



HATFIELD HEATH PARISH COUNCIL

Draft Minutes of the Parish Council Meeting

Held remotely via Zoom link

7:30pm on Wednesday 1st July 2020

Present: Cllr M Bissell (MB) (Chairman), Cllr R Breavington (RB), Cllr M Lemon (ML), Cllr N Robley (NR), Cllr Mrs S Saban (SS) Cllr Overton (CO) Cllr K Fox (KF)
C Cllr S Barker (SB)

Mrs Julie Davies (JD) Parish Clerk
5 members of the public

2664 Apologies for Absence

Apologies were received from Councillor P Brown (PB) Cllr T Copeman (TC)

2665 Declaration of Interests

Councillor M Bissell declared a non-pecuniary interest as a Member of the Village Hall Committee.
Councillor M Lemon declared a non-pecuniary interest as a District Councillor.

Councillor M Bissell declared a non-pecuniary interest in planning application number UTT/20/1354/FUL

Councillor M Lemon declared a non-pecuniary interest in agenda item 2283 – Cricket Field Road

2666 Public Participation

A resident from The Heath explained the anti-social behaviour of groups of people, urinating on the green and by their property. Photographs were circulated. ML has written to UDC environmental services, who unfortunately gave an unhelpful response stating that this was a national problem and this situation should change next week as pubs will reopen toilets. The resident pointed out that Hackney Council had dealt with the same issue through fining both offenders and suppliers. Cllrs expressed their disappointment with the Hunters Meet licensee, believing serving people with excessive drink is ethically wrong, against the Licencing Act and anti-social, with a disregard for the rest of the community. Cllrs agreed the licensee should act more responsibly. The Parish Council will speak to the licensee requesting that before opening on July 4th toilet facilities are available for both his internal clients and people using the outdoor bar. If these cannot be provided the PC would urge him to act responsibly and close until he can. The PC shall also ask him to provide posters by the outside bar stating that customers must use these facilities.

A resident at Cox Ley had circulated photographs of the poor road surface which needs to be replaced. SB reported that it is Essex highways who own the road. Currently the road is concrete with an overlay of tarmac. Cllr Barker to investigate if they have any remedial works planned.

A resident stated he was impressed by the new website, and requested more documents to be added.

2667 Minutes of the meeting of 3rd June 2020

The minutes were approved.

2668 Report from the District and County Councillor

SB reported that she has chased Essex highways regarding the drainage issues near the village hall, unfortunately no update.

SB stated that the gov document for walking and cycling paths are meant for larger towns and cities rather than rural application.

SB described the situation at County level. The major issue is the large budget gap (although the

Government have provided very large sums to the County and District).
 ML stated that he has not attended meetings for 6-7 weeks due to ill health.
 ML reported that the District Council have been working under difficult circumstances and providing a very good service. Cllr Lemon expresses his thanks to UDC Officers and asked that this be minuted.
 ML reported that we need to implement an emergency response plan as a matter of urgency. **JD to draft a plan and the subcommittee to have discussions to bring to council at the next meeting.**

2669 Financial Report

a) Budget Report

The budget report was provided, Cllrs requested to have last year's budget included in the document.

b) Approval of Expenditure

The following items of expenditure were approved;

Paid to	Description	Payment method	Gross
A J Gallagher	Insurance	Online	£1,450.00
PW May Contracting	Village Green +allotments	Online	£615.52
PW May Contracting	Heath	Online	£449.77
J Davies	Salary June	Online	£807.84
J Foster	Salary June	Online	£78.98
S Foster	Salary June	Online	£78.98
J Skyes	Salary June	Online	£170.59
HMRC	HMRC June	Online	£98.30
J Davies	Mileage - June	Online	£72.00
J Davies	Expenses - zoom, ink paper	Online	£46.53
Unity	Service charge	Online	£18.00
ROSPA	Playground inspection	Online	£107.40
Kings of Essex	car park repairs	Online	£1,135.20
PW May Contracting	Heath	Online	£240.00
Rural Community of Essex	Subscription	Online	£72.60

£5,441.71

2670 Correspondence Report

The report provided by JD was noted.

2671 To discuss the benefits of a Community Police Officer

JD reported that she has contacted the parishes with Uttlesford District Council. At present 4 parishes have this on their agenda for their next meetings. Some parishes have not yet replied. **JD to chase.** Cllrs expressed that they are keen to start the application process as soon as possible.

2672 Clerks Report

- Temporary traffic Regulation Order at Friars Lane 29th July for 3 days. Essex County Council resurfacing intended road closure 20th August 2020 for 5 days for resurfacing works.
- Salt bag scheme has been ordered. JD ordering tarpaulin to cover the salt bags.
- JD attended a UDC planning meeting along with other parishes and town councils. The purpose of the meeting was to ensure that UDC were working well with parishes and towns. The overall feedback given;
 - Towns and parishes should know when a large application comes in.
 - UDC and towns and parishes should work together at pre-application stage...the developer UDC and parishes and towns should discuss applications at the pre app stage.
 - Parishes to decide what they would like the 106 agreement to cover within the village.
 - All towns and parishes at the meeting complained regarding highways in particular the times at which they do their assessments and wonder if they even attend the site. UDC to follow this up with Essex Highways
- Playgrounds due to open 4th July. JD currently trying to get on a course with EALC who are inundated and trying to put more courses on. JD has had a resident state that children have been using the play ground within lockdown. Laminated signs have been erected a number of times, and people have ripped them off.
- Resident had written regarding Cox Ley road condition and supplied photographs that have forwarded to Cllrs.
- Blocked drains have been reported next to the village hall. Essex Highways are aware and there is a reference number. Essex Highways have 28 days from reporting the problem to assess the situation, but Cllrs urged more priority.
- Resident reported they are happy with UDC refuse collection services. Suggests more bins on the heath and also in the village car park if possible. Resident is disappointed some villages tip their garden waste outside their property, in particular the footpath route joining Mill Lane and Broomfields.
- Unsociable behaviour on the Village Green. Resident has complained that since approximately 30th May the village green has been busy. Groups of people congregating and drinking, not abiding to the social distancing rules. Worst of all have been urinating by his property and on the green. Photographs were supplied and Clerk distributed to Cllrs.
- On the 20th June a large-scale disturbance outside Hunters Meet. Police were called at 6.55pm with reports of a fight involving a large group of people. A 21-year-old man who was struck by a car remains in hospital with a head injury. An 18-year-old man who was hit with an unknown object suffered cuts and two broken teeth. They were driven by ambulance to Princess Alexandra Hospital in Harlow. The East Anglian Air Ambulance attended but was not needed. One man was arrested on suspicion of causing GBH (grievous bodily harm) with intent, dangerous driving and affray.

2673 Key Task Monitor

Cllrs expressed that the key task monitor needs updating.

2674 Planning Matters

a) Applications determined by the Planning Authority;

Ref: UTT/20/1278/DOC - Gladwyns Farm Sheering Road Hatfield Heath Bishops Stortford CM22 7LL

Application to discharge condition 8 (parking) attached to UTT/19/2159/FUL

Conditions discharged in full

Ref: UTT/20/0397/FUL - The Croft Stortford Road Hatfield Heath CM22 7DL Demolition of existing dwelling and construction of replacement dwelling in line with previous approval UTT/19/2550/HHF

Approved

Ref: UTT/20/1343/TPO - 8 Cox Ley Hatfield Heath Bishops Stortford Hertfordshire CM22 7ER Crown 1 no. Oak

Allowed

Ref: UTT/20/0983/DOC - Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Application to discharge condition 3 (details of sample materials) attached to UTT/19/1314/FUL (allowed under Appeal APP/C1570/W/19/3243843)

Conditions discharged in full

Ref: UTT/20/1006/TPO - Walsingham Dunmow Road Hatfield Heath CM22 7EE Remove deadwood to 3 no. Oak

Allowed

b) Planning applications to consider;

Ref: UTT/20/1321/CLE - St Clouds Matching Road Hatfield Heath CM22 7AR Certificate of lawfulness for existing ground source heat pump at residential property.

No Objections

Ref: UTT/20/1318/FUL - Dawnings Chelmsford Road Hatfield Heath CM22 7BH Demolition of existing dwelling and erection of replacement dwelling

PC disagree with this application until the enforcement issue on the property has been satisfactory resolved.

Ref: UTT/20/1262/HHF - Rose Cottage Pond Lane The Heath Hatfield Heath CM22 7AB Proposed part single, part two storey extension.

No Objection

Ref: UTT/20/1365/FUL - Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Application to vary condition 2 (approved plans) of UTT/19/1314/FUL (allowed under appeal ref APP/C1570/W/19/3243843) - to enable a revised scheme with a raised roof pitch and fully enclosed courtyard garden area.

No Objection

Ref: UTT/20/1346/DOC - Foxglove Farm Dunmow Road Hatfield Heath CM22 7BL Application to discharge condition 5 (Biodiversity Method Statement) and 6 (Ecological Design Strategy) attached to UTT/19/1314/FUL (allowed under Appeal APP/C1570/W/19/3243843)

No Comment

Ref: UTT/20/1354/FUL - Skringills Ryes Lane Hatfield Heath Bishops Stortford CM22 7BP Section 73A Retrospective application for alterations to dwelling approved under UTT/18/3522/FUL.

No Objection

Please note discussion of this application was at the end of the meeting, where MB left the meeting.

Ref: UTT/20/1330/CLP - The Beeches Sawbridgeworth Road Hatfield Heath Bishops Stortford Hertfordshire CM22 7DR

Conversion of existing barn into Annexe

If the existing barn is on green belt land then we strongly object to protect green belt land.

c) Planning Enforcement Issues

Unauthorised use of Green Belt Land at rear of High Pastures, Stortford Road. **Still open.**

- 2675 Highways Matters**
Cllrs discussed that they would like a blanket 30mph speed limit throughout the village. A 20 mph limit at some points was also discussed, although SB said this is very unlikely to be achieved. **NR to compile a letter to Essex highways** and cabinet minister for a 30mph throughout the village plus a proper controlled crossing at the crossing point outside the Coop. MB suggested **JD formally write to Essex highways** about the poor road condition of Cox Ley. MB also suggested that we may also want to talk to Hastoe if this development goes ahead since they could/should possibly contribute to the road resurfacing.
- 2676 Parking Management and maintenance of the Council carparks**
JD reported the hump to be re-tarmacked should be completed by the end of this week. JD chased today but no response.
NR reported he will be seeking quotations to unblock the drains.
NR previously circulated the quote for lighting. **JD to liaise with insurance company to ensure the lighting meets their expectations.** All Cllrs agreed that if the insurance company was happy with the lighting plan then we accept the quotation of £1394.00 +vat. **Agreed**
- 2677 Allotment Report**
RB reported we are awaiting a quotation for the fence area, Clerk informed that this will be carried out on Monday. **NR. PB and RB to attend if possible.** Rents all collected.
- 2678 Major flooding in Stortford Road**
NR reported that the owner of the Croft has submitted a scheme which we would try and fast track, costing £870.00. NR advised if we own the scheme then if any issues occur in the future we can deal with them and the scheme benefitted the whole community. Council then took a vote to pay for the scheme; 5 x Cllrs voted in favour of the scheme and 1 Cllr voted against. **Agreed**
- 2579 War Memorial**
JD informed the council the war memorial grant; had replied to the pre-application stating that we would be of a low priority, as previously we have been successful for a grant. This does not stop us from applying. They are requesting another quotation for which SS has supplied some contact numbers. SS reported that Steve Foster is willing to work on the garden area once we are ready.
- 2580 Remembrance Parade**
SS reported that this is a Civic event organised by the parish council. At the present time we are unable to know if this will go ahead, we shall know more in September.
- 2581 Pond Lane Signage**
ML sent a draft proposal for the signage. Although a draft proposal the materials and colour will be tasteful and in keeping with a wooden background. The proposal is that the shop keepers will jointly purchase the signage and at the same time be told that no other A boards or signs will be permitted. The existing published restrictions will be rigorously implemented once the new signage is installed.
- 2282 Playground Inspection Report**
JD circulated the report. **JD to make a list of remedial works required and create an action plan to implement**

2283 Cricket Ground Road Actions

No action was to be taken within the Cricket Ground Road. It was decided by Council that we shall apply to Essex highways for a 30mph limit throughout Hatfield Heath

2284 Crowning of Parish owned trees

All agreed the 2 trees in Cox Ley to be crowned by 30%. The total cost is £800, sharing the cost with a resident. Parish cost £400. **Agreed**

2686 Village Green

a) Review of grass cutting contract

NR, ML and KF have the new grass cutting contract, they have 2 people to quote for the works, and are seeking another. **JD to follow up with UDC for a recommended contractor.**

b) Funfair on the green

Cllrs all agreed that no fun fair shall take place this year due to Covid-19

c) Maintenance of ponds

Wildlife subcommittee consisting **NR, KF and PB are to look at the schedule of works and specification.** If a large tree needs removing or crowning, we must ask the Lord of the Manor for permission, who will usually cover the costs for dead wood.

ML reported he is happy to plant out the flower tubs. **JD to ask PB if he is able to water the tubs.**

d) Posting. **JD to chase Peter May on renewal of rotten posts.**

2687 Stansted Airport;

MB reported that Stop Stanstead has a new website.

ML reported that if Stansted Airport appeals the planning decision, they have until the end of July 2020 to appeal.

NR stated that the planes seem to be flying much lower and do not seem to be on their usual routes.

2688 Insurance renewal

JD reported that we are waiting for underwriters for BHIB insurance. It was decided that if the current insurers are happy with the car park lighting project, we shall not seek any other quotations.

2689 Reports from Members on meetings attended

MB stated that the Village Hall Committee agreed that the hall shall be shut for the time being pending Government clarification on what activities can take place and the conditions for them to take place.

2690 Agenda items for the next meeting

Community Police Officer
Emergency Response Plan

2691 Date of the next meeting

The next meeting will be held on Wednesday 3rd August 2020

The meeting closed at 9:50pm