



HATFIELD HEATH PARISH COUNCIL

UNAPPROVED MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE URC HALL, HATFIELD HEATH

1930 ON WEDNESDAY, 5TH SEPTEMBER, 2018

PRESENT:

Cllr Mark Lemon (ML) Chairman, Cllrs Mark Bissell (MB), Roger Breavington (RB), Peter Brown (PB), Keith Fox (KF), Bob Jones (BJ), Chris Overton (CO), Nigel Robley (NR), Susan Barker (SB) and 4 members of the public.

2210 Chairman's Welcome & Public Participation

The Chairman welcomed everyone present and opened the meeting.

Issues raised by the public were:

Corner of Pond Lane grass cut erroneously. Clarified post meeting this was in line with the cutting plan.

Sheering FP still not cleared. PC to follow up yet again.

Mill Lane proposal review uncertain. End September or October meeting possibly ML to forewarn.

2211 Apologies for absence

None

2212 To Approve Minutes of last meetings

The minutes of the Parish Council meeting of 1st August were signed as a true record.

2213 Declarations of interests.

ML is a district councillor. BJ is a member of SSE

2214 Reports to and from County and District Councillors

No report from the District Councillor. The County Councillor joined later and reported that as well as following up on Sheering Road FP clearance she was also querying the speed limit once again. S. Cambs. local plan is agreed but it appears that all local plans are reviewed on a rolling basis now. Reminded Councillors of the £250 gift to aid 100 year WW1 remembrance (next meeting to decide). Will follow up complaints about lack of engagement/dialogue on Speedwatch, Flooding and FP clearance with Highways and also Mill Lane traffic levels.

2215 Clerks Report

Any business requiring a decision is listed on the Agenda.

Correspondence Received and Circulated:

- i. EALC Training Bulletin
- ii. EALC eBulletin
- iii. Parish Council Accounting Software
- iv. EALC Annual General Meeting 2018 and Essex County Council and EALC Joint Conference 2018
- v. EALC Job Bulletin - 20th August 2018
- vi. EALC New Date for Planning Briefing
- vii. EALC New Course for October 2018
- viii. The Rural Bulletin - 21 August 2018
- ix. Local charitable help
- x. Community Achievement Awards
- xi. SACT Grants... Parish Council Opportunity to apply
- xii. M11 J8 Councillor Briefing
- xiii. Enquiry From Website re web design
- xiv. SSE Press Release
- xv. LCPAS - Training Brochure - Autumn 2018
- xvi. EALC *New Course* Saturday Chairman's Training
- xvii. L'Etape London Cycle Event
- xviii. Damage to posts on The Heath
- xix. Help us spread the word about the importance of parking management
- xx. Premises application for Down Hall Hotel, Hatfield Heath
- xxi. NALC Legal Update for August xxii. Community Initiatives Fund (CIF).

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- xxii. LCPAS - Understanding Planning - Bury St Edmunds - 05 and 28 September
- xxiii. Fly Tipping and Commercial use of the Heath
- xxiv. Essex Police Partnership Document
- xxv. Play Area Park Gates
- xxvi. Letter from Mr Munyard re removal of Highways rights at Shrubbs farm

Discussion

Need to seek advice on Play Area gates since these are ROSPA approved

ML

Mr Munyard's letter agreed. Send confirmation letter.

NR

Community Initiative fund of £250 towards commemorative event. Consider RBL. Next meeting for decision.

2216 Chairman's Report

NR will take minutes. Ernie Fenwick has kindly agreed to carry on with admin tasks until new clerk appointed. Also to handover formally to the new clerk once appointed.

Battery for VAS sign. Peter Graves has agreed to take over responsibility from Mel Sullivan

2217 Casual and Parish Clerk Vacancies

Casual Vacancy. ML to approach candidate who has been on holiday

Parish Clerk. Applications received from six candidates and three shortlisted for interview next week. Choice will be circulated to all Cllrs by the Personnel Committee.

2218 Financial Report

Bank Balance stands at £50,077.95

Payments to be approved by ML and NR:

- i. PW May Contracting Grass Cutting 449.77
- ii. EALC Training R Breavington 55.00
- iii. E Fenwick Expenses 46.86
- iv. Staff Salaries

2219 Planning Matters

Decisions by UDC Planning Dept.

- i. Land At Mill House The Heath Hatfield Heath Bishops Stortford; UTT/18/1541/FUL; Demolition of existing wooden and glass outbuildings, and conversion and extension of the double garage to provide a single dwelling house. **APPROVED**
- ii. Birchwood Cottage Broomfields Hatfield Heath; UTT/18/1843/CLP; Erection of a summerhouse. **APPROVED**

Applications

- i. Aspen House Sawbridgeworth Road Hatfield Heath; UTT/18/2379/PDE; Proposed single storey rear extension - extending 6m from rear wall, maximum height 3.2m and height to eaves 2.8m. Although it has been agreed by planning, planning Enforcement and Health Officers that the presence of knotweed is a 'civil matter', PC to object on the grounds that an independent survey is required to confirm that there is no knotweed on the area to be built on. **OBJECT. NR to write to Planning Officer**
- ii. 13 Beehive Court Hatfield Heath; UTT/18/2058/HHF; Single storey rear extension. **NO OBJECTIONS**
- iii. The Chippings Matching Road Hatfield Heath; UTT/18/2037/HHF; Proposed erection of log cabin. PC to object on the grounds of overdevelopment, oversight of neighbours property, change of use from garden to residential and non-disclosure of tree and hedge removal in apparent preparation for development. **OBJECT. NR to write to Planning Officer.** ML also reported that the following concerns had also been reported to planning enforcement. Conversion of garage to residential use, removal of front hedge on which there was a condition that it be replaced, dog caring business being run from the premises, 'scrap' cars and other vehicles at the rear and side of the property.

2220 Highways

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There is a letter from Rissa Long requesting input regarding suggested improvements to the Highways system. So far we intend to enter a plea for a zebra crossing and to add VAS signs to all entries to the village. ML read a letter from a Mr. Macefield to Sue Hayden (UDC community officer) complaining bitterly about speeding through the village and suggesting different things to do, most of which have been refused by Highways. Write back to Mr Macefield. **ML**
No evidential camera available despite several follow ups. Susan Barker will push on this.

2221 Village Green

The fairground paid £500 last year and it was agreed this should remain so for this year with and increase next.
Bidwells have been contacted about the blockage of drains outletting from the Institute. ML to call again tomorrow and arrange a meeting with them on all the LoM issues **ML**
BJ reported that a local newspaper is championing a petition against 'Traveller Nuisance'. After the meeting the address for this was clarified as <https://petition.parliament.uk/petitions/220663>
ML will contact the LoM and responsible police person to talk about this issue and to discuss preventive measures outside Hunters Meet and The Thatchers. Add to next meeting agenda including implications for the Festival. **ML**
After complaints about expansion of Hunter's Meet tables and chairs onto The Heath a letter was sent by the PC. These have now been removed but with a counterclaim that this was 'ruining the enjoyment of local people'

2222 Grass Cutting Policy and Wildlife Area

It was agreed to consider the area outside The Thatchers to be added to the regular grass cutting schedule. Check for any issues and decide at next meeting.
Grass cutting in front of allotments has not been done. Contact Peter May. **ML**
Replace post outside surgery. Peter May. **ML**
Clearance of the pond to the left of Reynolds when viewed from The Heath. Get quote from Richard Lawrence, since Heath End have in fact already cleared a great deal. **NR**

2223 Communications

Website and other means of communication. Add to agenda for next meeting. Consider a sub-committee with co-opted people who understand these things.

2224 Stansted Airport

More villagers are complaining but are frustrated at the lack of response from Stansted.
Complaints about 21 planes between 18 and 25 June received a reply on 22 August (as an example). Results were that 12 of the 21 were below 3000ft with one at 2001 ft, with 3000ft being the supposed minimum.
No response from MP to a letter highlighting the relevant note in the minutes.
Airport expansion application was to be heard in July. Came up in a September Public Hearing and has now been pushed back on the basis that nobody has had time to absorb the very, very many associated documents. It is not scheduled on the UDC website.

2225 Allotments

Quote received on September 6th and circulated for consideration.

2226 Flooding

Highways acknowledged that if the outlet pipe on the far side of the road from The Paddocks could be identified they would accept that there was a valid drainage system to be reinstated. They will identify riparian responsibilities as well as working with the PC on the best way to reinstate. No contact or progress despite follow up.
Dunmow Road actions will be discussed at the Bidwell's meeting.

2227 Parking

NEPP have clarified that they visited Hatfield Heath 16 times during August and patrolled all areas. They also clarified that the only acceptable evidence that can be used to issue a PCN is that collected by their officers or 'in the case of school restrictions or bus stops where our CCTV parksafe vehicle

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can collect evidence of these breaches.'

The plan to double yellow line the cricket pitch field and from the entrance to Beehive to the first dropped kerb and provide a parking bay alongside the existing wall next to the Village Tearooms will be considered by them in October.

The proposed parking additions in three phases has been considered and the Church Road parking is likely at the moment to be rejected on the basis of restricted ingress and egress. The responsible officer is taking another look on the basis that it has been used as an informal car park for over 50 years. The conversion of two islands to echelon parking was likely to be approved but the PC will withdraw this part of the application on the basis of the weight of public opinion opposing it.

It was agreed to write to the Village Hall about an alternative to convert the grassed area at the rear of the hall into parking space and release area at the front to allow parking for school drop off. We believe we could get a grant for this. MB to write. **MB**

The VH is happy for PreSchool parents to park for drop off and pick up, but there appears to be no engagement from the school. ML to visit and explain the situation to the new staff. **ML**

2228 Dog Bins

A new dog warden has been appointed. ML will discuss the situation with them and come back at the October meeting. **ML**

2229 Reports from members on meetings attended

The presentation on Rural Affairs in the Village Hall was well attended and agreed to be a very good idea. Suggested that such a talk with interested groups would be good for the Annual Parish Meeting

2230 Matters to be raised by members for the next Agenda

Dog Bins. Grant to SSE. Website and communications. Travellers. Grants. Grass Cutting.

2231 Dates of next meetings

October 3 November 7 December 5 January 3

_____ CHAIRMAN

DATE _____