

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:30 on Wednesday 07 September 2022

Present:

Cllr N Champion (NC) chair

Cllr P Brown (PB)

Cty Cllr S Barker (19:40 to 19:50)

Cllr N Robley (NR)

Cllr S King (SK)

Cllr M Lemon (ML)

Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

No members of the public

Welcome by the Vice Chairman

22/80	APOLOGIES FOR ABSENCE Apologies received and accepted from Cllr M Bissell, Cllr C Overton and Cllr R Breavington.
22/81	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
22/82	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
22/83	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 03 August 2022 (M04)
22/84	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. Dist Cllr Lemon reported that he two planning applications for Mill Lane would now be considered at the same meeting of the UDC planning committee. UDC are falling behind with electrical and asbestos testing of houses. Local Plan Regulation 18 still has a November target. MAG have turned down a £1.4m offer to settle their claim. Cty Cllr Barker had sent a response from Essex Highways recommending refusal of the Mill Lane application on several grounds. Meeting arranged with Highways delayed until 18 October. NR will prepare some bullet points for an agenda. Call for the next round of pot hole requests. Dunmow Road and Chelmsford Road pot holes will not be fixed as both roads are scheduled for resurfacing in November. Grant money available for “green” projects. Boundary reviews may mean an extra county councillor in Uttlesford.

Minutes are subject to approval at the Parish Council meeting on 05 October 2022.

22/85	FINANCIAL REPORT 1.Approval of Expenditure. Noted: Items of expenditure in August 2022 as approved by the Finance committee 2. Management Accounts Noted: Management Accounts for the four months to 30 August 2022. 3. SAAA Opt Out Decision Resolved: That upon the termination of the current externa; audit contract, the council will remain in the collective agreement for appointment of a new auditor Potential book grants for students discussed and availability to be publicised in the village magazine.
22/86	CLERK'S REPORT & CORRESPONDENCE Noted: The Clerk's report and correspondence received. • Request to support revised chair storage at the URC Hall to only two high. Agreed this was a matter for the church and not the council. • A proposal in principle to purchase 10 Samsung tablets for the use of Members for council business. Clerk to obtain detailed quotations for purchase and commissioning.
22/87	KEY TASK MONITOR The Key Task Monitor had been revised by NR and was reviewed line by line. Now to be circuited to Members and published on the web-site.
22/88	HIGHWAYS MATTERS To consider any matters relating to Highways and items for meeting with Highways on 18 October. NR to prepare bullet points in preparation for the meeting.
22/89	MEMORIAL FLAG BOX Resolved: to approve the funding for a flag box and print relating to the B26 Memorial.
22/90	LOCAL POLICE VISIT Locality policing. To note there will be a visit by the Neighbourhood Team on Monday 26 September.
22/91	PARKING MANAGEMENT AND CAR PARKS To consider matters relating to parking management. • Installation of CCTV is about to be completed once a suitable location has been established. • Height restriction bar at the entrance to be secured by a locking mechanism.
22/92	ALLOTMENT REPORT No report due to the absence of RB.

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22/93	PLAYGROUND To consider any matters relating to the playground. • Bow-top fencing quote will be presented at the next meeting • Repairs now substantially completed
22/94	VILLAGE GREEN To consider any matters relating to the village green • Vandalism and ASB reported. • Mallyons Fair to be from 09 to 11 September. • Defibrillator discussed. Members to try and establish entry code. Review of condition and proposal for replacement.
22/95	NEIGHBOURHOOD PLAN Cllr Robley circulated pathway documentation to producing the proposed Neighbourhood Plan. This to be discussed at the next meeting of council.
22/96	NEIGHBOURHOOD WATCH The current status of Neighbourhood Watch was not determined but several councillors are to make enquiries of the last known contacts.
22/97	REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members
22/98	AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.
22/99	DATE OF NEXT MEETINGS The next scheduled meeting of the Council is at 19:30 on Wednesday 05 October 2022

Meeting ended at 21:15.