

No	Area	Action	Lead Responsibility	Parish Council Response	Partners	Priority Ease x Impact	Timescale	Outcome(s)	Notes
1	Parking	Resolve parking shortage outside shops	Parish Council	Yellow Lines have now been installed with provision of bays for residents parking	Parking Partnership in Colchester	Medium 1X3=3	2017	Increased number of spaces Parking restrictions Enforcement	
2	Safety	Improve road safety for school children	School Governors / Parish Council	PC has proposed a pedestrian crossing with ECC Highways but it does not meet criteria. PC are meeting with ECC Highways Surgery on 17th July to discuss options	Essex CC PTA/PFA	High 2X3=6	ASAP	Lollipop lady - short term. Pedestrian crossing - long term	[Medium difficulty because of ECC policies/criteria]
3	Safety	Ensure safe means of crossing main road	Parish Council	See Item 2. Traffic lights require a higher criteria than pedestrian crossings. See Item 2 above	Highways Agency, ECC Highways, Cllr Barker	Medium 2X2=4	2017	At least one pedestrian crossing or traffic light in the village	Budget Consideration [? That applies to all] [Medium difficulty because of ECC policies/criteria. Medium impact because the crossing with centre refuge exists]
4	Safety	Improve safety and access to shops by shrinking the island outside the Stag	Parish Council	Stag island has been reduced in size and safety issue has now decreased	Essex CC	High 2X3=6	2016		[Medium difficulty because of Land Registry issue]
5	Safety	Create safe pedestrian route from Ardley Crescent to school / village centre	Parish Council	PC have considered this and the only restriction is the cost	Lord of the Manor / Highways Agency	Very High 3X3=9	2016	Creation of footpath through the heath	[Easy to do as LoM has agreed in principle. High impact because of safety for all pedestrians and enables children to walk to school]
6	Safety	Extend speed limit areas in line with Parish Council policy	Parish Council	Request for speed limit on main roads has been refused by ECC Highways. This will be discussed on 17th July at the ECC Highways Surgery	Highways Agency, ECC Highways, Cllr Barker	High 2X3=6	Ongoing	30 & 40 speed limit on main road(s) 20 speed limit in Broomfields	[Some difficulty because ECC Highways Officers seem opposed]
7	Transport	Evaluate demand and feasibility of bus service to Sawbridgeworth	Parish Council	The PC have not yet discussed this.	Transport	Medium 3X1=3		Bus route to Sawbridgeworth	Publish current bus routes and timetable
8	Communication	Enable Superfast broadband for all of village	Parish Council	Broadband now available to all of the village	BT Openreach /ECC, UDC	High 2X3=6			

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9	Communication	Improve mobile phone coverage throughout village	Parish Council	This is not something that the PC can influence as there are so many providers. Each individual should complain to their own provider.	Mobile phone providers	Medium 1X3=3			[Very difficult because mast and cell ownership is complex, negotiations required with all providers.]
10	Environment	Enforce HHPC's policy and guidelines on shop signage and A-boards	Parish Council	The PC does constantly contact shop owners who do not comply and ensure board removal where necessary and compliance with policy. Infringements should be reported to the PC	UDC	High 3X2=6	1 year	Circulate guidelines. Effective enforcement of guidelines	The policy exists, what is needed is the process - who does what, when?
11	Environment	Reduce litter in village by evaluating and improving on current arrangements	Parish Council	Litter pickers pick weekly and it is not feasible to have an increased frequency. Externally to the village green area it is the responsibility of the UDC and requests are regularly made to have the outside roads picked.	Those agencies/people currently involved in emptying litter bins and managing litter pickers	High 3X2=6	Visible improvement within 3 months. Ongoing	Increase number & size of litter bins, as appropriate Increase hours for litter pickers, and oversee Conduct quality checks	The frequency of picks may need to increase as well as time allowed.
12	Environment	Established acceptable standard for footpaths/pavements and manage ongoing upkeep	Parish Council	The PC regularly requests footpath maintenance from both ECC Highways and the Highway Rangers service. Budget cuts make this an ongoing problem	UDC. Village handyman. GP Surgery Manager. The footway/pavements are the responsibility of Highways. Highways Rangers should respond to requests to maintain. The parking outside the GP surgery is on UDC land. The bollards were installed by the PC	Very High 3x3=9	Visible improvement within 3 months. Ongoing	All footpaths to be maintained, paying particular attention to higher profile ones Improve area outside GP surgery Circulate / publish rota for ongoing maintenance	Requires regular requests to Highways Rangers
13	Environment	Improve appearance of hedges that encroach on public pathways	Parish Council	Hedges are the responsibility of the landowner and infringements are to be brought to the notice of the PC who will write accordingly.	UDC, Village handyman	High 3X2=6	Twice a year, e.g. Spring & Summer	No encroachments in the village	Establish & publish guidelines in Village Magazine. Contact hedge owners in first instance asking for hedge to be reduced to property line. Take appropriate enforcement measures as previously identified & published

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14	Environment	Improve standard, amount and cleanliness of road furniture	Parish Council	The PC were not aware that this was a problem, but will take this up with the Highway Rangers service	Highways. UDC	High 3X2=6	1 year	Clean road furniture on rotational basis Assess road signs and remove any that are unnecessary Quality checks by council	Again Highways Rangers will undertake these tasks.
15	Environment	To resolve the issue of the replacement of kerbstones in Broomfields	Parish Council	This is with the Local Highways Panel for consideration of widening Broomfields to allow easier access for the larger vehicles and to set in the kerbs more substantially	Highways. UDC. Householders	High 2X3=6	2016/17 budget		Survey householders around green to ascertain the acceptability (or not) of reducing the boundary of the green-or to remove the green verges in order to widen the road. Ask householders for alternative suggestions, including status quo. [Some difficulty because it is a long term unresolved problem]
16	Environment	Protect Metropolitan green belt	Parish Council	The PC consistently opposes any degradation of the Metropolitan Green Belt.	UDC, ECC , Cllr Lemon, Cllr Barker, MP Sir Alan Hazelhurst	High 2X3=6		Current boundaries for the Metropolitan Green Belt are maintained.	[Some difficulty, there is a need to influence policy/strategy forming bodies of the District Council] Seek alliances with other bodies such as CPRE]
17	External Issues	Mitigate the effect of any proposed new M11 junction.	Parish Council	The PC are actively engaged in trying to mitigate the effect of Junction 7a and have asked neighbouring councils for their support.	UDC, ECC Highways, Cllr Lemon, Cllr Barker, MPs Sir Alan Hazelhurst and Robert Halfon	High 2X3=6		Mitigate the effect of any proposed new M11 junction.	[Some difficulty because it is outside the Parish and District, ECC officers seem keen on it, local residents are divided on impact.]
18	External Issues	Monitor Stansted Airport	Parish Council	The PC constantly maintain a critical eye on the development of Stansted airport and the changes to flight paths and regularly write to the CEO at Stansted and our MP.		High			
19	Education	Address school admission criteria to support children from village	School Governors		Head Teacher	Low 1X2=2	ASAP	Amendment to school admission criteria offering improved / equal weighting to local children v siblings	[Difficult to do as it is HMG policy. Impact is medium as few families are affected.]

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20	Housing	Increase number of affordable homes to rent and buy	Parish Council/UDC	Housing Needs survey has been completed and Hastoe Housing Association are in discussion with landowners to obtain a suitable site.	UDC	High 2X3=6	Ongoing	Building of affordable homes	[Some difficulties due to changing Government policies on Right to Buy.]