



HATFIELD HEATH PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

HELD IN THE URC HALL, HATFIELD HEATH

7.30PM ON WEDNESDAY 7TH FEBRUARY 2018

PRESENT:

Cllr Mark Lemon (ML) Chairman, Cllrs Peter Brown (PB), Keith Fox (KF), Bob Jones (BJ), Chris Overton (CO), Geoff Owen (GO), Nigel Robley (NR), and 15 members of the public.

2050. CHAIRMANS WELCOME AND PUBLIC PARTICIPATION

The Chairman welcomed everyone present and opened the meeting.

Ex councillor D Parish left the floor and threw a magazine at the Clerk and said "Deal with that". The Clerk threw the magazine back on the floor and said "Don't throw anything at me". The Chairman told Mr Parish if he had anything to hand over he must do so in a reasonable manner.

The Clerk apologised to the Council and members of the parish regarding the Agenda on the website. Although the Agenda was circulated to councillors on the 29th January, published on the Village Notice Board and uploaded onto the website, the Agenda button on the website had not been enabled. As soon as it was brought to the Clerks attention he had enabled the Agenda button.

The following items were raised by members of the public

- Permission to look around the pond for pond dipping. No Permission required but suitable safety issues needed to be observed.
- Will the Parish Plan actions be published in the Village magazine and on the Council Website
- Litter outside Dorrington's and the Co-op. Could Dorrington's be asked to provide a litter bin outside their premises. There is also an area directly opposite the entrance to the fish shop with pallets and is attracting further depositing of rubbish. Clerk to write to shop owners to request their support.
- Letter of thanks from the Christmas Festival committee and the repayment of the £950 loan. There was also a profit of £5042 divided between Holy Trinity Church and the Essex Welfare Section of the Royal British Legion. ML expressed his thanks to the organisers and was delighted that the festival was such a success.
- Centenary celebration of Armistice Day on 11th November
- New resident living on Chelmsford Road and is concerned at the speed of vehicles leaving and entering the village. Can the 40 mph area be extended beyond the end houses. The Heist & Stonebridge may be interested in NW
- Emergency Plan presentation covering a nuclear or terrorist attack on London and the exodus of people from the capital needing assistance. Speaker is available for the March meeting.

2051. APOLOGIES FOR ABSENCE

- Cllr Mark Bissell (MB),

2052. MINUTES OF LAST MEETING

The minutes of the Parish Council meeting of 3rd January 2017 were signed as a true record of the meeting.

2053. CASUAL VACANCY

Roger Breavington was proposed by ML and approved unanimously

2054. DECLARATION OF MEMBERS INTERESTS:

- BJ is a member of SSE.
- ML is District Councillor

2055. REPORTS TO / FROM COUNTY AND DISTRICT COUNCILLOR

_____ (CHAIRMAN)

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ML reported that he has attended several Local Plan meetings. No major building schemes in the plan that affect Hatfield Heath.

UDC have increased the Council tax by 2.5%. The Band D rate is slightly lower than that charged in 2010.

Tax has been increased slightly to cover the cost of 2 PCSO's for the police

2056. CLERKS REPORT:

KTM will be demonstrated to Councillors at a future date.

a. Correspondence Received and Circulated

- i. EALC Training Bulletin
- ii. EALC eBulletin
- iii. Planter Quotation from Broxap
- iv. Essex Police Partnership documents
- v. Pay & Display Car Parking suggestion
- vi. UALC request for use of photographs on official website
- vii. Flooding Issues from Mr Norman
- viii. Vehicles removed from outside Co-op
- ix. Fallen tree in Open space area
- x. Local Service Fund Update
- xi. Vacant property at Moat Field
- xii. CAA Airspace Design Open Day
- xiii. Aircraft Noise report
- xiv. NALC Briefing Can Clerks be Data Protection Officers
- xv. Design drawings Stag Island
- xvi. UDC press release
- xvii. Local Service Fund Briefing 1st February 2018 - additional afternoon session introduced
- xviii. Flooding in Stortford Road, Hatfield Heath
- xix. Data Protection Regulations Briefings
- xx. RCCE meeting invitation
- xxi. UDC Event - Community Led Housing
- xxii. Aviation Noise Impacts survey
- xxiii. Bollard repair on Hatfield Heath
- xxiv. Adoption of a new Code of Conduct - Uttlesford DC's Standards Committee
- xxv. Hastoe - Parish Council Notification of Offer
- xxvi. Planters information recirculated
- xxvii. Request for fairground dates on site June 4th to 10th
- xxviii. Willoways – to Bidwells, LoM and Mr Piercey
- xxix. Weekly Partnership document
- xxx. Development proposal off Friars Lane
- xxxi. Request for visit of children's fairground without inflatables.

b. Correspondence Sent

- i. Letters to CAA and MP re Stansted Airport
- ii. Circus Tyanna re dates
- iii. Cllr Barker (ECC) – Pedestrian Crossing Criteria
- iv. J Kenney Services – Fallen tree
- v. Cllr Barker (ECC) - HHPC meeting dates 2018
- vi. UDC Finance Dept Precept Setting for Parish 18-19
- vii. Cllr Robley & Cllr Lemon - Nursery on the Heath drain
- viii. Cllr Owen Local Council Liaison Agenda
- ix. Willoways: Forwarded to Bidwells, LoM and Mr Piercey
- x. Update on response to Stansted Airport from staff of Kemi Badenoch MP
- xi. Cllr Overton Rural Vulnerability Service – Rural Transport

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- xii. Bidwells – report of fallen tree in Dunmow Road
- xiii. Draft Data Protection Policy

2057. CHAIRMANS REPORT

- ML said it was an excellent use of Parish Council funds underwriting the deposit for the Christmas festival

2058. FINANCIAL REPORT:

Balance of Accounts £38992.71 after the payment of the following items

Payments to be approved

i.	J Kenney Services	Tree Works to Open Space	168.00
ii.	Uttlesford District Council	Civic Amenity Scheme	2442.00
iii.	P Graves	Repairs & Maintenance	35.00
iv.	Hatfield Heath Village Hall	Parish Forum Hall Hire	45.00
v.	Parish Online	Mapping Service	33.60
vi.	E Fenwick	Website Maintenance	20.00
vii.	Clerk	Expenses 6.33	
viii.	Staff	Salaries	
ix.	HMRC	PAYE	

NR and GO to authorise

2059. PLANNING MATTERS:

a. Decisions by UDC Planning Dept.

- i. Grandview Chelmsford Road Hatfield Heath; UTT/17/3172/HHF; Proposed alterations and roof extensions including alterations to existing dormer windows and construction of additional dormer windows (amendments to previously approved application UTT/16/2971/HHF):
APPROVED
- ii. Land North And West Of The Hollies Mill Lane Hatfield Heath; UTT/17/2582/DOC; Application to discharge condition 1(details of external finishes) attached to UTT/16/0921/DFO dated 01.06.2016: **DECIDED**

b. Applications

- i. Heathways Dunmow Road Hatfield Heath; UTT/18/0237/PDE; Proposed single storey rear extension - extending 8m from rear wall, maximum height 2.9m and height to eaves 2.8m. No plans available therefore no comment can be made.
- ii. The Elms Dunmow Road Hatfield Heath; UTT/18/0193/HHF; New porch, side extension to the first floor and rear two storey extension. **SUPPORTED**
- iii. Foxglove Farm Dunmow Road Hatfield Heath; UTT/18/0116/FUL; Proposed increase in the roof pitch to Plot No. 6 of scheme approved under application reference UTT/17/1037/FUL to provide additional living accommodation in the roof void. **SUPPORTED**
- iv. 58 Broomfields Hatfield Heath; UTT/18/0091/HHF; Erection of front porch with WC and block paving. **SUPPORTED**
- v. The Croft Stortford Road Hatfield Heath; UTT/17/3679/HHF; Extension to roof to form second floor accommodation. **SUPPORTED**
- vi. 8 Ardley Crescent Hatfield Heath; UTT/17/3387/HHF; Erection of single storey rear extension. **SUPPORTED**

c. Future Development

To consider the proposed development at Friars Lane. Exhibition held two weeks ago. Outside the village development envelope. Previous applications have been refused and an appeal has been dismissed. The Parish Council has had no approach and have made no agreement with the

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developer. This site is in Metropolitan Green Belt. ML confirmed that we must not make up our minds until we have all information and have seen the full planning application.

2060. ASSETS OF COMMUNITY VALUE

To consider an application for the P.O.W. camp to be an asset of Community Value. The majority of successful applications were for buildings. Necessary forms of application need to be completed by the Parish Council and have 21 residents to support the application. Hatfield Regis History Society would try to have the site developed as a museum with nature trail and other ideas for use with children.

ML proposed submitting an application
ML thanked Ivan Cooper for his help.

NR seconded

Carried unanimously.

2061. HIGHWAYS

To receive update on highways issues. We now have a start date for the Stag island works 20th February.

2062. VILLAGE GREEN

To receive update on matters concerning the Village Green

Agreed to have 2 planters for the White Horse island

Agreed to allow the Circus to visit in May

Fairground in June too near to HatFest, but other dates may be acceptable

2063. STANSTED AIRPORT

To receive update on Stansted Airport matters

Clerk to write to MP and offer an invitation to attend one of our PC meetings.

BJ attended a CAA meeting about stakeholder involvement and consultation.

There are seven stages of consultation which are overseen by a regulator. We need to be proactive at stage one and not wait until it is too late. Air pollution is said to be only above 1000 feet.

2064. ALLOTMENTS

To review upkeep of Allotments and surrounding areas.

RB was appointed the allotment representative for the Parish Council.

Clerk to contact PW May to include the area for two cuts per year

Add car parking area to handyman duties.

Tap is not leaking

2065. FLOODING

To receive update on Flooding issues

A1060/B183 junction flooding

NR has received no feedback from ECC regarding recent meeting of engineers.

Dunmow Road flooding area opposite Lea Hall Farm needs further investigation

2066. PARISH PLAN

Parish Plan reviewed and all items of Parish Council responsibility have either been done or are in process of being done

2067. PARKING

Pay Parking is not considered to be a solution.

Long term parking for the airport and all day parking by commuters to Chelmsford and Harlow

2068. EMERGENCY PLANNING

Emergency Plan needs to be updated and reviewed on an annual basis.

2069. DATA PROTECTION OFFICER

To consider the appointment of a Data Protection Officer.

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Deferred to March meeting following upcoming briefings

2070. NEIGHBOURHOOD WATCH

To consider all issues relating to Neighbourhood Watch.
Fly tipping on footpath between Mill Lane and bridleway to Greenways. Handyman to remove.

2071. DOG FOULING

To consider complaints regarding dog fouling. A number of complaints received at the Parish Forum. More signage and more bins. Clerk to enquire about private emptying of dog bins. NR will write letter to magazine.

2072. DEER CROSSINGS

To consider provision of deer crossing signage. Clerk to contact SB

2073. REPORTS FROM MEMBERS ON MEETINGS ATTENDED

None

2074. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

Code of Conduct, Data Protection Officer.
The Chairman admonished the Clerk for responding to Mr Parish in that manner.

2075. DATES OF NEXT MEETINGS

7th March

4th April

Meeting closed at 9.40 pm

ACRONYM INFORMATION

UDC	(Uttlesford District Council)	EALC	(Essex Association of Local Councils)
SSE	(Stop Stansted Expansion)	NEPP	(North Essex Parking Partnership)
LoM	(Lord of the Manor)	HMRC	(HM Revenue & Customs)
POW	(Prisoner of War)		

_____ (CHAIRMAN)

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