

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 06 September 2023

Present:

Cllr M Bissell (MB)
Cllr P Brown (PB)

Cllr N Champion (NC)
Cllr M Lemon (ML)
Cllr H Allen (HA)

Cllr C Overton (CO)
Cllr S Saban (SS)

2 members of the public

In attendance: R Bowran – Parish Clerk

Welcome by the Chairman

23/79	APOLOGIES FOR ABSENCE Received and accepted from Cllr Robley - other engagement and Cllr King – business commitment. Cty Cllr Susan Barker apologised if she could not get to the meeting.
23/80	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/81	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public asked about the council's response to the UDC Viability Assessment from new consultants to the Local Plan. <i>NR responded that we had been given five days to respond with no new information after nearly two years of waiting. Council's disappointment had been expressed. ML confirmed new consultants but was not impressed with their approach so far.</i> A member of the public asked about progress on the new council website. <i>Clerk said his objective was to have it available for use by the time the next Neighbourhood Plan meeting takes place.</i> A member of the public asked about progress on reassessing the Wildlife area. <i>Clerk responded that several members had met EECOS and we were waiting for their report. MB said that many areas were working as planned. It was confirmed that the report would be made public.</i>
23/82	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 02 August 2023 (M04)
23/83	PLANNING COMMITTEE To note the draft minutes of the Planning Committee to be held on 21 August 2023. (P04). Main points were:

	<u>Proposed construction of 2 no. bungalow dwellings and electrical substation</u> Lea Hall Dunmow Road Hatfield Heath Essex CM22 7BL Ref. No: UTT/23/1966/FUL Strongly Object: Original plan under UTT/19/3173/FUL was approved in June 2022 with these two additional new build bungalows specifically refused. The PC position is still the same that these are in the Green Belt and outside the village envelope and no attempt is made to justify them on the 'other grounds' that allowed the other new builds to be approved <u>Application to discharge condition 3 (Great Crested Newt method statement) and 4 (Biodiversity enhancement strategy) attached to UTT/22/1786/HHF.</u> Down Court Matching Road Hatfield Heath Essex CM22 7AS Ref. No: UTT/23/1949/DOC No Comment <u>Erection of side extensions, dormers to first floor and ancillary outbuildings and rear extension</u> Mandal Chelmsford Road Hatfield Heath Essex CM22 7BG Ref. No: UTT/23/1864/CLP Strongly Object on the grounds that the proposal more than doubles the existing building and extends the footprint with 'ancillary buildings' even further on land that is fully within the Green Belt <u>Replacement front entrance porch and steps with fenestration changes to main dwelling</u> Stonebridge Chelmsford Road Hatfield Heath Essex CM22 7BD Ref. No: UTT/23/1790/HHF No Objection <u>Amendment to UTT/22/1261/FUL regarding the land to the West of Mill Lane</u> Strongly object. This is a reiteration of irrelevant data on traffic measures that was objected to last time as inaccurate and misleading. <u>Single storey side and rear two storey extensions.</u> Laurels The Heath Hatfield Heath Essex CM22 7AB Ref. No: UTT/23/1553/CLP Status: Approved <u>Installation of a new condenser unit in the rear yard area.</u> Co-op Supermarket Village Shop Hatfield Heath CM22 7EB Ref. No: UTT/23/1423/FUL Status: Approved <u>Proposed single storey rear extension, two storey side extension and single storey front extension.</u> 17 Cox Ley Hatfield Heath Essex CM22 7ER Ref. No: UTT/23/1266/HHF Status: Approved <u>Outline planning application with all matters reserved except access and layout for the demolition of garage and erection of 1 no. dwelling.</u> White Lodge Chelmsford Road Hatfield Heath Essex CM22 7BH Ref. No: UTT/23/0939/OP Status: Approved
23/84	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker was not present.

	- Dist. Cllr Mark Lemon reported: - New consultants for Local Plan. - Regulation 18 should be out by end of September. - Prior notification of recommended sites. Balance of houses needed is now 5,500. - A letter from UDC CEO explaining why rubbish collections have been so inconsistent. This will be sent to the Village Magazine for publication.
23/85	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in August 2023 as approved by the Finance committee Management Accounts Noted: Management accounts for the five months to August 2023.
23/86	CLERK'S REPORT & CORRESPONDENCE Noted: Clerk's report and correspondence received. - CCTV now operational in the village car park, two cameras and an ANPR device. - Emails from parishioner about traffic danger on Chelmsford Road has been answered.
23/87	KEY TASK MONITOR The Key Task Monitor has been revised and simplified to create a better working document. Report from Forum held on 12 August had no additional matters not already under consideration.
23/88	HIGHWAYS MATTERS To consider any matters relating to Highways - Pot holes and resurfacing – White Horse area. Images sent to Highways. - Progress meeting with Cllr Lee Scott to be arranged. - Hedges cut on Sheering Road, but by whom? Much clearance work needed especially on footways. Clerk to write to Highways. - Traffic management data collection – having had quotation verified at £4,500, confirmation that Clerk should order two speed cameras.
23/89	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. - Coverage by CCTV has been installed - North Essex Parking Partnership cost of permits been increased and now some visibility in recent weeks.
23/90	PLAYGROUND To consider any matters relating to the playground. - Urgent repairs and maintenance - HA suggested refurbishment of signage. - Clerk to give CO a weekly inspection sheet for the record.
23/91	VILLAGE GREEN To consider any matters relating to the village green Tree survey by Lord of the Manor awaited. Clerk to write to William Gosling as Lord of the Manor.

	• Tree crown reduction discussed and suggestion that contact should be made to UDC Tree Officer, Ben Smeeden. • Additional litter bins at Co-op, Fish Inn and Cricket Club to be ordered. Clerk to check with UDC for clearance. • Footpaths survey – to be carried out week commencing 11 Sept. • NR and Clerk to review cutting regime with present contractors, preparatory to going out to tender for 2024. • Allotment grass appears not be being cut, including unkempt plots on the site with seed spreading. Clerk to write to secretary. • HA mentioned the state of the village sign. MB said he would look out the quotation he had received for the work. • Action for the annual Christmas tree was discussed. Agreed to plant a small tree now and provide a cut tree as normal. • SS mentioned damage to the plinth on the War Memorial. Existing contractor to be approached. • Permission sought for installation of a Remembrance Bench on the village green. This was approved. HA to propose a location.
23/92	NEIGHBOURHOOD PLAN Noted: A report on the meeting of the Steering Committee held on 31 August. Resolved: To grant a request from the Local History Society for “bridging” funding of £250 for the printing of the “Then and Now” booklet. This sum to be recovered from UDC as a Neighbourhood Plan expense.
23/93	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. • HA attended the Harlow and Gilston villages consultation. Transpired not to be very inspiring.
23/94	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Additional cameras to be considered for Stortford Road. • State of Allotment plots. • Report from Stansted Airport Watch (standing item). • Funding request for The Close film show licence.
23/95	DATE OF NEXT MEETINGS The next meeting of the Council will be on Wednesday 04 October 2023

Meeting ended at 20:35