

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 19:30 on Wednesday 03 November 2021 in the URC Hall

Present:

Cllr M Bissell (MB)
Cllr P Brown (PB)

Cllr N Champion (NC)
Cllr M Lemon (ML)
Cllr S King (SK)

Cllr C Overton (CO)
Cllr N Robley (NR)
Cllr S Saban (SS)

In attendance:

1 member of the public

R Bowran – Parish Clerk

Welcome by the Chairman

3070	APOLOGIES FOR ABSENCE Apologies for absence were received and accepted from Cllr Breavington.
3071	DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members
3072	PUBLIC PARTICIPATION There were no questions from members of the public on matters within the remit of the Parish Council
3073	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS District Cllr Mark Lemon reported <ul style="list-style-type: none">Housing Board, council house rent going up by 4.9%, first increase for two years.Local Plan Working Group, slow progress. Preferred sites will be notified by end of the year. Local Plan will not be finalised before 2024. County Cllr Susan Barker reported <i>in absentia</i> <ul style="list-style-type: none">Stortford Road Flood Alleviation Scheme would be planned in 2022/23 and started in 2023/24.
3074	MINUTES OF MEETING Resolved: To approve the minutes of the meeting of 06 October 2021 <i>[Prop Cllr Bissell; secd Cllr Lemon]</i> To discuss any matters arising from the minutes not included elsewhere on the agenda. Minute 3080. Special Constables. NC reported liaising with Essex police and next steps are to advertise for people to express interest. Agreed that NC should proceed with poster production for display in windows. Suggested that an advertorial in village magazine was as effective as a leaflet drop.
3075	MINUTES OF PLANNING COMMITTEE Received and noted: The draft minutes of the Planning Committee held on 25 October 2021 [P01]. Planning group to meet on 12 November to discuss technical response to sites being considered in village.
3076	REPORT FROM OPEN MEETING Received and noted: The report on the Open Meeting which was held on Saturday 16 October 2021. Action items placed on KTM. Speeding measure were highlighted. NC to liaise with school.

3077	<p>FINANCE MATTERS</p> <p>1. Received and noted: Budget report to 28 October 2021</p> <p>2. Received and noted: Items of expenditure in October 2021 as approved by the Finance Committee</p> <p>3. Items for inclusion in a draft budget for 2022/23. Working group to meet on 10 November and recommendation to set up a formal Finance & Policy Committee.</p>
3078	<p>CLERK'S REPORT & CORRESPONDENCE</p> <p>Received and noted: To receive and note Clerk's report and correspondence.</p>
3079	<p>KEY TASK MONITOR</p> <p>Received and noted: Update of the Key Task Monitor.</p> <ul style="list-style-type: none"> • Outstanding are liaison with tree officer at UDC and the Lord of the Manor about key responsibilities. Clerk to contact Bidwells.
3080	<p>UDC CALL FOR SITES</p> <p>To discuss a plan of action by the parish council, including a report of the activities of USAG (Unsustainable Sites Action Group) referred to in the minutes of the Planning Committee. NL summarised work of USAG, especially on technical verification of "Hatfield Garden Village".</p>
3081	<p>HIGHWAYS MATTERS</p> <p>To consider any matters relating to Highways, refer to Cty Cllrs report. Contact Rita Long of ECC concerning placement of post opposite the Institute.</p> <p>Sheering Road footway is blocked. Possibly get use of siding out machine from ECC.</p> <p>To consider matters relating to speeding in the village.</p>
3082	<p>VILLAGE GREEN</p> <p>To establish ownership and an action plan for the care and maintenance of certain trees on and around the village green. NR/Clerk to arrange meetings with UDC and LoM's agent, Bidwells.</p> <p>General concern about overgrown footpaths, PB had produced a detailed map.</p> <p>Concern about overgrown Conifer trees in Cox Ley</p> <p>Concern about rubbish accumulating in the salt bins.</p>
3083	<p>GENERAL POWER OF COMPETANCE</p> <p>Received and noted: Clerk's paper on the subject it was then:</p> <p>Resolved: To adopt the General Power of Competence <i>[prop Cllr Robley; secd Cllr Saban]</i></p>

3084	<p>GRANT APPLICATIONS To consider Grant applications.</p> <p>ClI'r Lemon declared an interest in the URC grant application.</p> <table border="1" data-bbox="293 264 1426 1144"> <thead> <tr> <th>Applicant</th> <th>Purpose</th> <th>Amount</th> <th>Resolved</th> </tr> </thead> <tbody> <tr> <td>Mark Radcliff</td> <td>"Mislaid" War Memorial</td> <td>Not given</td> <td>Defer until outcome of grant application to Essex CC is known.</td> </tr> <tr> <td>HH PCC (Holy Trinity)</td> <td>Welfare of church life and graveyard cutting</td> <td>£400</td> <td>Prop ClI'r Lemon; sec'd ClI'r Saban</td> </tr> <tr> <td>HH Holy Trinity Church Wardens</td> <td>Lawn mower for upkeep of church yard</td> <td>£1,195</td> <td>Prop ClI'r Lemon; sec'd ClI'r Champion <i>Caveat: Order to be invoiced to HHPC in order to reclaim VAT.</i></td> </tr> <tr> <td>HH URC</td> <td>Upkeep of URC Churchyard</td> <td>£400</td> <td>Prop ClI'r Saban; sec'd ClI'r Robley</td> </tr> <tr> <td>HH Leisure Hour</td> <td>Contribution to running costs</td> <td>£200</td> <td>Prop ClI'r Saban; sec'd ClI'r Champion</td> </tr> <tr> <td>Hatfield Regis Local History Society</td> <td>Printing costs of leaflet addendum to POW CAMP 116</td> <td>£65</td> <td>Prop ClI'r Bissell; sec'd ClI'r Lemon</td> </tr> <tr> <td>Essex & Herts Air Ambulance</td> <td>Contribution to running costs</td> <td>£500</td> <td>Prop ClI'r Bissell; sec'd ClI'r Robley</td> </tr> <tr> <td>HH Cricket Club</td> <td>Grass cutting cricket field</td> <td>£350</td> <td>Prop ClI'r Champion; sec'd ClI'r King</td> </tr> <tr> <td>HH Cricket Club</td> <td>Pavilion refurbishment project</td> <td>Not given</td> <td>Defer until some indication of costs is obtained.</td> </tr> <tr> <td>HH Football Club</td> <td>Repairs to locks on containers</td> <td>£275</td> <td>Prop ClI'r Lemon; sec'd ClI'r King</td> </tr> <tr> <td>Citizens Advice E Herts</td> <td>Contribution to running costs</td> <td>£100</td> <td>Prop ClI'r Bissell; sec'd ClI'r Champion <i>Invite a speaker to address council.</i></td> </tr> <tr> <td>Stansted Airport Watch</td> <td>Contribution to running costs</td> <td>£1,000</td> <td>Prop ClI'r Robley; sec'd ClI'r King</td> </tr> <tr> <td>Royal British Legion</td> <td>Contribution to running costs</td> <td>£150</td> <td>Prop ClI'r Lemon; sec'd ClI'r Champion</td> </tr> </tbody> </table>	Applicant	Purpose	Amount	Resolved	Mark Radcliff	"Mislaid" War Memorial	Not given	Defer until outcome of grant application to Essex CC is known.	HH PCC (Holy Trinity)	Welfare of church life and graveyard cutting	£400	Prop ClI'r Lemon; sec'd ClI'r Saban	HH Holy Trinity Church Wardens	Lawn mower for upkeep of church yard	£1,195	Prop ClI'r Lemon; sec'd ClI'r Champion <i>Caveat: Order to be invoiced to HHPC in order to reclaim VAT.</i>	HH URC	Upkeep of URC Churchyard	£400	Prop ClI'r Saban; sec'd ClI'r Robley	HH Leisure Hour	Contribution to running costs	£200	Prop ClI'r Saban; sec'd ClI'r Champion	Hatfield Regis Local History Society	Printing costs of leaflet addendum to POW CAMP 116	£65	Prop ClI'r Bissell; sec'd ClI'r Lemon	Essex & Herts Air Ambulance	Contribution to running costs	£500	Prop ClI'r Bissell; sec'd ClI'r Robley	HH Cricket Club	Grass cutting cricket field	£350	Prop ClI'r Champion; sec'd ClI'r King	HH Cricket Club	Pavilion refurbishment project	Not given	Defer until some indication of costs is obtained.	HH Football Club	Repairs to locks on containers	£275	Prop ClI'r Lemon; sec'd ClI'r King	Citizens Advice E Herts	Contribution to running costs	£100	Prop ClI'r Bissell; sec'd ClI'r Champion <i>Invite a speaker to address council.</i>	Stansted Airport Watch	Contribution to running costs	£1,000	Prop ClI'r Robley; sec'd ClI'r King	Royal British Legion	Contribution to running costs	£150	Prop ClI'r Lemon; sec'd ClI'r Champion
Applicant	Purpose	Amount	Resolved																																																						
Mark Radcliff	"Mislaid" War Memorial	Not given	Defer until outcome of grant application to Essex CC is known.																																																						
HH PCC (Holy Trinity)	Welfare of church life and graveyard cutting	£400	Prop ClI'r Lemon; sec'd ClI'r Saban																																																						
HH Holy Trinity Church Wardens	Lawn mower for upkeep of church yard	£1,195	Prop ClI'r Lemon; sec'd ClI'r Champion <i>Caveat: Order to be invoiced to HHPC in order to reclaim VAT.</i>																																																						
HH URC	Upkeep of URC Churchyard	£400	Prop ClI'r Saban; sec'd ClI'r Robley																																																						
HH Leisure Hour	Contribution to running costs	£200	Prop ClI'r Saban; sec'd ClI'r Champion																																																						
Hatfield Regis Local History Society	Printing costs of leaflet addendum to POW CAMP 116	£65	Prop ClI'r Bissell; sec'd ClI'r Lemon																																																						
Essex & Herts Air Ambulance	Contribution to running costs	£500	Prop ClI'r Bissell; sec'd ClI'r Robley																																																						
HH Cricket Club	Grass cutting cricket field	£350	Prop ClI'r Champion; sec'd ClI'r King																																																						
HH Cricket Club	Pavilion refurbishment project	Not given	Defer until some indication of costs is obtained.																																																						
HH Football Club	Repairs to locks on containers	£275	Prop ClI'r Lemon; sec'd ClI'r King																																																						
Citizens Advice E Herts	Contribution to running costs	£100	Prop ClI'r Bissell; sec'd ClI'r Champion <i>Invite a speaker to address council.</i>																																																						
Stansted Airport Watch	Contribution to running costs	£1,000	Prop ClI'r Robley; sec'd ClI'r King																																																						
Royal British Legion	Contribution to running costs	£150	Prop ClI'r Lemon; sec'd ClI'r Champion																																																						
3085	<p>PARKING MANAGEMENT AND CAR PARKS To consider any matters relating to village car parks. See KTM.</p> <ul style="list-style-type: none"> • Church car park has now been completed. • Village car park de-weeded • Contact Essex Parking Partnership concerning parking controls. 																																																								
3086	<p>ALLOTMENT REPORT To receive and note a report on the Allotments.</p> <ul style="list-style-type: none"> • RB responded <i>in absentia</i> that crops were being harvested, a good yield this year and pest control measures have proved effective. 																																																								
3087	<p>PLAYGROUND To consider any matters relating to maintenance and risk management of the playground.</p> <ul style="list-style-type: none"> • SK reported work nearly completed, signs being delivered 09 November. • Fencing being reinforced 04 November 																																																								
3088	<p>JUBILEE FESTIVAL To consider arrangements for the holding of a Festival in June 2022 to mark the Platinum Jubilee of HM The Queen.</p> <ul style="list-style-type: none"> • School is interested in being involved, Action by SS. • Sunday, normal Festival activities including motor show. • Thursday, Beacon Lighting. • Friday and Saturday to be confirmed. • Jubilee Tree proposal – to be agreed with Bidwells for a permanent installation. 																																																								

3089	<p>LOCAL PLAN To consider any matters relating to a Neighbourhood Plan and a proposal for assistance from Thompson Planning. Contact UDC again for a presentation on how they can help.</p>
3090	<p>REPORTS FROM MEMBERS ON MEETINGS ATTENDED There were no other reports from members.</p>
3091	<p>AGENDA ITEMS FOR NEXT MEETING To note items for the agenda of the next meeting.</p> <ul style="list-style-type: none"> • Meeting with Lord of the Manor.
3092	<p>DATE OF NEXT MEETING The next scheduled meeting is on Wednesday 01 December 2021. The next meeting of the Planning Committee is on Monday 22 November 2021. This will include a presentation By Pelham Structures on their revised proposals for a development in Mill Lane.</p>

Meeting ended at 20:20