



HATFIELD HEATH PARISH COUNCIL

Draft Minutes of the Parish Council Meeting

Held remotely via Zoom link

7:30pm on Wednesday 2nd September 2020

Present: Chairman Cllr M Bissell Cllr M Lemon (ML), P Brown (PB) Cllr K Fox (KF), Cllr Mrs S Saban (SS) Cllr R Breavington (RB) Cllr Chris Overton (CO)
C Cllr S Barker (SB)

3 members of the public

2743 Apologies for Absence

Apologies were received from Parish Clerk ; Mrs Julie Davies ; Cllr N Robley (NR) Cllr T Copeman (TC)

2744 Declaration of Interests

Councillor M Lemon declared a non-pecuniary interest as a District Councillor, Cllr M Bissell declared that he is Chairman of the Village Hall Committee

2745 Public Participation

Speeding through the village

A resident explained that they have organised a petition to rally support to introduce measures to control the speed limit through the village and spoke about her frustration regarding vehicles that regularly speed. So far nearly half of the village have signed in support. The petition is displayed in the village magazine and ML suggested that it may be prudent to run the advert for another calendar month.

The resident was asking for support from the Parish Council with regards to this matter, which in principle the PC has agreed to.

SB confirmed that speeding was a matter for the Police and not Highways and duly advised that this should be the route for any such controls to be pursued. It was also discussed about the presence of the voluntary speed watch which has had successful results. Perhaps more residents of the village could come forward to help volunteer.

A member of the History Society mentioned that the new Website was good but the latest PC minutes and agenda did not appear to be on there. MB apologised and said he would enquire and ensure that moving forward this wouldn't happen again. A question was posed by the same member of the History Society about the recent planning application relating to the prisoner of War Camp, and if there had been any further dialogue after it was turned down. ML said he had not heard anymore to date.

2746 Minutes of the meeting of 5th August 2020

The minutes were approved.

2747 Report from the District and County Councillor

SB report covered in part agenda item 2731 with regard to flooding and in addition was aware that further exploratory work was being carried out in respect to the drainage in the centre of the village. Whilst not confirmed, it was suggested that maybe the existing drainage pipes in the centre of the village could be the wrong size (too small) .

SB reported that she still has a budget to fill potholes and encourage all to get in touch confirming exact location. This now needs to be identified fairly quickly. Residents to report Pot Holes and exact locations to parishclerk@hatfieldheath.com .

SB also talked further about the real possibility that UDC may fail to exist and be combined with other councils. SB talked generally about possible scenarios linking more affluent councils with less affluent areas in regard to Household tax contributions. As a result of UDC ceasing to exist additional powers could be given to District and Parish Councils.

ML advised about the local plan not being accepted by the Government inspectors and that meetings were starting again a new/revised plan for completion by 2023.

2748 Financial Report

a) Budget Report

The budget report was circulated by the Clerk to all Cllrs via email prior to the meeting.

b) Approval of Expenditure

The following items of expenditure were approved;

Hatfield Heath Parish Council Payments up to 2nd September 2020

Cash payments

Date	Paid	Description	Gross	VAT	Net
02/09/2020	J Davies	Salary August	£810.04		£810.04
02/09/2020	J Foster	Salary August	£78.98		£78.98
02/09/2020	S Foster	Salary August	£79.18		£79.18
02/09/2020	J Skyes	Salary August	£170.59		£170.59
02/09/2020	HMRC	August	£89.51		£89.51
02/09/2020	J Davies	Mileage - August	£72.00		£72.00
02/09/2020	J Davies	Expenses - zoom	£14.39	£2.87	£11.52
02/09/2020	Heath Computers	Domain name	£96.00	£16.00	£80.00
02/09/2020	Heath Computers	Website	£60.00	£10.00	£50.00
02/09/2020	URC Hall	Hall Hire	£315.00		£315.00
02/09/2020	PW May Contracting	Heath	£543.52	£90.59	£452.93
Total			£2,329.21		£2,209.75

2749 Correspondence Report

In the absence of the Parish Clerk; it was noted that email correspondence had been circulated via email throughout the calendar month.

2750 Community Police Officer

The Parish Clerk circulated an email to Cllrs prior to the meeting with a calculation of the potential increased cost per household to pay for a designated Police Officer for the Village.

All Councillors agreed that this information should be put in the Village Magazine with a survey inviting all households to respond with their respective views so that we can gauge if it is a service the Village really wants

The Parish Clerk is to organise the survey with the Village Magazine

2751 Clerks Report

The Parish Clerk circulated an email to all Councillors prior to the meeting: -

- Fallen trees reported in the Mill lane footpath / Bridle path: Essex Highways Ref : 2676005 : Essex Highways are advising that they will not be taking responsibility for this. EALC advise

- that if it is in open space then the Parish Council should deal with it
- Parish Council has tendered the Grass Cutting contract to two contractors and have been unable to find a third. EALC advise that it is OK to make a decision based on two quotes , but it must be minuted that the PC was unable to find a third Contractor
 - Anwars have removed the A-Board from the Heath
 - Clerk has written to UDC to request that the kerb stones in Broomfields are put back/reinstated
 - Clerk to order a new Dog Waste bin to replace the broken one opposite the Dunmow Rd
 - Allotment monies have been received
 - With regards to a Community Police Officer and the possibility of sharing costs with neighbouring villages : Hatfield Broad Oak Parish Council are raising the matter again in their next meeting (September)
 - Playground : Clerk has contacted Playdale regarding the flooring and is awaiting a quotation. Also awaiting a quotation from P W May for balancing the beams. Playground equipment has been ordered that was agreed.
 - War Memorial Grant : Paperwork regarding the grant has been sent – awaiting a reply
 - Emergency Response Plan : Held a zoom meeting with ML and SS and has the Emergency plan ready in principle, but still need confirmation of a few people who are involved.

2752 Key Task Monitor
Key task monitor is on the website.

2753 Planning Matters

a) Applications determined by the Planning Authority;

Ref: UTT/20/1354/FUL - Skringills Ryes Lane Hatfield Heath Bishops Stortford CM22 7BP Section 73A Retrospective application for alterations to dwelling approved under UTT/18/3522/FUL.

Ref: UTT/20/1318/FUL - Dawnings Chelmsford Road Hatfield Heath CM22 Demolition of existing dwelling and erection of replacement dwelling

Ref: UTT/20/0943/DOC - Land At Mill House The Heath Hatfield Heath Bishops Stortford CM22 7AB Application to discharge conditions 2 (Roofing Materials), 9 (Ecological mitigation and enhancement measures), 10 (Great Crested Newt Method Statement) and 11 (Biodiversity Enhancement Strategy) of UTT/19/2815/FUL

Ref: UTT/20/1330/CLP - The Beeches Sawbridgeworth Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7DR Conversion of existing barn into Annexe

Ref: UTT/20/1365/FUL - Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Application to vary condition 2 (approved plans) of UTT/19/1314/FUL (allowed under appeal ref APP/C1570/W/19/3243843) - to enable a revised scheme with a raised roof pitch and fully enclosed courtyard garden area.

b) Planning applications to consider:

Ref: UTT/20/1981/AV - White Horse Inn The Heath Hatfield Heath CM22 7EB Installation of 1 no. externally illuminated post mounted pictorial sign.

PC agree in principle to the lighting as long as it is on during opening hours only.

Ref: UTT/20/2026/HHF - Pheasants Roost Chelmsford Road Hatfield Heath CM22 7BG Proposed Cartlodge

PC had no objections

Ref: UTT/20/2116/FUL - Dawnings Chelmsford Road Hatfield Heath CM22 7BH Section 73A retrospective application for addition of single storey rear extension to approved scheme for new dwelling (approved under planning permission UTT/19/1432/FUL).

PC are seeking confirmation that the extension is not within Green Belt

C) Planning enforcement issues (to note only)
ML reported new advert on the White Horse garage

2754 Highways Matters

It was noted again by Cllrs that they would like a blanket 30mph speed limit throughout the village.

This item to remain on the agenda for our next meeting.

2755 Parking Management and maintenance of the Council carparks

In the absence of NR, this item to remain on the agenda for our next meeting. NR to update.

2756 Allotment Report

RB advised that the Allotment committee are still awaiting quotations, Parish Clerk to chase relevant contractors.

2757 Major flooding in Stortford Road

MB confirmed that correspondence has been sent to SB / Highways / Drainage team to expedite action. Hopefully a conclusion to the problem is very close.

2758 War Memorial

Cllrs agreed that we should proceed and appoint a contractor to carry out the work based on the quotations received. SS confirmed that the Clerk is still waiting to hear about additional grant funding. Parish Clerk to chase the grant process, but this should not delay the works being carried out.

2759 Pond Lane Signage

In the absence of the Clerk for the meeting; The Parish Clerk is to confirm that all shop owners have been written to. MB advised that he would co-attend a meeting with the Clerk/Shop Owners to talk through advertising and agree a new Estate Sign.

2760 Playground Inspection Report

Parish Clerk to chase quotation from P May and report back to Cllrs about an urgent action plan with regards to works.

2761 Village Green

a) Review of grass cutting contract

In the absence of NR, this item to remain on the agenda for the next meeting.

- b) Maintenance of ponds
In the absence of NR, this item to remain on the agenda for the next meeting.
- c) Travellers on the Heath
ML acted as Lord of The Manor's agent and met with the police to serve notice to the travellers.
- d) ML and NR met with Lord of the Manor's agent regarding the new entrance that has been made in the hedge to access the field adjacent and to the rear of Little Eden.

2762 Stansted Airport;

Parish Council are looking to make representation for the planning appeal process that has to be received by 30th September. ML/MB/Parish Clerk.

2763 Emergency Response Plan

Parish Clerk to confirm contact has been made with all relevant parties involved in the emergency response plan.

2764 Possible crowning of Parish owned trees

In the absence of the Parish Clerk, this item to remain on agenda for next meeting.

2765 Reports from Members on meetings attended

MB confirmed series of Village Hall meetings to develop risk assessments regarding opening of the hall. He confirmed that the institute will be trialling coffee mornings from week commencing 07/09/20 with strict COVID/Government safety guidelines.

2766 Agenda items for the next meeting

Emergency response plan
Possible crowning of parish owned trees
Highways 30mph scheme
Community Policing
Oak Trees on the Heath

2716 Date of the next meeting

The next meeting will be held on Wednesday 7th October 2020

The meeting closed at 9:20pm