

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 05 October 2022

Present:

Cllr M Bissell (chair)
Cllr N Champion (NC)
Cllr S King (SK)

Cllr R Breavington (RB)
Cllr N Robley (NR)
Cllr P Brown (PB)

Cllr M Lemon (ML)
Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

PCSO Mike McDonnell-Smith (MM)

Welcome by the Chairman

22/121	APOLOGIES FOR ABSENCE Were received from Cllr Overton -unwell.
E22/122	DECLARATIONS OF PECUNIARY INTEREST To receive any Declarations of Pecuniary Interest by Members. - ML - Item 22/131.3 - RB & SS – Item 22/131.7 - ML - Item 22/131.9
22/123	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council. Item 22/126 was taken at this point. PCSO Mike McDonnell-Smith gave a summary of reports about activity in Hatfield Heath including crime statistics. Emphasised need to report crimes and ASB as soon as they occur. Concentrating on speeding, use of school groups. Speeding seminar on 10 November at HBO parish hall. "Trucams" are a useful tool but there is a lack of funding. Parking issues should be reported to police by Digital 101. Hatfield Heath newsletter circulated.
22/124	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 05 October 2022 (M06) There were no matters arising from the minutes not included elsewhere on the agenda.
22/125	PLANNING MEETING Noted: That the Planning Committee scheduled to take place on 24 October 2022 (P06) was inquorate and did not take place.
22/126	LOCAL POLICE VISIT Locality policing. Report from PCSO Mike McDonnell-Smith. Taken at Item 22/123.
22/127	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. ML advised - Speeding Presentation on 10 November at HBO. - UDC Carbon Communities Grants for climate change available. "Have your say" on council spending - Local Plan further delayed.
22/128	FINANCIAL REPORT 1.Approval of Expenditure. Noted: Items of expenditure in October 2022 as approved by the Finance committee

	2. Management Accounts Noted: Management Accounts for the four months to 26 October 2022. 3. Budget for 2023-24 Noted: That a draft Budget for 2023-24 will be submitted to the Finance Committee on 14 November and their recommendations will be brought to council at the meeting of council on 07 December.																																				
22/129	CLERK’S REPORT & CORRESPONDENCE Noted: The Clerk’s report and correspondence received.																																				
22/130	KEY TASK MONITOR & PARISH FORUM The Key Task Monitor was reviewed and will be updated by NR and published on the website. Key points: • Car Park CCTV scheme to be investigated. • Village sign refurbishment to be carried out by a professional restorer. • Forbetts to Croft, is this in Essex CC budget for next year? • Posting repairs are imminent. • J Kenney quoted to clear out ponds again. • Wildlife area; brambles have overtaken area, needs clearing. • Defibrillator – ML offered some grant assistance.																																				
22/131	GRANT APPLICATIONS Resolved: To make the following grant awards: <table><tr><td>1</td><td>HH PCC (Holy Trinity)</td><td>Churchyard Tree Surgery</td><td>Requested: £1,580 Granted 05 Oct 22</td></tr><tr><td>2#</td><td>HH PCC (Holy Trinity)</td><td>Churchyard Upkeep</td><td>Requested: £450 Granted £400</td></tr><tr><td>3</td><td>HH URC</td><td>Contribution to purchase lawnmower</td><td>Requested: £1,500 Granted £1,500. Clerk to liaise with treasurer.</td></tr><tr><td>4</td><td>Citizens Advice East Herts</td><td>Training Advisors</td><td>Requested: £500 Not granted</td></tr><tr><td>5</td><td>CST.today</td><td>Support for class in Village Hall</td><td>Requested: £528 Granted £60, paid to Village Hall for rental</td></tr><tr><td>6#</td><td>HH Cricket Club</td><td>Support for Grass cutting</td><td>Requested: £350 Granted £350</td></tr><tr><td>7</td><td>Royal British Legion</td><td>Support for Remembrance Service</td><td>Requested: £100 Granted £100</td></tr><tr><td>8</td><td>Essex & Herts Air Ambulance</td><td>Support for Service</td><td>Requested: £500 Granted £500</td></tr><tr><td>9</td><td>HH URC Leisure Hour</td><td>Chair trolley & Chair cleaning</td><td>Requested: £200 Granted £200</td></tr></table> Total granted: £3,940 # Items 2 and 6 to be considered as a budgeted expense. Book Grants; Application from Alex Leonard-Jay for an architecture text book. Cost from RIBA is £35. Grant approved. Essex CC are offering up to £1,000 to support a Keep Warm campaign. ML reported that UDC no longer required match funding from the parish council. Village hall free to make an individual application.	1	HH PCC (Holy Trinity)	Churchyard Tree Surgery	Requested: £1,580 Granted 05 Oct 22	2#	HH PCC (Holy Trinity)	Churchyard Upkeep	Requested: £450 Granted £400	3	HH URC	Contribution to purchase lawnmower	Requested: £1,500 Granted £1,500. Clerk to liaise with treasurer.	4	Citizens Advice East Herts	Training Advisors	Requested: £500 Not granted	5	CST.today	Support for class in Village Hall	Requested: £528 Granted £60, paid to Village Hall for rental	6#	HH Cricket Club	Support for Grass cutting	Requested: £350 Granted £350	7	Royal British Legion	Support for Remembrance Service	Requested: £100 Granted £100	8	Essex & Herts Air Ambulance	Support for Service	Requested: £500 Granted £500	9	HH URC Leisure Hour	Chair trolley & Chair cleaning	Requested: £200 Granted £200
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22/132	HIGHWAYS MATTERS Members attended a meeting with Essex Highways, represented by Cllr Lee Scott, on 18 October to discuss matters relating to Highways. Cllr Scott will meet again with Members to report back on outstanding questions raised.																																				

	Resolved: To ask Essex Highways to revisit the question of providing a pedestrian crossing to serve the school. Clerk to write to Village Hall to ask for use of their car park for school drop offs and pickups.
22/133	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Installation of CCTV. Two possible providers were mentioned and NR to consolidate options. Provision will be made in the budget for 2023-24. • Installation of height barrier lock. SK to review options again.
22/134	ALLOTMENT REPORT All quiet in the autumn season. Continuing vermin infestation to be tackled again by the pest control company.
22/135	PLAYGROUND To consider any matters relating to the playground. • New bow-top fencing. Initial quotes received are very costly. Option now to be considered is a more substantial wooden fence. SK will cost up similar to the repairs already carried out.
22/136	VILLAGE GREEN To consider any matters relating to the village green • Christmas Tree. Lord of Manor has granted permission for a permanent tree to be positioned at the site of the traditional temporary ones. SS has obtained quotes for a planting within the next couple of weeks. • Trees at Holy Trinity church. Now removed or cut back. Noted that there are further trees in danger of collapse. • Blockage on footway near Ardley Crescent to be reported to Essex Highways for attention.
22/137	WILDLIFE AREA To consider the future development and care of the Wildlife Area. Bramble infestation and subsequent cuts have rendered the project unviable and restoration will not be pursued at this time. Also see KTM.
22/138	NEIGHBOURHOOD PLAN Progress on the pathway to producing the proposed Neighbourhood Plan. NR had produced an explanatory leaflet and questionnaire. This was commended by Members and 1000 copies will be produced and circulated to all household as an enclosure with the village magazine. Cost of the publication to be passed to UDC for their promised support.
22/139	NEIGHBOURHOOD WATCH Report of the current status of Neighbourhood Watch. Several contacts were put forward at Item 22/123 for use with the police and UDC
22/140	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members • Cllrs Robley and Brown met with and established B Newman as the preferred handyman contractor. A specialist electrician still to be sought. • Cllr Robley and the Clerk will be attending a liaison meeting of parish councils with the CEO of UDC on 07 November. • Cllrs Robley, Champion and the Clerk will attend tie speeding presentation on 10 November at HBO village hall.
22/141	AGENDA ITEMS FOR NEXT MEETING There were no additional items for the agenda of the next meeting.
22/142	DATE OF NEXT MEETING The next scheduled meeting of the Council is at 19:30 on Wednesday 07 December 2022

Meeting ended at 21:55