

Hatfield Heath Parish Council
Summary of Receipts and Payments
 All Cost Centres and Codes

28 July 2021 (2021 - 2022)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9	Bank charges				80.00	18.00	62	62 (77%)
10	Car Mileage				400.00	50.40	350	350 (87%)
11	Members expenses				100.00		100	100 (100%)
16	Data Registration				40.00		40	40 (100%)
17	EALC Subscription				550.00	489.91	60	60 (10%)
18	SLCC Subscription				100.00		100	100 (100%)
24	Insurance				1,450.00	1,793.00	-343	-343 (-23%)
25	Elections				250.00		250	250 (100%)
26	Printing Postage Stationery				100.00	71.63	28	28 (28%)
28	Training				400.00	100.00	300	300 (75%)
29	Office Provision							(N/A)
48	Other Subscriptions					105.00	-105	-105 (N/A)
55	Hall Hire				450.00		450	450 (100%)
62	Misc Expenses					62.28	-62	-62 (N/A)
65	Admin/Finance Support					143.75	-144	-144 (N/A)
SUB TOTAL					3,920.00	2,833.97	1,086	1,086 (27%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Rents	430.00		-430				-430 (-100%)
8	Repairs & Maintenance							(N/A)
54	Grass Cutting Allotment				230.00		230	230 (100%)
60	Pest Control				200.00	100.00	100	100 (50%)
SUB TOTAL		430.00		-430	430.00	100.00	330	-100 (-11%)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
34	Street Furniture				2,500.00		2,500	2,500 (100%)
40	Grants				3,500.00		3,500	3,500 (100%)
41	Wildlife Area				500.00		500	500 (100%)
42	Green Waste Skips				2,500.00		2,500	2,500 (100%)
44	Wildlife Project				1,500.00		1,500	1,500 (100%)
45	War Memorial				300.00	41.10	259	259 (86%)
SUB TOTAL					10,800.00	41.10	10,759	10,759 (99%)

Audit

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Internal Audit				280.00		280	280 (100%)
5	External Audit				200.00	440.00	-240	-240 (-120%)

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SUB TOTAL	480.00	440.00	40	40 (8%)
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Car Parks

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Village car park				1,200.00		1,200	1,200 (100%)
22	Church car park							(N/A)
SUB TOTAL					1,200.00		1,200	1,200 (100%)

Events

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Community Events				300.00		300	300 (100%)
30	Annual Parish Meeting				100.00		100	100 (100%)
33	Christmas Tree				500.00		500	500 (100%)
35	Fairs	1,850.00		-1,850				-1,850 (-100%)
SUB TOTAL		1,850.00		-1,850	900.00		900	-950 (-34%)

Highways

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19	Repairs and Maintenance				100.00		100	100 (100%)
20	Vehicle Activated Sign				100.00		100	100 (100%)
50	Consultancy							(N/A)
SUB TOTAL					200.00		200	200 (100%)

Information Technology

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2	Web-site				700.00	220.00	480	480 (68%)
31	IT Repairs and Software				50.00	65.00	-15	-15 (-30%)
32	IT Equipment				50.00	602.00	-552	-552 (-1104%)
53	Zoom Subscriptions							(N/A)
SUB TOTAL					800.00	887.00	-87	-87 (-10%)

Litter Picking

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	Litter Picking PPE					102.55	-103	-103 (N/A)

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SUB TOTAL	102.55	-103	-103 (N/A)
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Other Amenities

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
49 Leaflet Printing							(N/A)
61 Repairs & Maintenance							(N/A)
63 Tree Works							(N/A)
64 Poppy Appeal							(N/A)
66 Cricket Club							(N/A)
SUB TOTAL							(N/A)

Other Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69 V.A.T. Expenditure				3,000.00	366.40	2,634	2,634 (87%)
SUB TOTAL				3,000.00	366.40	2,634	2,634 (87%)

Other Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70 V.A.T. Income	3,000.00	8,004.01	5,004				5,004 (166%)
SUB TOTAL	3,000.00	8,004.01	5,004				5,004 (166%)

Playgrounds

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Repairs & Maintenance				1,000.00	89.50	911	911 (91%)
46 Play Area				1,000.00		1,000	1,000 (100%)
SUB TOTAL				2,000.00	89.50	1,911	1,911 (95%)

Policing

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39 Community Policing				2,000.00		2,000	2,000 (100%)
SUB TOTAL				2,000.00		2,000	2,000 (100%)

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Precept

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Precept	42,145.00	21,072.50	-21,073				-21,073 (-50%)
SUB TOTAL	42,145.00	21,072.50	-21,073				-21,073 (-50%)

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Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12 Remembrance Wreath				50.00		50	50 (100%)
59 Poppy Appeal							(N/A)
SUB TOTAL				50.00		50	50 (100%)

Salaries

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Current Staff				10,800.00	2,479.43	8,321	8,321 (77%)
7 Locum Clerk/RFO							(N/A)
47 Prior Staff							(N/A)
51 HMRC					970.28	-970	-970 (N/A)
52 Litter Pickers				5,000.00	1,563.02	3,437	3,437 (68%)
SUB TOTAL				15,800.00	5,012.73	10,787	10,787 (68%)

Village Green

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13 Grass cutting				3,000.00	3,369.04	-369	-369 (-12%)
15 Repairs & Maintenance				4,000.00	530.00	3,470	3,470 (86%)
36 ECC Highways	2,265.00	2,264.92	0				0 (0%)
43 Rural Verges				2,640.00	1,153.87	1,486	1,486 (56%)
67 Heath Posting					807.00	-807	-807 (N/A)
SUB TOTAL	2,265.00	2,264.92	0	9,640.00	5,859.91	3,780	3,780 (31%)

Summary

NET TOTAL	49,690.00	31,341.43	-18,349	51,220.00	15,733.16	35,487	17,138 (16%)
V.A.T.		0.00			1,517.07		
GROSS TOTAL		31,341.43			17,250.23		

Invoices for Authorisation up to 29 July 2021

Agenda Item: 2999.2

Date	Paid to	Description	Payment method	Gross	VAT	Net	approved
06/07/2021	HMRC	Over claimed VAT	Online	366.40		366.40	Y
06/07/2021	Top Soil Co	Gravel to Thatchers	Online	540.00	90.00	450.00	Y
06/07/2021	PW May	Posting inv 3247	Online	968.40	162.40	807.00	Y
09/07/2021	N Robley	Gravel Spreading	Online	80.00		80.00	Y
09/07/2021	Heath Computers	Web Maintenance inv 3823	Online	66.00	11.00	55.00	Y
09/07/2021	PW May Contracting	Grass Cutting	Online	591.98	98.66	493.32	Y
28/07/2021	PW May Contracting	Grass Cutting	Online	505.74	84.29	421.45	
28/07/2021	R Bowran	Salary July 21	Online	619.80		619.80	
28/07/2021	R Bowran	Expenses July 21 *	Online	117.03	13.11	103.92	
28/07/2021	J Sykes	Salary July 21	Online	176.44		176.44	
28/07/2021	J Foster	Salary July 21	Online	81.56		81.56	
28/07/2021	J Jackson	Salary July 21	Online	81.56		81.56	
28/07/2021	K Morris	Salary July 21	Online	107.84		107.84	
28/07/2021	HMRC	Tax & NI	Online	245.02		245.02	
Total				4,547.77	458.46	4,089.31	

Cash receipts

Date	From	Description	Amount
02/07/2021	Essex CC	Verge cutting 2020/21	£2,264.92
15/07/2021	HMRC	VAT Recovery 18/19 19/20 20/21	£8,004.01
Total			£10,268.93

2021 NB Allotment Rents of £435 received but not yet banked.

Cash balances 29/07/2021

Unity Trust	£76,142.48
less o/s payment:	(£1,934.99)
Total	£74,207.49

* Domain renewal; printer ink; wireless mouse; postage stamps