



HATFIELD HEATH PARISH COUNCIL

Minutes of the Parish Council Meeting held in the URC Hall, Hatfield Heath

19:30 on Wednesday 5th December 2018

Present:

Cllr Mark Lemon (ML) (Chairman), Cllr Mark Bissell (MB), Cllr Roger Breavington (RB), Cllr Peter Brown (PB), Cllr Tim Copeman (TC) (*from item 2282*), Cllr Keith Fox (KF), Cllr Bob Jones (BJ), Cllr C Overton (CO), Cllr Nigel Robley (NR)

Cllr S Barker (Essex County Council), Mr D Farr (DF), (Parish Clerk),
8 members of the public

2278

Chairman's Welcome and Public Participation

The Chairman welcomed everyone and opened the meeting.

Issues raised by the public:

Representatives from the History Society thanked the Parish Council for the recently awarded grant.

Tea room staff advised Members of their application with Highways to maintain 2 tables with 4 chairs outside the teashop. They noted the success of changes to parking restrictions but suggested that time restricted parking could be increased to 2 hours.

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Apologies for absence

there were none.

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Minutes of the Last meeting

The Minutes of the meeting of 7th November 2018 were approved.

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Declarations of interests

There were none.

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Co-Option of a new Councillor

Councillor T Copeman was unanimously co-opted to the Parish Council, completed his Declaration of Acceptance of Office and joined the meeting.

2283

Reports form District and County Councillors

A report on the planning application for Stansted Airport was provided by the Chairman highlighting a number of procedural concerns. The matter may be called in for further review by the Scrutiny Committee which meets on 31st January 2019. The December Planning Committee meeting was expected to include consideration of applications in Hatfield Heath and it was noted that the District Council had recently considered consultation on the future of the library service and supported closures.

Councillor S Barker attended the meeting later and reported proposals for possible new crossings was due to be considered in January 2019. Difficulties with providing adequate weed control on the Sheering Road was discussed. Members noted difficulties receiving information and replies from Highways. Cllr S Barker recommended providing her with details and copy correspondence to progress these.

DF

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Correspondence Report

The report provided by the Clerk was reviewed.

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Chairman's Report

New groups to consider the website and maintenance of the wildlife areas need to meet. A request for the Hunt to use the Heath on Saturday 15th December was **AGREED**.

DF

PB volunteered to check the condition of salt bins. Thanks were expressed to MB for organising the Christmas Tree and the event on 2nd December. Funding for the tree was included in the draft 2019/20 budget. It was hoped that MB would continue to lead on organising the annual tree event. NR was investigating new options to source a tree.

PB
NR

2286 Financial Report

A) Authorising Expenditure

The following items were approved;

A E Hockley & Son	Maintenance of Barkers Lane 2018	£222.00
PW May	Grass cutting Hatfield Heath 30 November	£449.77
D Farr	December Salary and office allowance	£565.73
HMRC	PAYE December 2018	£141.42
	Grant payments as set out in Minute 2273	

B) Update on Bank Account and Payroll Systems

Difficulties with Unity Trust Bank were explained. A new authorised signatory form for MB is required.

DF,
MB

C) External Auditors Report - Annual Return 2017/18

The report along with resultant corrections to the Return were **AGREED**.

D) EALC advice on Staff Gratuity Payments

Further information had been requested. Definitive advice is expected in time for the next meeting.

DF

2287 Planning Matters

A) Decisions by UDC Planning Dept;

UTT/18/1437/FUL

Land East Of Oakhanger Friars Lane
Erection of 8 no. detached dwellings with associated access from Friars Lane and the introduction of a new community orchard

APPLICATION REFUSED

UTT/18/2353/HHF

7 Clipped Hedge CM22 7EG
Erection of single storey side extension and new front door

APPLICATION REFUSED

UTT/18/2613/HHF

14 Beehive Court Hatfield Heath CM22 7EU
Proposed entrance porch

APPROVED

UTT/18/3122/TPO

Hatfield Heath Community Primary School, The Heath CM22 7EA
Fell 1 no. Sycamore and pollard to a height of 8 metres 8 no. Sycamore

APPROVED

B) Applications considered;

UTT/18/3021/AG

Friars Farm Friars Lane, CM22 7AP
Erection of agricultural hay store

PARISH COUNCIL COMMENT: NO OBJECTION

UTT/18/3155/TPO

Serena Chelmsford Road CM22 7BD
Fell 1 no. Oak

PARISH COUNCIL COMMENT: NO COMMENT

UTT/18/3243/TPO

The Willows Stortford Road CM22 7DL
Fell 1 no. Oak. - It is believed this had already been felled.

2288 Highways Matters

A) Obstruction at the Tea Shop

Thanks expressed to representatives from the Tea Shop for explaining the situation.

B) Yellow Line Schemes and Parking Provision

NL has met with Parking Partnership representatives. Details of proposed schemes to be circulated. Suggested changes to time restrictions may be complicated and further consideration needed of wider parking provision. Options for Parish Council parking control to be investigated. Interest in acquiring land near the Village Hall to provide additional parking remains.

DF

C) Flooding

Stringent conditions contained in the report associated with Mill Lane application were noted. Efforts continue to progress problems at the A1060/B183 junction and at the Paddocks.

DF

2289 Village Green

Discussions on the possible donation of additional land by a local resident are underway. Further details are expected at the next meeting. Representatives from the Cricket Club to be invited to attend the next meeting to discuss grass cutting concerns. A review of the Litter Picking service is to be undertaken with a report provided to the next meeting.

ML

DF

2290 Community Group Consultation Event

Proposals for an event in February 2019 were heard. This should tie up with a Parish Council Forum event. The issue will be discussed further at the next meeting and the event organiser will be invited to attend.

ML

2291 Allotments

One plot is vacant. Contract between the Council and the Allotments Society to be checked with reference to membership requirements to outside bodies. Reflective plates on Allotment barriers to be installed soon.

DF

2292 Stansted Airport

It was **AGREED** that the Council should join the Aviation Federation Environment. BJ read a statement outlining concerns over the District Council's handling of the airport expansion application which was being published locally.

DF

2293 Litter and Dog Bins

Replacement dog bin in Friars Lane being progressed. The exact location to be determined. Anticipated cost were £328 + VAT. Work to clear the overgrown dog bin near the play area is required.

DF,
ML

2294 Emergency Planning

A new template for the Plan had been received from the District Council. It was noted that the Emergency Planning Officer's post is currently vacant. It was agreed that RB, CO, ML and the Clerk should meet to draft a new plan.

DF

2295. Budget and Precept 2019/20

A draft budget was circulated. Members are to provide details of any changes or additions suggested ahead of further consideration at the January 2019 meeting.

ALL

2296 Reports from Members on meetings attended

There were none.

2297 Agenda Items for the next meeting.

No further to add.

2298 Date of next meeting

January 3rd 2019.

The meeting closed at 9:17pm