

HATFIELD HEATH PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at URC Hall, Hatfield Heath 19:30 on Wednesday 04 May 2023

Present:

Cllr M Bissell (MB) Chairman
Cllr R Breavington (RB)
Cllr P Brown (PB)

Cllr N Champion (NC)
Cllr S King (SK)
Cllr M Lemon (ML)

Cllr N Robley (NR)
Cllr S Saban (SS)

In attendance: R Bowran – Parish Clerk

Welcome by the Chairman

22/01	ELECTION OF CHAIRMAN Resolved: To elect Cllr Mark Bissel as chairman of the council for the civic year 2022/23. [prop Cllr Breavington; secd Cllr Robley]
22/02	ELECTION OF VICE-CHAIRMAN Resolved: To elect Cllr Niki Champion as vice-chairman of the council for the civic year 2022/23. [prop Cllr Robley; secd Cllr Bissell]
22/03	APOLOGIES FOR ABSENCE Received from Cllr Overton – unwell. Members wished him a speedy recovery.
22/04	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members.
22/05	PUBLIC PARTICIPATION There were no members of the public present.
22/06	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 06 April 2022
22/07	PLANNING COMMITTEE Noted: The draft minutes of the Planning Committee held on 25 April 2022.
22/08	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive and note reports from County and District Councillors. County Cllr Susan Barker reported <i>in absentia</i> : I remind you that 2/3 of the Essex Budget is spent on 17,000 elderly and vulnerable adults and children. That is 2/3 of the budget on around 1% of the population. It is right that we do this as these residents need our help and support. Essex Libraries have once again been the subject of scrutiny and they will all be remaining open and will all have a literacy area as the Council acknowledges that residents no longer have a “job for life” but may have to learn new skills for new jobs. Adult Community Learning will also focus more on re-training and new skills. The Council has agreed a £200m Climate action plan and has agreed to report annually on its own Greenhouse Gas emissions as well as for Essex as a whole. In terms of infrastructure Junction 7a is almost complete and will enable the

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	expansion of Harlow Northwards and relieve congestion in the Town. How traffic flows will alter as a result of the junction is yet to be seen. Although most schools across Essex are now academies, we still keep track of how well they are doing and I am pleased to report that 88.5% of all schools across Essex are rated Outstanding or good. District Cllr Mark Lemon reported: Local Plan meetings for April had been cancelled. Regulation 18 consultation is now estimated for June 2022. UDC are suffering from a severe shortage of planning officers. Hence planning services are being reduced. Planning enforcement severely curtailed. Understands that Hatfield Haven planning application has been approved.
22/09	COMMITTEE STRUCTURE & MEMBERSHIP Resolved: To agree the committee structure for the year 2022/23 and to appoint members to committees.
22/10	CALENDAR OF MEETINGS Resolved: To approve the calendar of meetings for the civic year 2022/23. Noted that the Annual parish Meeting was now set for Tuesday 24 May. Main theme to be Neighbourhood Plan, RCCE will be in attendance, as will our local PCSO.
22/11	FINANCIAL REPORT Noted: The budget report to 26 May 2021 Noted: Items of expenditure in May 2021 as approved by the Finance committee.
22/12	CLERK'S REPORT & CORRESPONDENCE Noted: The Clerk's report and correspondence received. In addition: • Agreed to assist Michael Hockley in procuring a new bench for the Green. Thanks were recorded to him for his assistance in removing the fallen tree. • Agreed that Clerk should proceed with Eyelid Productions to design a new website.
22/13	KEY TASK MONITOR Reviewed: And updated the Key Task Monitor. Key points: • Village car park. Agreed to acquire a wildlife CCTV camera to establish usage before going to Parking Partnership for next move, and approach UDC for potential adoption. • Flooding. Stortford Road, at Coggers. SK has this in hand. Effluent leakage, now in 2023 Essex CC budget, now considered a health and safety issue. Dunmow Road. LoM has cleared ditches but system blocked on Lea Hall Bungalows side of the road. NR to contact residents. • Village Green. Contracts for maintenance and cutting now updated and to be sent to contractors. • A-Board signage. Clerk to review with NR and contact local businesses affected. • Dog Bins. Irregular clearance. Agreed to continue to monitor and establish UDC routine. • Hastoe Project. Planning conditions not yet published. Clerk to contact Nigel Brown at UDC, and hastoe directly.

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	TPLPG. Clerk to arrange a new meeting of the group. Main concern is application for a lorry park near Great Hallingbury.
22/14	HIGHWAYS MATTERS To consider any matters relating to Highways. Nothing new to report.
22/15	PARKING MANAGEMENT AND CAR PARKS To consider any matters relating to parking management and village car parks. Dealt with at Item 22/13.
22/16	ALLOTMENT REPORT To receive and note a report on the Allotments. Rents of £440 now collected and passed to Clerk for banking. Three new tenants have been admitted. Vandalism has included a shed break in and stolen tools.
22/17	PLAYGROUND To consider any matters relating to maintenance and risk management of the playground. To advise notice of annual RoSPA report. SK to repair fencing.
22/18	VILLAGE GREEN To consider any matters relating to maintenance and risk management of the village green. - MR to instruct additional work preparatory Jubilee Festival. - Surgery broken gate removed. - ML to replant troughs prior to Festival. - Permanent installation of Christmas tree. ML to approach Langthorns. SS to approach Mathews.
22/19	NEIGHBOURHOOD PLAN To consider any matters relating to the proposed Neighbourhood Plan and a briefing from a Uttlesford DC officer and/or a representative from RCCE.at the Annual Parish Meeting.
22/20	REPORTS FROM MEMBERS ON MEETINGS ATTENDED MB and NR met with Cllr Scott, Essex CC Highways cabinet member. There were no additional reports from members.
22/21	AGENDA ITEMS FOR NEXT MEETING There were no further items for the agenda of the next meeting. Report from meeting with Surgery practice manager.
22/22	DATE OF NEXT MEETINGS - The next scheduled meeting of the Council will be on Wednesday 01 June 2022 - The next meeting of the Planning Committee will be at 6pm on Tuesday 24 May 2022 - The Annual Parish Meeting will be held at 7pm on Tuesday 24 May 2022

Meeting ended at 20:45.

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