

HATFIELD HEATH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 19:30 on Wednesday 06 October 2021 in the URC Hall

Present:

Cllr M Bissell (MB)
Cllr R Breavington (RB)
Cllr P Brown (PB)

Cllr N Champion (NC)
Cllr S King (SK)

Cllr C Overton (CO)
Cllr S Saban (SS)

In attendance:

6 members of the public

R Bowran – Parish Clerk

Welcome by the Chairman

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| 3046 | APOLOGIES FOR ABSENCE Received and accepted from Cllr Lemon – UDC meeting and Cllr Robley - holiday |
| 3047 | BRIAN BLAND SS paid tribute to Brian Bland who passed away on 16 September 2021. Council observed a minute's silence. |
| 3048 | DECLARATIONS OF PECUNIARY INTEREST There were no Declarations of Pecuniary Interest by Members |
| 3049 | PUBLIC PARTICIPATION To receive and respond to questions from members of the public on matters within the remit of the Parish Council. A member of the public asked whether she could endorse the grant application from Holy Trinity church. <i>Clerk said applications would be considered at the November meeting. Chairman was confident that the application would be approved.</i> The member of the public asked about the installation of combined litter and dog waste bins as exemplified in Harlow. <i>Clerk said this was being clarified with UDC.</i> The member of the public asked about overgrown footpaths. <i>Cllr Brown confirmed he was the footpath warden and would consolidate outstanding issues.</i> The member of the public asked about litter around the newly cleared ponds. <i>Clerk said it would be brought to the attention of the litter picking team.</i> The member of the public commented on the new church car park and was concerned about potential flooding. Clerk said the materials used would cater for that eventuality. A member of the public suggested a "Happy to Chat" bench. <i>Members were content that existing benches could be so labelled.</i> The member of the public commented on a builder's grab bag outside the village Hall. <i>Chairman gave the link for it to be reported.</i> The member of the public talked about a Youth Engagement contact with the Essex and Boys and Girls Club. Village Hall were sponsoring a training course and EBS accreditation. A member of the public advised blocked verges near Tudor Lodge on the Link Road. <i>Lord of the Manor to be contacted.</i> |

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| | <p>The member of the public commented on verge clearance and that it hadn't been done. <i>Chair reported that contractor will be contacted.</i></p> <p>A member of the public thanked the council on help with the new War Memorial on Chelmsford Road. <i>Chair asked that thanks be minuted to Mark Radcliffe and Steve Foster and the Hatfield Regis Local History Society for their efforts in making this come to pass. It was agreed that the US Flag be encased and kept for annual remembrance.</i></p> <p>A member of the public thanked the council for the ponds clearance and mentioned that the Wildlife area needed to be cut this month to a length of a minimum of six inches.</p> <p>A member of the public asked if the proposed three-way meeting had been arranged about the future lease of the village Hall. <i>Clerk responded that the legal issues had been reported previously and that the responsibility for the lease negotiations lay with the Village Hall management committee.</i></p> |
| 3050 | <p>MINUTES OF MEETING Resolved: With one amendment, to approve the minutes of the meeting of 01 September 2021 [<i>prop Cllr Bissell; secd Cllr Champion; all in favour</i>] No matters arising from the minutes which were not included elsewhere on the agenda.</p> |
| 3051 | <p>REPORTS FROM COUNTY AND DISTRICT COUNCILLORS The County and District Councillors were not present and there were no reports.</p> |
| 3052 | <p>REPORT FROM OPEN MEETING Received: A report on the Open Meeting which was held on Saturday 11 September 2021. Action items placed on KTM.</p> |
| 3053 | <p>FINANCIAL REPORT</p> <ol style="list-style-type: none"> Noted: Budget report to 22 September 2021 Noted: To note items of expenditure in September 2021 as approved by the Finance Committee Noted: To note conclusion of external audit for the year 2020-21. |
| 3054 | <p>PLANNING MATTERS</p> <p>APPLICATIONS RECEIVED FROM THE LPA FOR CONSIDERATION</p> <p>proposed loft conversion with roof lights Tamarins 16 The Shaw Hatfield Heath CM22 7DD :UTT/21/2869/CLP HHPC Comment: No objection</p> <p>Proposed change of use of part of agricultural storage to games room including the removal of timber barn doors and changes to fenestration. Gibsons, Friars Lane Hatfield Heath CM22 7AP : UTT/21/2834/FUL HHPC Comment: No objection.</p> <p>Proposed white rendering to front, rear and side elevations. 17 Clipped Hedge Hatfield Heath CM22 7EG UTT/21/2780/HHF HHPC Comment: No objection</p> <p>DECISIONS MADE BY THE LPA FOR NOTING</p> <p>Application to discharge condition 2 (Details of materials) attached to UTT/21/0839/HHF Lyndhurst, The Heath, Hatfield Heath CM22 7AD Ref. No: UTT/21/2703/DOC Status: Discharge Conditions in Full</p> <p>Single Storey rear extension Crescent House, Matching Road, Hatfield Heath Bishops Stortford CM22 7AJ Ref. No: UTT/21/2454/HHF Status: Approved</p> <p>PLANNING APPEALS</p> <p>Land East of Friars Lane, Erection of fence and formation of hard standing to allow all year-round planting. APP/C15709/W/21/3276589</p> <p>ENFORCEMENT ISSUES</p> <p>None received</p> |

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| 3054 | <p>CLERK'S REPORT & CORRESPONDENCE <i>Received and noted:</i> Clerk's report and correspondence. In addition: Emergency Plan. Solution is for published names and addresses not to appear on website but only on confidential documents held by, say, the Clerk and two councillors. Local police offering to attend future council meetings if requested to do so. Contact by Ben Smeeden, tree officer UDC about identifiable sites for tree planting.</p> |
| 3055 | <p>NOTES FROM USAG (Unsustainable Sites Action Group) <i>Received & noted:</i> Notes from the meeting of USAG held on Thursday 02 September. <i>Received & noted:</i> Notes from the meeting of USAG held on Tuesday 21 September.</p> |
| 3056 | <p>KEY TASK MONITOR <i>Noted:</i> The review and update of the Key Task Monitor.</p> |
| 3057 | <p>VILLAGE GREEN To note progress on various matters relating to the village green</p> <ul style="list-style-type: none"> • Ragwort has been cleared from around Holy Trinity church. • Ponds have been cleared by J Kenney. • Meeting with Peter May relating to contracts being executed. |
| 3058 | <p>PARKING MANAGEMENT AND CAR PARKS To consider any matters relating to village car parks.</p> <ul style="list-style-type: none"> • Church Car Park. Upgrade and extension have now been completed. • Confirmed by UDC that the car park to be constructed as part of the Hastoe development off Cox Ley will be maintained by the landowner. • Parking meters to be discussed at next meeting. |
| 3059 | <p>ALLOTMENT REPORT To receive and note a report on the Allotments.</p> <ul style="list-style-type: none"> • Rabbits still present. Fencing has been extended downwards by SK. • Lagging issue with leaking water tap. SK to replace. |
| 3060 | <p>PCSO's To receive a report from NC concerning a Community Specials Briefing on 21 September given by Essex police. NC to progress to the next stage given general approval by the council.</p> |
| 3061 | <p>HIGHWAYS MATTERS To consider any matters relating to Highways, including: Consideration of self-funding for SIDs (Speed Indicating Devices), to be included in next year's draft budget.</p> |
| 3062 | <p>PLAYGROUND To consider any matters relating to maintenance and risk management of the playground.</p> <ul style="list-style-type: none"> • Resurfacing completed. • Gates have been rewelded and ply facing to be refreshed. |
| 3063 | <p>GRANTS FOR CLUBS AND SOCIETIES To consider arrangements for making grants available for clubs and societies. To be considered at November meeting.</p> |
| 3064 | <p>JUBILEE FESTIVAL To consider arrangements for the holding of a Festival on 02, 03, 04 & 05 June 2022 to mark the Platinum Jubilee of HM The Queen. Contents Party on the Heath, Festival. SS said committee had some ideas. How about a Queen's Jubilee Christmas Tree? 21:45 lighting of the beacon on 02 June.</p> |
| 3065 | <p>LOCAL PLAN To consider any matters relating to the Local Plan and note receipt of draft interim findings of the Retail Capacity Study.</p> |

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| 3066 | <p>REPORTS FROM MEMBERS ON MEETINGS ATTENDED To receive and note any additional reports from members. There were none.</p> |
| 3067 | <p>AGENDA ITEMS FOR NEXT MEETING Clerk asked that Members should consider projects and items for expenditure in preparation of the draft budget for 2022/23.</p> |
| 3068 | <p>DATE OF NEXT MEETING The next scheduled meeting is on Wednesday 03 November 2021. The first meeting of the Planning Committee is on 25 October 2021.</p> |

Meeting ended at 20:40