



## HATFIELD HEATH PARISH COUNCIL

Acting Clerk to the Council: Derek Farr

Email: parishclerk@hatfieldheath.com

### NOTICE OF MEETING

A MEETING OF THE PARISH COUNCIL  
WILL BE HELD ON WEDNESDAY 6<sup>TH</sup> JANUARY 2021 AT 7:30PM TO BE  
HELD REMOTELY

*Press and Public are welcome to attend and observe  
but may only speak during public participation*

To: Members of Hatfield Heath Parish Council

You are hereby summoned to attend a meeting of the Hatfield Heath Parish Council Remotely at **7.30pm on 6<sup>th</sup> January 2021** for the purpose of transacting the following items of business.

Members of public and press can listen live with this link:

<https://us02web.zoom.us/j/83581535589>

Clerk to Hatfield Heath Parish Council 3<sup>rd</sup> January 2021

**2796 Introduction and Appointment of new Councillors**

**2797 Public Participation**

**2798 To approve the Minutes of the meeting 2<sup>nd</sup> December 2020**

**2799 Reports to and from District and County Councillors**

**2800 Financial Report**

**a) Budget report.**

To receive the report from the Acting Clerk on 2020 and proposal for 2021 for approval

**b) Approval of Expenditure.**

A list will be circulated at the meeting.

**c) Banking arrangements and status**

**d) Precept**

To discuss proposed precept for submission to UDC

**e) Audit**

To discuss 2019/20 Audit status and next steps, including resolution of historical issues.

**f) 2021 Financial milestones and time table**

**2801 Clerk Vacancy**

Status. Number of responses and opinions.

**2802 Clerks Report and Correspondence Report**

**2803 Community Police Officer**

**HOLDOVER AS AGREED AT LAST MEETING**

**2804 Key Task Monitor**

**HOLDOVER AS AGREED AT LAST MEETING**

**2805 Planning Matters**

**a) Applications determined by the Planning Authority;**

UTT/20/2817/CLP | Proposed erection of outbuilding | East Lea Dunmow Road Hatfield Heath CM22 7BN. **Approved.**

UTT/20/1161/HHF: Proposed new front porch and s73a retrospective permission to retain the single storey link between main dwelling and ancillary office: Maple Cottage 1 Foxglove Farm Dunmow Road Hatfield Heath Bishops Stortford CM22 7BL. **Approved**

UTT/20/2635/HHF: Loft Conversion with Rear Dormer: Church View Pond Lane The Heath Hatfield Heath CM22 7AB. **Approved**

**b) Planning applications to consider:**

UTT/20/3390/NMA: Non-material amendment to UTT/14/0950/HHF - Replacing previously approved Bi fold doors and face brickwork to the single storey rear extension , with painted timber windows/doors and painted rendered walls to match existing wall finishes. Reducing the planning approved height of the pitched roof to the rear extension. New Lantern rooflight.

Internal rearrangement of ground floor rooms: Shinglewood Matching Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7AJ

UTT/20/3293/TPO: 3no. Yew Tree reduction by 1-2 meters, Crown lift and crown reduction: United Reformed Church Chelmsford Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7BH

UTT/20/3199/FUL: Section 73A Retrospective application for the change of use of annexe from Bed and Breakfast accommodation back to residentialannexe: Englefield Chelmsford Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7BD

UTT/20/2715/HHF: Proposed demolition of previously converted store/ancillary building and erection of single storey rear extensions.: Oakfield Stortford Road Hatfield Heath CM22 7DL.

**c) Planning enforcement issues (to note only)**

None received

**2806 Highways Matters**

a) Highways 30mph schemes

**2807 Parking Management and maintenance of the Council car parks**

**2808 Allotment Report**

**2809 Major flooding on the Stortford Road**

**2810 Pond Lane Signage**

**2811 Playground**

Status

**2812 Village Green**

- a) Maintenance of ponds
- b) Oak Trees on the Heath
- c) Trees in the Play area
- d) Posting

**2813 Stansted Airport**

**2814 Emergency Response Plan**

Next Steps

- 2815 Neighbourhood plan**  
**HOLDOVER AS AGREED AT LAST MEETING**
- 2816 Dog Bins**  
Status
- 2817 Grants**  
To discuss grant application from United Reformed Church – help towards urgent works.
- 2818 Memorial Plaque**  
HOLOVER. Awaiting proposal.
- 2819 Reports from members on meetings attended**  
Lea Hall discussion with developers
- 2820 Agenda items for the next meeting**
- 2821 Date of the next meeting**  
The next scheduled meeting will be on Wednesday 3<sup>rd</sup> February 2021

**NR 030121**