



HATFIELD HEATH PARISH COUNCIL

Minutes of the Parish Council Meeting held in the URC Hall, Hatfield Heath

19:30 on Wednesday 6th February 2019

Present:

Cllr Mark Bissell (MB)(Chairman), Cllr Roger Breavington (RB),
Cllr Peter Brown (PB), Cllr Tim Copeman (TC), Cllr Keith Fox (KF)
Cllr Bob Jones (BJ), Cllr C Overton (CO), Cllr Nigel Robley (NR)

Mr D Farr (DF), (Parish Clerk),
5 members of the public

2319 Chairman's Welcome and Public Participation

The Chairman opened the meeting.

Issues raised by the public:

Concerns over damaged kerbstones especially outside the Chinese Restaurant were raised. Similar concerns in Broomfields was noted.

Litter problems around the shops especially the Co-Op, Dorringtons and the Fish and Chip shop was raised. The provision of additional bins was suggested. The Litter bin policy from the District Council to be investigated and shops will be approached to discuss these concerns.

DF

Difficulty in viewing updates to the Council's website were raised.

DF

2320 Apologies for absence

Apologies were received from Councillor M Lemon.

2321 Minutes of the Last meeting

The Minutes of the meeting of 5th December 2018 were approved.

2322 Declarations of interests

BJ declared an interest as a member of SSE

2323 Reports form District and County Councillors

Councillor S Barker provided a report noting difficulties with proposals for new crossings in the village and indicated she had received objections to the proposals raised by local residents. Details of these are to be sought as they are at odds with the Parish Council's experience. Further views will be sought from local residents in the village magazine.

DF

2324 Correspondence Report

The report provided by the Clerk was received and noted.

2325 Chairman's Report

The first meeting to plan the next Village Festival had been held and the forthcoming Community Day will be used to seek further support and views for the event.

MB

2326 Financial Report

a) Approval of expenditure

The following items were approved;

<i>Payee</i>	<i>Item</i>	<i>£</i>
D Farr	Car mileage	£24.30
HMRC	PAYE for January 2019	£141.40
D Farr	Salary and office expenses Jan 2019	£565.75
HH Village Hall	Room hire July - Dec 2018	£90.00

b) Financial Report

The report from the Clerk was received and noted. Future reports will include details of the Council's bank balances.

DF

2327 Key Task Monitoring

The report provided by the Clerk was noted. The format for the report was approved. The document will be published on the Council's website.

DF

2328 Planning Matters

a) Decisions by UDC Planning Dept;

UTT/18/3155/TPO

Serena Chelmsford Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7BD
Fell 1 no. Oak - **Approved**

b) Applications considered;

UTT/19/0140/FUL - Land East Of Oakhanger Friars Lane Hatfield Heath

New residential development comprising the construction of 8 no. modest new dwellings, 4 of which would be fully affordable, associated access from Friars Lane, the Introduction of a new community orchard and associated development.

The Parish Council **OBJECTS** to the application. The development is in the Green Belt and outside the village envelope. The proposed community orchard is not required or wanted. Parking and pedestrian access arrangements are inappropriate with road access being potentially dangerous. Foul and surface water service provision for the proposals are inadequate.

A draft letter outlining objections was tabled by NR and was adopted as the Council's response.

UTT/19/0046/HHF - Chantry Mead Sawbridgeworth Road Hatfield Heath CM22 7DR

Side and rear 2 storey extension. Alterations and conversion of existing garage.

The Parish Council has **NO OBJECTION** to the application.

UTT/19/0044/CLP - 4 Barley Close Hatfield Heath CM22 7DB

Proposed single storey extension to the rear of the property to infill set back area utilizing walls defined as side walls.

The Parish Council has **NO OBJECTION** to the application.

UTT/18/3522/FUL - Skringills Ryes Lane Hatfield Heath CM22 7BP

Demolition of dwelling and outbuildings and erection of new dwelling with outbuilding.

The Parish Council is concerned that the site is or should be subject to Listed status

UTT/18/3521/FUL - Dawnings Chelmsford Road Hatfield Heath CM22 7BH

Demolition of existing single storey side extension and erection 1 no. new dwelling with associated car port.

The Parish Council **OBJECTS** to this application. It is inappropriate development in the Green Belt

2329 Highways Matters

a) Outstanding Maintenance Issues

Members noted the disappearance of reports on flooding on the A1060/B183 junction on the Highways Online map. The current status of other items was noted.

DF

b) Faulty Street Lights

The faulty lights in and around Broomfields are believed to belong to the District Council. These will be reported

DF

c) Parking Management

Options to use the North Essex Parking Partnership to manage parking were preferred to the use of private contractors. Discussions to develop site specific proposals will continue with a report to be submitted to the March 2019 meeting. **NR**

d) Damage to footpath adjacent to play area

Members were advised that a local resident may have been injured in a fall due to damage on the path. It was noted that the Parish Council were responsible for maintenance of the path on this leased land. The Clerk will visit, inspect and arrange repairs as a matter of urgency. **DF**

2330 Village Green

Concerns over tree cutting that had taken place around the ponds was raised. A site visit and meeting is to be organised to determine future maintenance **KF**

2331 Community Group Consultation Event

Details for the event on 9th February 2019 were confirmed **All**

2332 Stansted Airport

Concerns that the RNP1 route were not being followed were noted. Correspondence from DEFRA was received. A draft letter to the STACC Committee drafted by BJ was approved. The AEF will be contacted to seek their views and support. **DF**

2333 Litter Picking service

Progress with the service review was noted. The scope of the existing routes was shown and the temporary extension of Mr Sykes' duties to cover for the recent resignation of the other litter picker was approved. Draft contracts, job description, route details and job adverts will be reported to the Council's Personnel Group for detailed consideration. **DF**

2334 Land Adjacent to Mill House

Ideas for the use of the site are being developed, for consideration at future meetings. **All**

2335 Village Festival

Members noted that plans for the event were underway. **MB**

2336 Community Emergency Plan

Progress on a new Plan was reported. Members were asked to confirm their contact details and advise the Clerk. **All**

2337 Annual Assembly 2019

Suggested invitees for the event are to be sent to the Clerk. To discuss at the next meeting where ideas and lessons for the Community Event may be helpful. **All**

2339 Reports from Members on meetings attended

There were none.

2340 Agenda Items for the next meeting.

No further to add.

2341 Date of next meeting

6th March 2019.

2338 Staff Gratuity Claim

Due to the confidential nature of the business in relation to personal details about former employees and the provision of legal advice to the Parish Council it was **AGREED** that the press and public should be excluded from the discussion in accordance with S1 of the 1960 Public Bodies (Admission to Meetings) Act.

Members considered advice and issues raised in a letter of 24th January 2019 from the NALC Solicitor. In the absence of new information about the former Clerk's claim it was **AGREED** that the claim should be paid.

The meeting closed at 9:30pm

DF