

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 01 March 2023

Present:

Cllr M Bissell (MB) - chair
Cllr N Champion (NC)
Cllr S King (SK)

Cllr P Brown (PB)
Cllr M Lemon (ML)

Cllr R Breavington (RB)
Cllr S Saban (SS)

In attendance:

R Bowran – Parish Clerk

1 member of the public

Welcome by the Chairman

22/208	APOLOGIES FOR ABSENCE Received from Cllr Robley – personal commitment and Cllr Overton – unwell.
22/209	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
22/210	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
22/211	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 01 February 2023 (M10)
22/212	PLANNING COMMITTEE To receive the notes of the Planning Cttee scheduled for 20 Feb 2023 (P10) To note that Cllr King wishes to step down from this committee due to work commitments, and to appoint a Member to the committee. Resolved: To appoint Cllr Saban to the planning committee. <i>[prop Cllr Breavington; secd Cllr Lemon; all in favour]</i> Clerk noted arrangements for speaking at the UDC Planning Committee on 08 March in relation to the planning application at Greenways, Mill Lane.
22/213	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. Dist. Cllr Lemon reported that UDC accounts has not been signed off by auditors for 3 years, but that a balanced budget for 2023-24 had been achieved by drawing on reserves. Director of Planning had given the opinion that UDC would come out of Special Measures within about a year. New consultants appointed to lead the Local Plan, should be in place by 2024-25. Some stagnation due to the upcoming local elections.
22/214	FINANCIAL REPORT 1. Noted: Items of expenditure in February 2023 as approved by the Finance committee 2. Noted: Management Accounts for the eleven months to 24 February 2023.

	3. Noted: That the interim internal audit report has been sent to and reviewed by the finance committee.
22/215	CLERK'S REPORT & CORRESPONDENCE To receive and note Clerk's report and correspondence received. • Community Payback scheme possible if a specific project can be identified. • Coronation celebrations. Agreed to investigate a celebratory memento for the children at the Primary School, the Pre-school and the Nursey. Agreed for Clerk to apply for UDC grant. SS reported that a contribution had been promised by the CO-OP. SS to establish numbers and advise Clerk. • Elections on 04 May 2023. Clerk to communicate election material, and prepare advertisement for village social media.
22/216	KEY TASK MONITOR & PARISH FORUM To review and update the Key Task Monitor with actions from Forum meeting held on 11 February. • Footpaths maintenance. • Village sign maintenance. RB mentioned Mens Shed who might be able to help. • Overhanging trees on Dunmow Road • Possible unauthorised building at Lea Hall • Ongoing flooding issue on Dunmow Road near Lea Hall
22/217	HIGHWAYS MATTERS To consider matters relating to Highways. • Maintenance of hedges. Essex Highways appear to have dealt with the issues. • VAR signs. Confirmed they are on order. • Replacement of missing bollards • Need for installation of signs warning of deer movements. "Teams" meeting with Cllr Lee Scott now rearranged for 07 March.
22/218	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Installation of height barrier lock. Resolved: To accept the quotation from Kings of Essex in the sum of £420 to install a height barrier lock. <i>[prop Cllr Bissell; secd Cllr Champion; all in favour]</i> Clerk reported consulting with TeesLaw over possible actions that can be taken to challenge Footway parking. Best option is to encourage people to reporting incidences to 101 to build up their database.
22/219	ALLOTMENT REPORT To receive a report on the Allotments. RB said there was nothing to report apart for rent collection scheduled for 12 March.
22/220	PLAYGROUND To consider any matters relating to the playground. • New entrance gate. SK said quotes were excessive and would make further enquiries.

22/221	VILLAGE GREEN To consider any matters relating to the village green • Action on Pond clearance • Tenders for grass cutting contract • ML reported that grass is getting long, Clerk needs to contact contractor. • Accident reported of a collision with a bollard. They are hard to see and need luminous banding.
22/222	VILLAGE AMENITIES To consider matters related to other village amenities • Defibrillator. Now on order from London Hearts charity. • Noted that one of the litter pickers was leaving the area and would be finishing at the end of March. NR currently investigating possible replacement.
22/223	WILDLIFE AREA To discuss the future of the wildlife area. Contact made with EECOS consultants who reported in 2009. Currently being slow to respond. Concern expressed of costs involved and diverse opinions in village as to whether it is wanted.
22/224	NEIGHBOURHOOD WATCH To receive a report on the reconstitution of the Neighbourhood Watch Scheme. Co-ordinator to be asked to report progress to the council.
22/225	NEIGHBOURHOOD PLAN Progress on the pathway to producing the proposed Neighbourhood Plan. Claim in progress to UDC for expenditure incurred on leaflet publication. Initial analysis of responses to questionnaire seeking priorities for village and participants for preparing the plan.
22/226	REPORTS FROM MEMBERS ON MEETINGS ATTENDED There were no additional reports from members
22/227	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Festival date set for 25 June 2023.
22/228	DATE OF NEXT MEETING The next scheduled meeting of the Council will be at 19:30 on Weds 05 April 2023

Meeting ended at 20:20