

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 02 August 2023

Present:

Cllr M Bissell (MB)

Cllr P Brown (PB)

Cllr N Robley (NR)

15 members of the public

Cllr S King (SK)

Cllr M Lemon (ML)

Cllr H Allen (HA)

Cllr C Overton (CO)

Cllr S Saban (SS)

Cllr N Champion (NC)

In attendance: R Bowran – Parish Clerk

Welcome by the Chairman

23/61	PRESENTATION BY HASTOE HOUSING Received a presentation by Eddie Bacon of Hastoe Developments on the housing to be built at Cox Ley. Questions from those present about their concerns. These included: • Interaction with the football pitch and parking provision • Interaction with children • Access to site through Broomfields – narrow roads • Has there been liaison with Essex Highways? ◦ Has there been a traffic count especially at “rush” hours? • Separation from existing housing • Keeping roads clean • Entrance and exit changes from the site • Has an archaeological survey been conducted? • Estimate of the volume of lorries attending site • Has the question of dealing with sewage been addressed? Most of these questions could not be answered specifically but were noted. Detailed responses will be given on a return visit once a main contractor has been appointed.
23/62	APOLOGIES FOR ABSENCE There were no apologies for absence
23/63	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
23/64	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council A member of the public asked what happens after the Hastoe scheme has been finished. <i>NR commented that is what the Neighbourhood Plan was setting out to develop.</i> A member of the public asked about clearance of overgrown footways especially by Broomfield and Sheering Road. <i>Parish council continues to press UDC and Essex Highways for action.</i>

Minutes are subject to approval at the Parish Council meeting on 06 September 2023.

	A member of the public commented that Essex Highways has made an excellent job of the repairs to Stortford Road near Thatchers and Chelmsford Road outside the village institute. A member of the public asked why the proposed round-a-bout at the junction with Dunmow Road had not been constructed. <i>NR explained that it was a long process of working with Essex Highways to get the project on programme. Multiple approaches had been made over the last two years.</i> A member of the public asked what was happening to the wildlife area. <i>Clerk responded that an order had been place with EECOS, who did the original consultation, and we were waiting for a start date.</i> A member of the public asked what was the progress on obtaining and Article 4 Directive relating to the Mill Lane sites. Further contact had been made by the History Society with the CEO of UDC and were waiting for a response.
3/65	MINUTES OF MEETING Resolved: To approve the minutes of the Meeting of the Parish Council held on 05 July 2023 (M03) To discuss any matters arising from the minutes not included elsewhere on the agenda.
23/66	PLANNING COMMITTEE To note the draft minutes of the Planning Committee held on 24 July 2023 (P03), the main points were: Extension and alterations to the north facade and a first-floor side extension, with associated fenestration alterations and other associated works. St Clouds Matching Road Hatfield Heath Essex CM22 7AR Ref. No: UTT/23/1735/HHF HHPC Comment: No Objection Proposed all weather surfacing of existing grass farm track Friars Farm Friars Lane Hatfield Heath Essex CM22 7AP Ref. No: UTT/23/1707/AG HHPC Comment: No Objection Construction of new and replacement agricultural machinery storage buildings Friars Farm Friars Lane Hatfield Heath Essex CM22 7AP Ref. No: UTT/23/1706/AG HHPC Comment: No Objection Site redevelopment involving demolition of buildings (in B8 and ancillary Use) and erection of storage, packing, distribution and ancillary buildings (B8 Use). Erection of 1 no. dwelling house with residential garden and related change of use of land. All related works, landscaping and infrastructure. Camp Poultry Farm Mill Lane Hatfield Heath CM22 7AA Ref. No: UTT/23/1688/FUL HHPC Comment: Objection. The full response is appended to these minutes. Change of use from Paddock to residential and construction of 1 no. residential dwelling with garage together with associated landscaping works Land Off Sheering Road Sheering Road Hatfield Heath

	Ref No: UTT/23/1737/FUL HHPC Comment: Objection. The land is within the MGB and outside of the village envelope. There are no credible special circumstances to allow change of use and development of this site. Decisions made: None received Enforcement issues: Land to the rear of High Pastures, Hatfield Heath INV/23/0075/C – no further action by UDC as they state that planning decision UTT/21/04209/CLE covers activities in the site and therefore there is no breach. Members will supply further information to cause the issues to be looked at again.
23/67	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. • Cty Cllr Susan Barker reported <i>in absentia</i> ○ Highways repairs. HHPC acknowledged they had been done well. ○ Chairman's Highways panel had met, HHPC now to arrange a Zoom meeting with Cllr Scott to learn the outcome. ○ Reiterated the county councillor boundary changes, proposed that Hatfield Heath be in a new area centred on Takeley. • Dist Cllr Mark Lemon had nothing new to report.
23/68	FINANCIAL REPORT Approval of Expenditure. Noted: Items of expenditure in July 2023 as approved by the Finance committee Management Accounts Noted: Management accounts for the four months to July 2023.
23/69	CLERK'S REPORT & CORRESPONDENCE Noted: Clerk's report and correspondence received.
23/70	KEY TASK MONITOR The revised Key Task Monitor had been circulated as a better working document. • Report from Forum held on 15 July. ○ Central Connect service 305 – unreliable although the service to ○ Stansted airport related issues – <i>Agreed:</i> that Cllr Allen should be the council champion.
23/71	HIGHWAYS MATTERS To consider any matters relating to Highways • Pot holes and resurfacing, most had been completed, but still significant problems outside the Coop. • Traffic management data collection, currently waiting for the revalidation of a quote from the favoured supplier. • Co-operative working with neighbouring authorities. ML and Clerk had been to a liaison meeting at Sheering.
23/72	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Coverage by CCTV being investigated and a meeting with a potential contractor arranged for 03 August • Resolved: To accept Quote for weed killing - £120 pa. • North Essex Parking Partnership are currently unresponsive. Clerk to seek schedule of visits from them.

	Suggestion of an extension to the Church Road car park is unlikely to get approval from the Lord of the Manor.
23/73	PLAYGROUND To consider any matters relating to the playground. Urgent repairs and maintenance have now been completed.
23/74	VILLAGE GREEN To consider any matters relating to the village green - Tree survey by Lord of the Manor awaited - Additional litter bins at Coop and Fish Inn. Clerk to arrange procurement. - Footpaths survey will be carried out by MR and PB. - NR and Clerk to review cutting regime with present contractors - Installation of the new defibrillator at the Coop will take place soon. - Recent visit by travellers on the cricket pitch area had been dealt with by ML. For future reference any visits should be reported via "101" and by asking for the "Rural Engagement Team"
23/75	NEIGHBOURHOOD PLAN To receive a report on the meeting of the Steering Committee held on 27 July. The meeting concentrated on refining and simplifying the proposed household questionnaire, reviewing a comprehensive list of stakeholders. The next meeting will be at 19:00 on 31 August to allow others who have expressed interest to be able to attend.
23/76	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. - ML and Clerk attended a meeting at Sheering on 27 July about traffic management options. - HA reported future events: - Multi Agency Event with free food - A Cook Club in the Institute - A Christmas market coach trip to Ely
23/77	AGENDA ITEMS FOR NEXT MEETING There were no additional items for the agenda of the next meeting.
23/78	DATE OF NEXT MEETINGS The next meeting of the Council will be on Wednesday 06 September 2023

Meeting ended at 21:30