

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 05 October 2022

Present:

Cllr M Bissell (chair)
Cllr N Champion (NC)

Cllr R Breavington (RB)
Cllr N Robley (NR)

Cllr M Lemon (ML)
Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk One member of the public

Welcome by the Vice Chairman

22/100	APOLOGIES FOR ABSENCE Apologies for absence were received from Cllr Peter Brown, Cllr Chris Overton and Cllr Sam King.
22/101	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
22/102	ROYAL PROCLAMATION <i>Noted and Recorded:</i> The public proclamation of the ascension of HM King Charles III ¹ (attached as footnote).
22/103	PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council. A member of the public attended to support the application by Holy Trinity church for funding for tree surgery in the churchyard. He emphasised that any income from sale of felled timber would be set against future tree work. Urgent Business. At chairman's Discretion, it was proposed and agreed that the parish council would accept an invoice of £1,850 (including VAT).
22/104	MINUTES OF MEETING <i>Resolved:</i> To approve the minutes of the meeting of 07 September 2022 (M05)
22/105	PLANNING MEETINGS <i>Noted:</i> The minutes of the Planning Committee held on 07 Sept 2022 (P04) <i>Noted:</i> The draft minutes of the Planning Committee held on 26 Sept 2022 (P05)
22/106	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. Dist. Cllr Lemon had nothing to report. Cty. Cllr Barker reported in absentia that she has some grant monies available to put towards a permanent Christmas tree. Permission has been sought from the Lord of the Manor. Cllr Lemon to chase for a response.

22/107	FINANCIAL REPORT 1.Approval of Expenditure. Noted: Items of expenditure in September 2022 as approved by the Finance committee 2. Management Accounts Noted: Management Accounts for the four months to 30 September 2022. 3. External Audit Noted: Receipt of the conclusion of audit for 2021/22, published on council web-site
22/108	CLERK'S REPORT & CORRESPONDENCE Noted: The Clerk's report and correspondence received.
22/109	KEY TASK MONITOR The Key Task Monitor was reviewed and confirmed to be updated and posted on the website. • Village sign in need of repair and refurbishment. Clerk to investigate. • Progress needed on flooding issues specially at Lea Hall, ML to progress with Environmental Health • Inspection of playpark to pass to SS • Tree report will be after leaf fall season • Policy for signage to be reviewed by Clerk • Extra dog bins to be ordered by Clerk. (Ardley Crescent & Friars Lane) • Defibrillator to be ordered by Clerk
22/110	HIGHWAYS MATTERS Noted: That members will be attending a meeting with Essex Highways on 18 October to discuss matters relating to Highways. Principally these are: • Replacement of inoperative VAS sign • 20mph restriction outside school • Mini roundabout at junction of A1060 and B183 • Realignment of junction of Stord =ford Road and Sawbridgeworth Road • Broken safety bollard outside school • Dunmow Road potholes, safety issue • Footway clearance on Sheering Road, safety issue • Increase in traffic on B183 due to opening of M11 junction 7A
22/111	LOCAL POLICE VISIT Locality policing. Clerk reported that the Neighbourhood Team did not attend on Monday 26 September. He has subsequently met with PCSO Mike McDonnell-Smith on 03 October, reported ASB issues and handed over intelligence of people involved. The PCSO was keen to establish local liaison and will attend the next Forum meeting on Saturday 15 October.
22/112	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Installation of CCTV. Fish Bar also wanting coverage. • Installation of height barrier lock
22/113	ALLOTMENT REPORT There was nothing to report on the Allotments.

22/114	PLAYGROUND To consider any matters relating to the playground. • Bolts relaced and signs being replaced. • New bow-top fencing waiting for quotes by SK
22/115	VILLAGE GREEN To consider any matters relating to the village green • Abandoned car has been reported.
22/116	NEIGHBOURHOOD PLAN Progress on the pathway to producing the proposed Neighbourhood Plan. • Will be featured on new website and when under way will use a new site on the “.com” address • Initial questionnaires to be dropped off at “Footprint” or call the Clerk. Inspection of playpark to pass to SS • Potential candidate identified to chair the Steering Committee
22/117	NEIGHBOURHOOD WATCH Report of the current status of Neighbourhood Watch. • Being revitalised • Emphasised need to report ASB and crimes to “101”, especially publicise “on-line 101”
22/118	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members • Parishes Forum held on 21 September, however UDC had not been notified. • ML was able to report that Head of Planning is issuing a new Protocol on how parishes should be involved including on pre-application. • SS reported that she would be taking Condolence Book to St James’s Palace and it would be one of only fifteen on display. • Forum issues: Speeding, Ardley Crescent Bridge and dog fouling.
22/119	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting. • Future treatment of Wildlife area • Grants for consideration • Draft budget for 2023-24. ML called for moderation considering cost of living pressures.
22/120	DATE OF NEXT MEETING The next scheduled meeting of the Council is at 19:30 on Wednesday 02 November 2022

Meeting ended at 21:15.

ⁱ PUBLIC PROCLAMATION

Whereas it has pleased Almighty God to call to His Mercy our late Sovereign Lady Queen Elizabeth the Second of Blessed and Glorious Memory, by whose Decease the Crown of the United Kingdom of Great Britain and Northern Ireland is solely and rightfully come to The Prince Charles Philip Arthur George: We, therefore, the Lords Spiritual and Temporal of this Realm and Members of the House of Commons, together with other members of Her late

Majesty's Privy Council and representatives of the Realms and Territories, Aldermen and Citizens of London, and others, do now hereby with one voice and Consent of Tongue and Heart publish and proclaim that The Prince Charles Philip Arthur George is now, by the Death of our late Sovereign of Happy Memory, become our only lawful and rightful Liege Lord, Charles the Third by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of His other Realms and Territories, King, Head of the Commonwealth, Defender of the Faith, to whom we do acknowledge all Faith and Obedience with humble Affection; beseeching God by whom Kings and Queens do reign to bless His Majesty with long and happy Years to reign over us.

Given at St. James's Palace this tenth day of September in the year of Our Lord two thousand and twenty-two.

God Save the King