

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 01 February 2023

Present:

Cllr N Champion (NC) - chair	Cllr P Brown (PB)	Cllr R Breavington (RB)
Cllr C Overton (CO)	Cllr N Robley (NR)	Cllr S Saban (SS)
Cllr S King (SK)		
In attendance:	R Bowran – Parish Clerk	2 members of the public

Welcome by the Vice-Chairman

22/186	APOLOGIES FOR ABSENCE Received from Cllr Bissell – work commitment and Cllr Lemon – holiday plus Cty Cllr Barker who has a Licensing Committee meeting..
22/187	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
22/188	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council. A member of the public asked about progress on the Wildlife Area. <i>NR responded that the council is revisiting the 2009 report from EECOS and seek their further advice. A separate contractor will be appointed to rectify and look after the area.</i>
22/189	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 04 January 2023 (M09)
22/190	PLANNING COMMITTEE Noted: The minutes of the Planning Committee held on 23 January 2023 (P09). NR noted the decisions made by the LPA. Major applications in Mill Lane were discussed and draft submissions reviewed. Consideration is likely to be made at the meeting of 08 March. Cahir of History Society will also make a presentation.
22/191	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS There were no reports to note.
22/192	FINANCIAL REPORT 1.Approval of Expenditure. Noted: Items of expenditure in January 2023 as approved by the Finance committee. NR queried payment to an individual on behalf on the Football Club. Clerk will raise with the internal auditor. 2. Management Accounts. Noted: Management Accounts for the eight months to 27 January 2023.
22/193	CLERK'S REPORT & CORRESPONDENCE Noted: Clerk's report and correspondence received.

22/194	KEY TASK MONITOR & PARISH FORUM To review and update the Key Task Monitor with actions from Forum meeting held on 14 January. NR noted that ECC Highways had defined that responsibility for clearing overgrown hedges was the responsibility of the riparian owner. Clerk to clarify with ECC Highways. Flooding next to new church car park regarded as a temporary phenomenon. Pothole by White Horse has been badly filled in and is likely to reoccur. NR and PB to review all blocked footpaths. Tree work near Holy Trinity Church reviewed and will be taken up with the Lord of the Manor. Continued parking issues. RB gave options: Agreed to seek legal opinion as to options for enforcement.
22/195	HIGHWAYS MATTERS To consider matters relating to Highways. • Maintenance of hedges, see item 22/194 above. • VAR signs, Clerk had presented a paper with a proposal. RB queried budget availability; Clerk said the issue would be raised with the internal auditor. ○ Resolved: To purchase two Evolis solar VAR devices at a cost of £4,400. <i>[prop Cllr Saban; secd Cllr Robley, all in favour]</i> “Teams” meeting arranged with Cllr Lee Scott on 27 January was postponed due to members being absent. New date to be arranged.
22/196	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Installation of CCTV in car park, quotes to be obtained. • Installation of height barrier lock, SK to complete.
22/197	ALLOTMENT REPORT RB said there was nothing to report.
22/198	PLAYGROUND To consider any matters relating to the playground. • New entrance gate. SK to complete.
22/199	VILLAGE GREEN To consider any matters relating to the village green • Action on Pond clearance. NR has had discussions with current contractor. • Tenders for grass cutting contract, NR to send Clerk with details of current contracts. • Notes that Janice Page was moving house and so cannot continue as a litter picker. NR and NC to follow up options.
22/200	VILLAGE AMENITIES To consider other village matters • Provision of deer signs. NR to resurrect map. Probably HHPC responsibility. • Village sign on Sheering Road approach has been removed. Probably ECC responsibility.

22/201	WILDLIFE AREA To discuss the future of the wildlife area. Contact made with EECOS consultants who reported in 2009, no response as yet.
22/202	NEIGHBOURHOOD WATCH To receive a report on the meeting held on 14 January to discuss progress on the reconstitution of the Neighbourhood Watch Scheme. Extensive report from Police and Neighbourhood Watch scheme. Significant interest expressed.
22/203	NEIGHBOURHOOD PLAN Progress on the pathway to producing the proposed Neighbourhood Plan. Responses received by the end of January will now be analysed. Claim in progress to UDC for expenditure incurred on leaflet publication.
22/204	GRANT APPLICATION To consider an application from the Heath Players for a grant of £500 to £1,000 to contribute to a new lighting scheme in the Village Hall. Decided: That since the grants budget for this year was already overspent, the council will consider the application in the next round in November 2023. Agreed to send a letter of support to applicant to aid the grant application to UDC.
22/205	REPORTS FROM MEMBERS ON MEETINGS ATTENDED There were no additional reports from members
22/206	AGENDA ITEMS FOR NEXT MEETING There were no additional items for the agenda of the next meeting.
22/207	DATE OF NEXT MEETING The next scheduled meeting of the Council will be at 19:30 on Wednesday 01 March 2023 Clerk noted that due to the upcoming elections the May meeting of the parish council would be on Wednesday 10 May.

Meeting ended at 20:40