



HATFIELD HEATH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

HELD IN THE URC HALL, HATFIELD HEATH

7.30PM ON WEDNESDAY 7TH MARCH 2018

PRESENT:

Cllr Mark Lemon (ML) Chairman, Cllrs Mark Bissell (MB), Roger Breavington (RB), Peter Brown (PB), Keith Fox (KF), Bob Jones (BJ), Geoff Owen (GO), Nigel Robley (NR), Ernie Fenwick, Clerk to the Council and 13 members of the public.

2076. CHAIRMANS WELCOME AND PUBLIC PARTICIPATION

The Chairman welcomed everyone present and opened the meeting.

The following items were raised by members of the public

- Flooding issues in Stortford Road. No member of Essex County Council present. Ongoing refusal of Essex County Council to respond to questions by either the resident or the Parish Council. Clerk to write to CEO at ECC and request an urgent meeting with senior cabinet member and Highways Engineers to reach a solution. Copy to MP. Resident has asked to be notified where the responsibility lies.
- Parking outside Stag Court
- Three issues written to Cllr Barker in 2016 regarding Stag Island, A1060/B183 junction and traffic calming. Reply states that Highways are looking at ways of delivering the A1060/B183 mini roundabout. Marks have been made on the road in Dunmow Road. Parish Council have not been notified of any scheme.
- SB has said that ECC Highways are looking at traffic calming schemes.
- Community Asset Application has been circulated but has been added to with additional information.
- Fairground proprietor querying refusal to grant permission.
- The hours of the kebab shop have been extended. Clerk to enquire if permission has been granted.

2077. APOLOGIES FOR ABSENCE

- Cllr Chris Overton (CO), unwell

2078. MINUTES OF LAST MEETING

The minutes of the Parish Council meeting of 7th February 2018 were signed as a true record of the meeting.

2079. DECLARATIONS OF INTERESTS.

ML as a district councillor

2080. REPORTS TO AND FROM COUNTY AND DISTRICT COUNCILLORS

ML attended a workshop on planning which was very interesting and has a number of material observations. A petition is only recognised as from a single respondent. It is important that everyone needs to comment individually to planning matters. Clerk will circulate the notes on the meeting. Local plan is still progressing.

2081. CLERKS REPORT

Any business requiring a decision is listed on the Agenda.

- EALC Training Bulletin
- EALC eBulletin
- Planter Delivery information from Broxap
- Dog bin quotation

_____ (CHAIRMAN)

DATE: _____

HATFIELD HEATH PARISH COUNCIL

a. Correspondence Received and Circulated

- v. Possibly unsafe playground equipment.
- vi. ENF/18/0036/C - Building Works at The Rear of The Property - Beechwood,
- vii. ENF/17/0429/C - Unauthorised Advertisement on Vehicle - Street Record, Outside Co-op
- viii. Green Waste Skip Service 2018
- ix. SSE Press Release 22 February 2018
- x. Planning Application Stansted Airport
- xi. EALC Training Bulletin 22nd February 2018
- xii. EALC Libraries Engagement
- xiii. Essex Highways Stakeholder Survey
- xiv. Essex Police Partnership Document
- xv. General Data Protection Regulation Toolkit
- xvi. Bishop's Stortford & District Newsletter: Spring 2018
- xvii. LCPAS Parish and Town Council Specific Data Protection Officer Service
- xviii. Stag Island Closure End Date Change,
- xix. Confirmation of change of address for Allotment magazine
- xx. Pedestrian Crossing Criteria Ecc3900726 01 18
- xxi. Making the Links - February Edition
- xxii. Christmas Tree Festival letter
- xxiii. Armistice Day 2018

Correspondence Sent

- i. Cllr Overton Service 441 Consultation
- ii. Eden Surgeries re ownership of land in front of car park
- iii. Circus Tyanna confirming date of visit 7 – 13 May
- iv. Cllr Breavington Training confirmation

2082. CHAIRMAN'S REPORT

Nothing further to report

Chairman asked for permission to take item 2092 Community Assets

2083. FINANCIAL REPORT

Bank Balance after the following payments have cleared £38594.86

Payments to be approved

National Allotment Society	Membership Fees	66.00
EALC	Training Course	90.00
E Fenwick	Website Maintenance	20.00
Clerk	Expenses	10.06
Staff	Salaries	
HMRC	PAYE	

2084. PLANNING MATTERS

Decisions by UDC Planning Dept.

- i. Chantry Mead Sawbridgeworth Road Hatfield Heath; UTT/17/3471/HHF; Erection of two storey and single storey rear extensions. Alterations to detached garage and roof extension to create first floor playroom. **REFUSED**
- ii. Benbecca Sheering Road Hatfield Heath; UTT/17/2867/HHF; Erection of single storey side extension. **APPROVED**
- iii. 5 Lea Hall Bungalows Dunmow Road Hatfield Heath; UTT/18/0341/TPO; Trees overhanging boundary - Prune back higher canopy in line with previous pruning on lower canopy to reduce overhang on neighbours property. Remove any dead wood overhanging property. **APPROVED**

_____ (CHAIRMAN)

DATE: _____

HATFIELD HEATH PARISH COUNCIL

Applications

- i. Birchwood Cottage Broomfields Hatfield Heath; UTT/18/0511/TPO; Fell 1 no. Yew. **NO COMMENT**
- ii. Oak Lodge, The Heath, Hatfield Heath; UTT/18/0433/HHF; Demolition of existing stables and erection of new stables. **SUPPORTED** but ask for a condition that cannot be used in future for dwelling use
- iii. Home Farm Matching Road Hatfield Heath; UTT/18/0399/HHF; Single storey rear extension. **SUPPORTED**
- iv. The Croft Stortford Road Hatfield Heath; UTT/17/3679/HHF; Extension to roof to form second floor accommodation. **SUPPORTED**

2085. HIGHWAYS

Flooding outside the White Horse has not re-occurred.
Flooding in Dunmow Road opposite Lea Hall Farm. Essex CC have written to the landowner and given three days to have the ditch cleared.
Speed restriction sign has been demolished in Dunmow Road

2086. VILLAGE GREEN

The Festival will be held again this year on 24th June. Down Hall hotel are making a donation. ML thanked MB and his committee.
Cricket field surface looks to be a mess at present. ML will contact the cricket club.
To consider the use of the Village Green for a fairground from 10th to 17th September. Deferred to next meeting

2087. STANSTED AIRPORT

BJ reported on the SSE campaign update. Vehicles are being parked for a long time and occupants going on holiday

2088. ALLOTMENTS

To review upkeep of Allotments and surrounding areas. RB suggested that this is deferred to next meeting

2089. FLOODING

To receive update on Flooding issues

2090. PARKING

NR has arranged for an architect to submit the planning application for change of use but he has been hospitalised
NR has received the double yellow lines parking scheme from NEPP.

2091. DOG BINS

Survey of existing and proposed Dog Bins to be undertaken

2092. COMMUNITY ASSETS

ML thanked Mrs Champion, History Society, Ivan Cooper and David Parish, NR who have done a superb job in collating all of the proposal. All of the land currently owned by Greenways Eggs and them land to the south containing the old prisoner of war units to be included. If the property was to become available for purchase then the Parish Council would be given first opportunity.
ML asked for a proposal that the report is accepted for approval at an extraordinary meeting to be held as soon as possible. The Clerk advised that the earliest date for the meeting is Tuesday 13th and may be held in the afternoon. To be arranged for 3pm on Tuesday 13th March at the URC.

2093. DATA PROTECTION

Clerk gave a resume on the briefing he received at EALC. Parish Councils are extremely low risk as they generally do not hold data which can identify an individual.

_____ (CHAIRMAN)

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HATFIELD HEATH PARISH COUNCIL

2094. NEIGHBOURHOOD WATCH

No Report

2095. REPORTS FROM MEMBERS ON MEETINGS ATTENDED

GO attended a briefing for the General Data Protection Regulations.

2096. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

Background papers, Allotments, Affordable Housing, Key Task Monitoring, Speeding Enforcement and Signage

2097. DATES OF NEXT MEETINGS

13th March (EGM)

4th April

2nd May (AGM)

6th June

Meeting closed at 9. pm

ACRONYM INFORMATION

UDC (Uttlesford District Council)

SSE (Stop Stansted Expansion)

LoM (Lord of the Manor)

POW (Prisoner of War)

EALC (Essex Association of Local Councils)

NEPP (North Essex Parking Partnership)

HMRC (HM Revenue & Customs)

_____ (CHAIRMAN)

DATE: _____