



HATFIELD HEATH PARISH COUNCIL

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NOTICE OF MEETING

A PARISH COUNCIL MEETING
WILL BE HELD ON WEDNESDAY 7th FEBRUARY 2018 AT 7:30 PM
AT THE URC HALL, HATFIELD HEATH

*Press and Public are welcome to attend and observe
but may only speak during public participation*

To: Members of Hatfield Heath Parish Council

You are hereby summoned to attend a meeting of Hatfield Heath Parish Council at the URC Hall Hatfield Heath on Wednesday 7th February 2018 at 7.30 pm for the purpose of transacting the following business

Clerk to Hatfield Heath Parish Council.

1st February 2018

AGENDA

2050. Chairman's Welcome & Public Participation

Members of the public are invited to address the Council during the first 15 minutes of the Meeting

2051. Apologies for absence

2052. To Approve Minutes of last meetings

Minutes of Parish Council Meeting held on 3rd January

2053. Casual Vacancy

To consider potential candidates for co-option to the council

2054. Declarations of interests.

2055. Reports to and from County and District Councillors

To receive reports from County and District Councillors and to make representations to County and District Councillors on matters concerning this Parish Council.

2056. Clerks Report

Presentation of updated Key Task Monitor system
Any business requiring a decision is listed on the Agenda.

a. Correspondence Received and Circulated

- i. EALC Training Bulletin
- ii. EALC eBulletin
- iii. Planter Quotation from Broxap

- iv. Essex Police Partnership documents
- v. Pay & Display Car Parking suggestion
- vi. UALC request for use of photographs on official website
- vii. Flooding Issues from Mr Norman
- viii. Vehicles removed from outside Co-op
- ix. Fallen tree in Open space area
- x. Local Service Fund Update
- xi. Vacant property at Moat Field
- xii. CAA Airspace Design Open Day
- xiii. Aircraft Noise report
- xiv. NALC Briefing Can Clerks be Data Protection Officers
- xv. Design drawings Stag Island
- xvi. UDC press release
- xvii. Local Service Fund Briefing 1st February 2018 - additional afternoon session introduced
- xviii. Flooding in Stortford Road, Hatfield Heath
- xix. Data Protection Regulations Briefings
- xx. RCCE meeting invitation
- xxi. UDC Event - Community Led Housing
- xxii. Aviation Noise Impacts survey
- xxiii. Bollard repair on Hatfield Heath
- xxiv. Local Service Fund - 1st February 2018 Briefing Session
- xxv. Adoption of a new Code of Conduct - Uttlesford DC's Standards Committee
- xxvi. Hastoe - Parish Council Notification of Offer
- xxvii. Planters information recirculated

b. Correspondence Sent

- i. Letters to CAA and MP re Stansted Airport
- ii. Circus Tyanna re dates
- iii. Cllr Barker – Pedestrian Crossing Criteria
- iv. J Kenney Services – Fallen tree
- v. Cllr Barker HHPC meeting dates 2018
- vi. UDC Finance Dept Precept Setting for Parish 18-19
- vii. Cllr Robley & Cllr Lemon - Nursery on the Heath drain

2057. Chairman's Report

2058. Financial Report

Reporting current bank balance
 Payments to be approved

Uttlesford District Council	Civic Amenity Scheme	2442.00
Hatfield Heath Village Hall	Parish Forum	30.00
P Graves	Repairs & Maintenance	35.00
E Fenwick	Website Maintenance	20.00
Clerk	Expenses	3.21
Staff	Salaries	
HMRC	PAYE	

2059. Planning Matters

Decisions by UDC Planning Dept.

- i. Grandview Chelmsford Road Hatfield Heath; UTT/17/3172/HHF; Proposed alterations and roof extensions including alterations to existing dormer windows and construction of additional dormer windows (amendments to previously approved application UTT/16/2971/HHF): **APPROVED**
- ii. Land North And West Of The Hollies Mill Lane Hatfield Heath; UTT/17/2582/DOC; Application to discharge condition 1(details of external finishes) attached to UTT/16/0921/DFO dated 01.06.2016: **DECIDED**

Applications

- i. Heathways Dunmow Road Hatfield Heath; UTT/18/0237/PDE; Proposed single storey rear extension - extending 8m from rear wall, maximum height 2.9m and height to eaves 2.8m
- ii. The Elms Dunmow Road Hatfield Heath; UTT/18/0193/HHF; New porch, side extension to the first floor and rear two storey extension
- iii. Foxglove Farm Dunmow Road Hatfield Heath; UTT/18/0116/FUL; Proposed increase in the roof pitch to Plot No. 6 of scheme approved under application reference UTT/17/1037/FUL to provide additional living accommodation in the roof void.
- iv. 58 Broomfields Hatfield Heath; UTT/18/0091/HHF; Erection of front porch with WC and block paving.
- v. The Croft Stortford Road Hatfield Heath; UTT/17/3679/HHF; Extension to roof to form second floor accommodation
- vi. 8 Ardley Crescent Hatfield Heath; UTT/17/3387/HHF; Erection of single storey rear extension

Future Development

- i. To consider the proposed development at Friars Lane

2060. Assets of Community Value

To consider an application for the P.O.W. camp to be an asset of Community Value

2061. Highways

To receive update on highways issues

2062. Village Green

To receive update on matters concerning the Village Green

2063. Stansted Airport

To receive update on Stansted Airport matters

2064. Allotments

To review upkeep of Allotments and surrounding areas.

2065. Flooding

To receive update on Flooding issues

2066. Parish Plan

To consider progress on the Parish Plan issues

2067. Parking

To consider all issues relating to Parking

2068. Emergency Planning

To receive an update on the Emergency Plan

2069. Data Protection Officer

To consider the appointment of a Data Protection Officer

2070. Neighbourhood Watch

To consider all issues relating to Neighbourhood Watch

2071. Dog Fouling

To consider complaints regarding dog fouling

2072. Deer Crossings

To consider provision of deer crossing signage

2073. Reports from members on meetings attended

2074. Matters to be raised by members for the next Agenda

2075. Dates of next meetings

7th March

4th April

2nd May (AGM)