

# HATFIELD HEATH PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at URC Hall, Hatfield Heath at 19:40 on Wednesday 03 August 2022

### Present:

Cllr M Bissell (MB) Chairman  
Cllr P Brown (PB)  
Cllr N Robley (NR)

Cllr N Champion (NC)  
Cllr C Overton (CO)  
Cllr S King (SK)

Cllr M Lemon (ML)  
Cllr S Saban (SS)  
Cllr R Breavington (RB)

In attendance: R Bowran – Parish Clerk 10 members of the public

The meeting was preceded by a presentation by District Cllr John Evans, chair of the Stebbing Neighbourhood Plan Steering Committee, on his experience of the practicalities of preparing a Neighbourhood Plan.

Welcome by the Chairman

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| 22/62 | <b>APOLOGIES FOR ABSENCE</b><br>There were no apologies for absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 22/63 | <b>DECLARATIONS OF PECUNIARY INTEREST</b><br>There were no Declarations of Pecuniary Interest by Members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 22/64 | <b>PUBLIC PARTICIPATION</b><br>To receive and respond to questions from members of the public on matters within the remit of the Parish Council<br><br><b>A Member of the Public</b> commented on the latest planning application at Greenways in Mill Lane, and that all the objections to the earlier pelham Structures application were repeated here.<br><br><b>A Member of the Public</b> commented that despite the village litter pickers there was more rubbish being scattered in the Heath. <i>NR commented that we were trying to regularise UDC bin emptying. Also, to get shop owners to clear up outside their own establishments.</i><br><br><b>A Member of the Public</b> commented that the Greenways planning application also impacted upon the PoW camp. And that the claim that this is previously developed land is inconsistent with the green belt designation. There appear to be proposals for much larger trucks. There continues to be a lack of response from UDC to correspondence on the subject.<br><br><b>A Member of the Public</b> commented on the future of the PoW huts which are unique in the historical context. <i>NR read out the draft response that he had written.</i><br><br><b>A Member of the Public</b> commented on the disabled parking bay markings at 18 Broomfields. <i>ML said he would pursue this with UDC.</i> |

Minutes are subject to approval at the Parish Council meeting on 07 September 2022.

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| 22/65 | <b>MINUTES OF MEETING</b><br><b>Resolved:</b> To approve the minutes of the meeting of 06 July 2022 (M03)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 22/66 | <b>PLANNING COMMITTEE</b><br><b>Noted:</b> The draft minutes of the Planning Committee held on 25 July 2022. (P04)<br><br><b>Noted:</b> The draft response of the Planning Committee to planning application UTT/22/1947/FUL, which will now be sent to UDC, with some amendments                                                                                                                                                                                                                                                                                                        |
| 22/67 | <b>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</b><br>Dist. Cllr Lemon reported a new Director of Planning at UDC is shutting down all access to the planning department for a week from 08 August to allow officers to catch up on planning applications and enforcement issues.<br>Local Plan all day meeting on 04 August. Contents about preferred sites are still confidential.<br><br>Cty Cllr Barker <i>in absentia</i> reports chasing up progress in resolve pot hole maintenance.                                                                                             |
| 22/68 | <b>FINANCIAL REPORT</b><br>1.Approval of Expenditure.<br><b>Noted:</b> To note items of expenditure in July 2022 as approved by the Finance committee<br><br>2. Management Accounts<br><b>Noted:</b> To note Management Accounts for the four months to 29 July 2022. NR asked for progress in adding additional signatures on bank mandate. <i>Clerk responded this this was progressing.</i>                                                                                                                                                                                           |
| 22/69 | <b>CLERK'S REPORT &amp; CORRESPONDENCE</b><br><b>Noted:</b> The Clerk's report and correspondence received.<br>ML asked if pavement parking had been reported to the police. <i>Clerk said that it had and we were expecting a visit from our PCSO this day.</i><br>Parking at Hunters Meet had not been reported.<br>RCCE had corresponded that a local land owner was offering some land as an exception site for affordable housing. Clerk was encouraged to follow this up and include an update on a housing needs survey, which would be needed as part of the Neighbourhood Plan. |
| 22/70 | <b>KEY TASK MONITOR</b><br>To review and update the Key Task Monitor. This will be resumed after the next Forum meeting on 13 August.                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 22/71 | <b>HIGHWAYS MATTERS</b><br>To consider any matters relating to Highways. <ul style="list-style-type: none"> <li>• Parking on pavements. Passed to PCSO Mike McDonnell-Smith. Hunters Meet pavement parking also mentioned. Clerk to write to house holder and the police. Clerk to investigate the provisions contained in the Road Traffic Act.</li> <li>• Non-functioning speed sign outside school. Clerk to investigate cost for parish to acquire one.</li> </ul>                                                                                                                   |

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|              | <ul style="list-style-type: none"> <li>• Question of a 20-mph speed limit outside the school at start and finish time. Suggestion that promised road reconfiguration would assist in slowing traffic down.</li> <li>• Noted the increase in traffic since the opening of M11 Junction 7A, especially HGVs. Suggested that we should engage a traffic surveyor, NR to supply name of previous contractor.</li> <li>• Missing traffic bollard by schools till missing. Clerk to contact Rissa Long at Essex Highways.</li> </ul>                                                                                                                                                                                                             |
| <b>22/72</b> | <b>PARKING MANAGEMENT AND CAR PARKS</b><br>To consider matters relating to parking management. <ul style="list-style-type: none"> <li>• MB to set up sign warning of CCTV coverage in village car park.</li> <li>• ML has reported abandoned Volvo and will chase it up with UDC.</li> <li>• Car has been de-weeded.</li> <li>• Clerk to contact Fish Inn to get up to date bill for lighting the car park</li> </ul>                                                                                                                                                                                                                                                                                                                      |
| <b>22/73</b> | <b>ALLOTMENT REPORT</b><br>To receive and note a report on the Allotments. <ul style="list-style-type: none"> <li>• Rabbits still present.</li> <li>• All plots have been taken.</li> <li>• Complaint about machinery noise has been resolved by RB.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>22/74</b> | <b>PLAYGROUND</b><br>To consider any matters relating to the playground. <ul style="list-style-type: none"> <li>• SK has reviewed the RoSPA inspection report. Some tightening of bolts needed.</li> <li>• Does playground need refreshing, consensus was that it didn't.</li> <li>• SK seeking quotes for new bow top metal fencing. Temporary repairs carried out were praised.</li> </ul>                                                                                                                                                                                                                                                                                                                                               |
| <b>22/75</b> | <b>VILLAGE GREEN</b><br>To consider any matters relating to the village green <ul style="list-style-type: none"> <li>• Still vandalism. Seem to emanate from Leventhorpe School. Clerk to provide contact details of police contact for inclusion in village magazine. Is there a need for increased CCTV surveillance.</li> <li>• NR and PB have toured the green and reported on repairs needed to posting, and a new barrier opposite Forge Cottages.</li> <li>• UDC have filled potholes at doctors' surgery.</li> <li>• Meeting with Lord of manor's agent at Bidwells will be at 10am on Monday 15 August. Rendezvous in URC car park, NR, PB and ML to attend.</li> <li>• NR to talk to P May about disposal of Ragwort.</li> </ul> |
| <b>22/76</b> | <b>NEIGHBOURHOOD PLAN</b><br>To note progress on the proposed Neighbourhood Plan following the briefing Cllr John Evans. <ul style="list-style-type: none"> <li>• Extra parish council meeting after review of material loaned by Stebbing Neighbourhood Plan.</li> <li>• NR to take on role of project manager, and propose way forward at next council meeting.</li> </ul>                                                                                                                                                                                                                                                                                                                                                               |

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| <b>22/77</b> | <b>REPORTS FROM MEMBERS ON MEETINGS ATTENDED</b><br>To receive and note any additional reports from members                                                                                                                                                                                                                                         |
| <b>22/78</b> | <b>AGENDA ITEMS FOR NEXT MEETING</b><br>To note items for the agenda of the next meeting. <ul style="list-style-type: none"> <li>• Proposal to council for funding a flag box and print relating to the B26 Memorial.</li> <li>• Current status of Neighbourhood Watch.</li> <li>• Proposal by NR for way forward on Neighbourhood Plan.</li> </ul> |
| <b>22/79</b> | <b>DATE OF NEXT MEETINGS</b><br>The next scheduled meeting of the Council is on Wednesday 07 September 2022                                                                                                                                                                                                                                         |

Meeting ended at 21:10.