



HATFIELD HEATH PARISH COUNCIL

Minutes of the Parish Council Meeting held in the URC Hall, Hatfield Heath

19:30 on Wednesday 6th March 2019

Present:

Cllr Mark Bissell (MB)(Chairman), Cllr Roger Breavington (RB),
Cllr Peter Brown (PB), Cllr Tim Copeman (TC), Cllr Keith Fox (KF)
Cllr Bob Jones (BJ), Cllr Nigel Robley (NR)

Mr D Farr (DF), (Parish Clerk),
County Councillor Mrs S Barker
3 members of the public

2342 Tributes to Mr Frank Walsh

The Chairman paid tribute to Mr Walsh before a minutes silence was observed.

2343 Chairman's Welcome and Public Participation

The Chairman welcomed those present to the meeting.

Issues raised by the public:

A possible planning enforcement issue associated with the use of a barn near Mill end was raised. The site appears to be used for vehicle servicing and sales.

ML

Gratitude for the support given by the Parish Council in respect of the proposed housing at Mill Lane was expressed. The suggested use of a local management group to preserve and run has yet to see any proposals announced on how the group will be made up or will function.

BBC local radio interest in the 50th village Festival was reported.

2344 Apologies for absence

Apologies were received from Councillor C Overton

2345 Minutes of the Last meeting

The Minutes of the meeting of 6th February 2019 were approved.

2346 Declarations of interests

ML declared an interest as a member of UDC and their Planning Committee. BJ declared an interest as a member of SSE

2347 Reports form District and County Councillors

Arrangements for forthcoming elections at District and Parish level are under way. Progress with the new Local Plan continues with independent inspection expected in June or July 2019.

The County Council will be holding an extraordinary meeting to consider further proposals and consultation on the future of the Libraries service.

2348 Correspondence Report

The report provided by the Clerk was noted. Members confirmed their desire to support the Green Skip service in 2019.

DF

2349 Chairman's Report

The Chairman expressed gratitude for the voluntary work undertaken by the local Speedwatch Group.

2350 Financial Report

a) Approval of expenditure

The following items were approved;

Payee	Details	Amount
PKF Littlejohn	External audit 2017/18	£288.00
PM Graves	Footpaths repairs	£45.00
Richard Mark Lawrence Ltd	Tree works	£780.00
J Kenney Services	Rural verges cutting 2018	£1,902.53
D Farr	Expenses and car mileage Feb 19	£118.20
J Sykes	Litter picking costs - March 2019	£192.00
D Farr	Salary Feb 2019	£565.75
D Farr	Salary March 2019	£565.75
HMRC	PAYE Feb and March 2019	£809.80
Uttlesford District Council	Green Waste Skip 2018	£2,244.00

b) Financial Report

The report from the Clerk was received and noted.

c) Internal Auditing

The Clerk will investigate internal audit arrangements and will report to the next meeting.

DF

2351 Key Task Monitoring

The report provided by the Clerk was noted.

2352 Planning Matters

a) Planning application UTT/17/2499/FUL - Mill Lane

The Chairman left the meeting for this item.

A report was provided on the UDC Planning meeting of 20th February 2019. The item was deferred although a date for when the item will be considered again is not yet available. Work continues to highlight the heritage, green belt status and highways problems associated with the proposed development.

The Chairman returned to the meeting.

b) Applications to Consider;

UTT/19/0205/HHF - Lilac Cottage Stortford Road Hatfield Heath CM22 7DU

Erection of single storey rear extension. Widening of garage granted on planning permission UTT/14/1967/HHF

Parish Council Comments: No Objection

UTT/19/0261/HHF - 7 Clipped Hedge Hatfield Heath CM22 7EG

Demolition of garage and erection of replacement single storey side extension and a new front door.

Parish Council Comments: No Objection

UTT/19/0265/HHF - Elwyn Chelmsford Road Hatfield Heath CM22 7BG

Two storey rear extension and two storey front porch extension.

Parish Council Comments: No Objection

UTT/19/0290/HHF - Stonedash The Heath Hatfield Heath CM22 7EB

Single storey rear extension.

Parish Council Comments: No Objection

2353 Highways Matters

a) Public Consultation on Pedestrian Crossings

A report outlining responses received by the Parish Council from local residents was considered. A copy was provided to Councillor Mrs S Barker who agreed to support the proposal. A feasibility study is the anticipated next step.

b) Outstanding Highways Issues

No progress with any issue was noted. A local resident had recently been injured as a result of damage kerbs. Details of outstanding issues will be provided to Councillor Mrs S Barker. Details of possible future delegation of some highways functions to Parish Councils was requested. Proposals for additional deer warning signs on main routes into Hatfield Heath were accepted. The proposals will be forwarded to Highways.

DF,
NL

2354 Village Green

All proposals to provide formal car parking areas with permanent hard surfaces had been rejected by UDC. Alternatives to provide a less formal solution are being investigated. Details of the first stage of proposed new yellow line restrictions had been published that day. The remainder of the requested yellow line works are expected to be held over until 2019/20. Work continues on a possible agreement with the NEPP to manage parking restrictions in the Parish Council parking areas and it was confirmed that Buffy Bus and mobile Library buses will be exempted from parking restrictions. Long term parking by the allotments was reported and will be investigated. KF provided a report on the review of maintenance work for the open spaces. The value of seeking a single contractor to undertake this work was outlined.

NL
DF
KF

2355 Community Group Consultation Event

The event was well attended and successful. Consideration is being given to extension of the concept to additional events that may include commercial activities and demonstration events.

2356 Parish Assembly 2019

Possible dates for the event are to be investigated by the Clerk. It was **AGREED** that it should be held after the Purdah period associated with the forthcoming elections. It was suggested that a guest speaker from the local Historical Society be invited.

DF

2357 Stansted Airport

Responses to letters sent to the CAA and DEFRA are awaited. Investigations on air quality concerns will be raised with the AEF, noting that the incidence of low flying over the village is an increasing problem.

BJ,
DF

2358 Litter Picking service

A report from the Clerk was noted. Proposed improvements will cover a wider area and provide more cleaning in the village centre. 2 New litter pickers were expected to be required and the posts will be advertised locally on all available media. The increase in costs by £3,065 in 2019/20 to be funded from General Reserves was **AGREED**.

DF,
RB,
BJ,NR

2359 Land Adjacent to Mill House

ML will discuss options for the site with the landowner.

ML

2360 Recreational Land and Play Area

The Clerk provided an update on the possible injury claim from a local resident. Damage to the footpath involved has had a temporary repair completed. Faults with the adjacent play area were noted and parts are on order to repair damaged swings. Further guidance from the Council's insurers on inspection regimes required are awaited. The possible use of the local handyman to carry out routine inspections was discussed. There is interest in inviting him to work for the Council on a zero hours contract basis in the future.

DF

2361 Community Emergency Plan

Members were asked to update their contact details for the Plan.

All

2362 Parish Council Elections - May 2019

A report from the Clerk was noted. Nomination packs were available for members to collect if they wished. It was **AGREED** to promote the elections locally with articles in the local magazine, website and noticeboard.

DF

2363 Reports from Members on meetings attended

There were none.

2364 Agenda Items for the next meeting.

Internal audit, Parish Assembly 2019, Village Green maintenance contracts

2365 Date of next meeting

3rd April 2019.

The meeting closed at 9:40pm