



HATFIELD HEATH PARISH COUNCIL

Minutes of the Parish Council Meeting held in the URC Hall, Hatfield Heath

19:30 on Wednesday 7th November 2018

Present:

Cllr Mark Lemon (ML) (Chairman), Cllr Mark Bissell (MB), Cllr Roger Breavington (RB), Cllr Peter Brown (PB), Cllr Keith Fox (KF) Cllr Bob Jones (BJ), Cllr C Overton (CO), Cllr Nigel Robley (NR)

Derek Farr (DF), (Parish Clerk), 7 members of the public

2254 Chairman's welcome and Public Participation

The Chairman welcomed everyone and opened the meeting. The new Parish Clerk was introduced.

Issues raised by the public:

An application to erect a new farm building for hay and straw storage were outlined. A 28 day consultation is expected on the proposals.

Details and attendance at the forthcoming District Council planning meeting in respect of applications for Friars Lane and Mill Lane were discussed.

A candidate for possible co-option to the Council was present and was introduced.

2255 Apologies for absence

there were none.

2256 Minutes of the Last meeting

The Minutes of the meeting of 3rd October 2018 were approved

2257 Declarations of interests

ML as a District Councillor, BJ as a member of SSE.

2258 Reports form District and County Councillors

Cllr S Barker was not present. ML reported that Stansted Airport consultation meetings at the District Council were underway and hearings were to be held in the following week.

2259 Clerks Report

DF outlined proposals for monitoring and recording future correspondence aimed at reducing the monthly list of items to significant items only. It was noted that outgoing items for recording must include items sent by members. This approach was approved. A new task monitoring system is to be developed to support this. A working group made up of KF, MB, NR and BJ will work with the Clerk to produce a new website.

DF, NR

2260 Casual Vacancy

It is hoped a candidate interested, may be available for co-option to be considered at the next meeting.

ML

2261 Chairman's Report

Arrangements for Wreath laying on Armistice Sunday were discussed. CO will lay the wreath for the Parish Council.

CO

2262 Financial Report

The Clerk sought approval to complete forms to gain access to the Council's bank accounts. The following Items of expenditure were submitted for approval;

Payee	Item	Value
PW May	Grass cutting - areas 6 -13 inv 2193	£240.00
PW May	Flail mowing areas 6 -13 inv 2163	£240.00
PW May	Grass cutting items 1,4,5,6,7 & conservation area. Inv 2204	£783.51
PW May	Strimming by allotments - Inv 2208	£72.00
PW May	Supply and install barrier at allotments	£600.00
E Fenwick	Admin and handover administration Sept 2018	£*****
E Fenwick	Mileage and expenses for August 2018	£*****
D Farr	Salary for November 2018 (paid on 25/11/18) (Salary of £670.04 plus £37.11 for office at home provision)	£707.15
HMRC	PAYE to end of November	£85.35
M Lemon	Reimbursement, wreaths & plants	£98.00

Discussion was held on Gratuity payments for the former Clerk. Evidence for the payment claim had been submitted to DF. Careful checking to ensure that the claim was sound and correct was required. Advice from the EALC/NALC will be sought. Concern over the budgeting arrangements for this provision were aired. The Clerk will report to a future meeting.

DF

2263 Planning Matters

a) Decisions by UDC Planning Dept:

UTT/18/2358/HHF - Laurels The Heath Hatfield Heath CM22 7AB
Proposed erection of 3 bay cartlodge - **APPROVED**

UTT/18/2058/HHF - 13 Beehive Court Hatfield Heath CM22 7EU
Single storey rear extension. - **APPROVED**

UTT/18/2037/HHF - The Chippings Matching Road Hatfield CM22 7A
Proposed erection of a log cabin. - **REFUSED**

UTT/18/1306/FUL - Le Valon And Land R/o Le Valon & Oakmead Chelmsford Rd
Demolition of outbuildings. Demolition of Le Valon and erection of replacement dwelling and 2 no. new dwellings. Creation of new access road - **REFUSED**

b) Applications considered:

UTT/18/2746/HHF & UTT/18/2747/LB -- Gibsons Friars Lane Hatfield Heath
Demolition of single storey extension and erection of two storey side/rear extension
NO OBJECTION

UTT/18/2766/HHF - Friars View Matching Road Hatfield Heath CM22 7AJ
Erection of single storey rear extension - **NO OBJECTION**

UTT/18/2893/CLP - 4 Barley Close Hatfield Heath CM22 7DB
Single storey rear extension and rear extension at first storey to form additional gabled roof.- **NO OBJECTION**

c) Attendance at UDC Planning Committee

ML left the meeting for this item;

Applications for Friars Lane and Mill Lane are to be discussed. Objections were discussed and a number of speakers are expected to raise objections. DF to attend to represent the views of the Parish Council NR to assist with a briefing note. Confirmation of attendees to be notified to UDC.

NR

DF

ML returned to the meeting.

2264 Highways Matters

NR was thanked for efforts to set up Speedwatch which had noted success in reducing driver speeds when active. The process for reporting speeding to the Police was explained. Applications for 2 new crossings have been submitted. Success likely to slow local traffic as well as improve pedestrian safety. Damage to kerbs outside the White Horse Public House was noted and will be reported.

DF

- Verge cutting on the Sheering Road completed but vegetation over footpath not cut. To be reported to Cllr S Barker. **DF**
- 2265 Village Green**
Planters have been replanted with daffodils and pansies. Thanks were noted to MB for providing the Christmas tree again in 2018/19. A lighting up ceremony will be held on 2/12/18. A new sponsor or budget is required for future years with anticipated costs of £500. The Red Ensign was flown on 3/9/19 to mark Merchant Navy Day. Members were asked to view the condition of grass at the cricket pitch for further discussion at the next meeting. Concerns over obstructions from tables and chairs outside the tearoom were raised. ML will discuss with them and it will be discussed further at the next meeting. Quotes for posting and ditching for the site outside Hunters Meet being sought. To be considered at the next meeting. . Car parking at Reynolds identified as a concern. ML will investigate. Details of wreath laying ceremony (11am) and church service (5pm) for Armistice Sunday were noted. **All ML NR ML**
- 2266 Grass cutting policy and wildlife area**
Grass cutting and site management policy needs review after complaints were received and concern over ponds and overgrown areas were raised. Further maintenance work on ponds expected soon. A group under KF will review with membership of BJ, RB, NR and ML. The probable need for public consultation on this was noted. **KF**
- 2267 Allotments**
New barriers installed at entrance. Further reflective markers are needed. MB volunteered to help with this. Confirmation that income from the allotments group was being received was provided.
- 2268 Stansted Airport**
A draft letter for the MP had been completed. Concern that the RNP1 route for departures was not preventing noise nuisance for Hatfield Heath as promised. Traffic concerns over new M11 junction and the impact on local traffic was raised. Details of the Aviation Environment Federation were provided to possibly better represent the noise and air quality concerns the Council may have. Details to be provided to members to consider joining. It was noted that the Parish Council was not consulted on the Airport Noise Action Plan. DF to investigate and complain as necessary. **DF**
- 2269 Flooding**
Letters from NR on local flooding issues not yet responded to. Flooding on A1060/B183 junction continues. To be reported to Highways again. **DF**
- 2270 Parking**
North Essex Parking Partnership had visited and indicated interest in extending yellow line restrictions. Scheme details and consultation expected soon with implementation possible in Spring/Summer 2019. Complaints to the Police about a yellow van parked on a slip road off the Storford Road had not resulted in any action yet. Provision of the number for residents to report concerns in the local magazine being considered.
- 2271. Neighbourhood Watch**
A recent house burglary was noted.
- 2272 Litter and dog bin provision**
A dog bin is missing from Friars Lane (adjacent to grit bin) Replacement to be ordered. Difficulty with bins not being emptied was raised. Additional UDC bin near to the fish shop and co-op unlikely to be provided. ML will investigate options for the Parish Council to provide bins for the stores to maintain. **DF ML**

2273 Grants form the Parish Council

Budget and previous grants provided were considered. The following grants were approved;

Book Token Bursary	£100*	Payments and applications made to be investigated	DF
Citizens Advice Bureau	£100		
Essex Air Ambulance	£100		
Hatfield Heath Leisure Hour	£100		
Hatfield Regis History Society	£50		
St Clare Hospice	£200		
Volunteer Centre Uttlesford	£100		
Stop Stansted Expansion	£1,000		

The above were approved as expenditure under S137 of the LGA 1972.

Other grants agreed were;

Hatfield Heath URC Church	£350
Holy Trinity Church	£350
Buffy Bus	£150
Hatfield Heath Friday Club	£75

Grants to the Cricket club are to be deferred pending discussions on grass cutting and funds of £800 earmarked for the Village Festival to be held over for future years.

2274 Budget and Precept 2019/20

Timescales for calculation of the budget provided by UDC have been published. Interest in a play area improvement scheme was raised. This requires careful research into covenants and s106 agreement terms before being proceeded with. A meeting between DF, ML,NR and RB to be held to consider the draft budget. **DF**

2275 Reports from Members on meetings attended

There were none.

2276 Agenda Items for the next meeting

Emergency Planning, Tea rooms (Village Green)

2277 Dates of Next Meetings

Wed 5th December 2018, Wed 3rd January 2019 & Wed 6th February 2019.