

Ref. No: UTT/23/2129/HHF | Status: **Refused**

PLANNING APPEALS

Serena Chelmsford Road, Hatfield Heath, CM22 7BD

Appeal Ref: APP/C1570/W/23/3319270

The development proposed is the demolition of garage and erection of replacement garage. Erection of 2no. detached dwellings to the rear of 'Serena' and creation of new vehicular access.

Decision: The appeal is **dismissed**

Maple Cottage, 1 Foxglove Farm, Dunmow Road, Hatfield Heath, CM22 7BL

Appeal Ref: APP/C1570/D/23/3314994

The development proposed is the demolition of existing side extension and link and erection of a single storey side extension and single storey rear extension.

	Decision: The appeal is dismissed The consideration by UDC Planning Committee on 25 October 2023 of the Pelham Structures planning application (UTT/22/1261/FUL) in Mill Lane resulted in a Deferred Decision. This is likely to be reheard at their meeting on 22 November. At the same meeting it is likely that the Greenways planning application (UTT/23/1699/FUL) in Mill Lane will also be considered. Noted that the Regulation 18 submission by UDC for the Local Plan, was considered by UDC council on 30 October 2023. This was approved and will now go to public consultation from 03 November 2023.								
23/122	FINANCE COMMITTEE Noted: The minutes of the Finance Committee held on 11 October 2023. (F01). Noted: The draft minutes of the Finance Committee held on 23 October 2023. (F02).								
23/123	BUDGET 2024-25 Noted: Budget briefing notes from the Clerk Resolved: To adopt a budget for 2024-25 as recommended by the Finance Committee [prop: Cllr Robley, secd Cllr Lemon]								
23/124	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker ○ NR reported on her behalf that White Horse kern stones have now been removed completely, and not reinstated. Reinstalled bollards do not work. ○ Local Plan is deeply flawed in its proposed housing allocations. ○ Will arrange meeting with Cabinet Member Tom Cunningham. • Dist Cllr Mark Lemon ○ Attended extra council meeting on Reg 18 progress on Local Plan.								
23/125	FINANCIAL REPORT 1. Approval of Expenditure. Noted: Items of expenditure in October 2023 as approved by the Finance committee 2. Management Accounts Noted: Management accounts for the seven months to October 2023.								
23/126	GRANT REQUESTS Grant requests received <table><tr><td>1</td><td>CAB East Herts</td><td>Phone lines for advisors</td><td>250.00</td></tr></table> Resolved: to make no grant. <table><tr><td>2</td><td>EHAAT</td><td>Air ambulance costs</td><td>500.00</td></tr></table> Resolved: to make grant of £500 [prop: Cllr Saban, secd Cllr Robley]	1	CAB East Herts	Phone lines for advisors	250.00	2	EHAAT	Air ambulance costs	500.00
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	<table><tr><td>3</td><td>Close Coffee Morning</td><td>Film Show licence</td><td>123.33</td></tr></table> Resolved: to make grant of £123.33 <i>[prop: Cllr Bissell, secd Cllr Lemon]</i> Grants embedded in the Budget for approval <table><tr><td>4</td><td>Cricket Club</td><td>Grass Cutting</td><td>350.00</td></tr><tr><td>5</td><td>Holy Trinity Church</td><td>Grass Cutting</td><td>400.00</td></tr><tr><td>6</td><td>United Reform Church</td><td>Grass Cutting</td><td>400.00</td></tr></table> Reservations expressed as churches were granted mowers last year. Resolved: to make these grants. <i>[prop: Cllr Bissell; secd Cllr Saban]</i> Football Club have made a late application for grass cutting and it was agreed to consider this request at the next meeting. Clerk asked to clarify the request. Festival made a request for funding of £1,500 towards toilet hire and for new PA system. Resolved: to make grant of £1,500. <i>[prop: Cllr Bissell; secd Cllr Overton; Pro 4 Con 4 Passed on Chairs casting vote]</i> Clerk cautioned members about Chairs interest.	3	Close Coffee Morning	Film Show licence	123.33	4	Cricket Club	Grass Cutting	350.00	5	Holy Trinity Church	Grass Cutting	400.00	6	United Reform Church	Grass Cutting	400.00
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23/127	CLERK’S REPORT & CORRESPONDENCE To receive and note Clerk’s report and correspondence received. • In addition, noted that the village sign would be removed for refurbishment week beginning 06 November and be away for about four weeks																
23/128	KEY TASK MONITOR The Key Task Monitor has been revised and simplified to create a better working document. • Report from Forum held on 14 October.																
23/129	HIGHWAYS MATTERS To consider any matters relating to Highways • Pot holes and resurfacing – White Horse area • Traffic management data collection – speed cameras • Additional cameras for Stortford Road – budget provision for two alternate mounting poles.																
23/130	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Coverage by CCTV has been installed • Village car park weed clearance – completed 30 October. • Use of Village Hall car park - Village Hall Committee has considered use of village hall car park and their stance remains the same. They will join with the parish council in discussions with the school.re: parking																
23/131	PLAYGROUND To consider any matters relating to the playground. Several issues were raised • Painting of new fence • Closure mechanism on access gate • State of surfaces • Removal of old sign																

	Agreed to establish a Playground Committee . Members to be ML, HA, SS, CO and SK. Report to be a standing item on council agendas. Clerk to prepare
23/132	VILLAGE GREEN To consider any matters relating to the village green • Tree survey by Lord of the Manor awaited, Clerk to progress • Footpaths survey has been started by HA • NR and Clerk to review cutting regime and prepare Invitations to Tender for 2024. • Matching Road wildlife area has not been cut. • MB to chase quote for Christmas tree and lights.
23/133	ALLOTMENT PLOTS To review the current condition of Allotment plots and any action that needs to be taken. Explanation received from Allotment Association re: state of plots. Visit with secretary at 10am on 05 November by HA and PB.
23/134	STANSTED AIRPORT WATCH To receive a verbal report on current activities of Stansted Airport Watch. HA had circulated a report. Planning Inspector has now approved the expansion planning application for the airport.
23/135	WILDLIFE AREA To discuss the report from EECOS on the Wildlife Area and determine an action plan. Consider a grant application to UDC under the Zero Carbon Communities scheme. Report to be considered by HA, SS and NB.
23/136	NEIGHBOURHOOD PLAN The meeting of the Steering Committee scheduled for 02 November was postponed.
23/137	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • Meeting with Cllr Scott and Cllr Barker on 11 October. No new progress, but note that Cllr Scott is relinquishing role to be replace by Cllr Tom Cunningham.
23/138	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
23/139	DATE OF NEXT MEETINGS The next meeting of the Council will be Wednesday 06 December 2023

Meeting ended at 21:20