



# **HATFIELD HEATH PARISH COUNCIL**

## **Draft Minutes of the Parish Council Meeting**

### **Held in the URC Hall, Hatfield Heath**

**7:30pm on Wednesday 4<sup>th</sup> March 2020**

**Present:** Cllr M Bissell (MB) (Chairman), Cllr N Robley (NR), Cllr P Brown (PB), Cllr C Overton (CO), Cllr M Lemon, Cllr T Copeman Cllr R Breavington, Cllr Mrs S Saban (SS) Clerk Mrs Julie Davies (JD).  
16 members of the public

**2594 Apologies for Absence**

Apologies were received from and Cllr K Fox (KF) and County Cllr Susan Barker.

**2595 Declaration of Interests**

Councillor M Bissell declared a non-pecuniary interest as a Member of the Village Hall Committee. Cllr Lemon is a District Councillor

**2596 Public Participation**

A member of the public stated that her daughter was exiting Dorrington's baker shop and stepped out of the door onto the pavement and a passing car struck her knee. The resident is asked if it is possible to erect bollards, to avoid this situation happening again. NR and ML have previously requested this but were refused. NR stated that even raising the height of the kerb was previously refused but we should try again. Clerk to write to Highways. **JD**

Mr Parish stated that the culvert between two wildlife ponds was blocked, he has updated highways who have agreed to act on an urgent basis. Mr Parish to update.

History Society publication (Hatfield Heath Mill) has now been completed, and is now available to purchase for £2.00 per copy.

A large number of residents spoke of the new development on Land North of Cox Ley (Ref UTT/0422/FUL).

Residents have issues with this proposal being sited where it is. Many residents feel that the site for the new houses could be better placed elsewhere in the village. Their point is that if the development goes ahead it affects the greater Broomfields estate which was originally built for 100 properties and now has 288 properties. Residents feel that the road and parking is already an issue with the Drs surgery and school creating an extra 40 vehicle's in busy school times. The flow of traffic is already too high and dangerous for school children with parking on the road and roads not wide enough for the existing traffic. The highways and traffic report states that there have been no serious accidents, but a resident stated that she herself had an accident at the exit to Broomfields 2 weeks ago

ML advised that highways get their information from the police and register their opinion based on this and on their own traffic flow studies. The fact is that the site chosen was out of the PC's hands in that the PC cannot negotiate with individual landowners and this is apparently the only available site.

**2597 Minutes of the meeting of 5<sup>th</sup> February 2020**

Agreed and signed.

**2598 Reports to and from District and County Councillors**

ML stated the Local plan started in 2005 had been rejected. Alternatives are to alter the plan or start again. New consultants are deciding what to do. The majority Residents Party do not agree with garden villages included in the prior plan. If UDC cannot get a plan together the risk is that the central Government will decide instead.

UDC are building more social housing. 123 new properties owned by the council will be built this year.

ML believes we should generate a Neighbourhood Plan to protect the village. Proposed that we

have the Cabinet Member in charge come and explain to the PC all about this.  
**The PC voted unanimously to do this. ML to arrange**

**2599 Financial Report**

**a) Budget Report (not discussed)**

**b) Approval of Expenditure**

The following items of expenditure were approved;

Mrs J Foster- Litter Pick Salary December	£79.07
Mr S Foster - Litter Pick Salary December	£79.07
Mr J Sykes – Litter Pick Salary December	£171.12
Mrs J Davies - Salary January	£735.72
HMRC -PAYE Dec 19/Jan 20	£86.90
Uttlesford DC – Garden Waste Weekend Service	£1320.00
Mrs J Davies – stationery	£9.50
Mrs J Davies January Mileage 130 miles @ £.45 per mile	£58.50
Mrs J Davies – Litter picking equipment	£22.50

**2600 Correspondence Report**

Covered in Public Participation – incident on footpath.

Clerk attended EALC today for CIF funding, clerk has sent all Cllrs an email. Here is a brief outline:

CIF funding up to £10,000 – can only apply once within three years (if successful)

Microgrant – a new grant only issued last year for a maximum of £500.

Community Initiative Emergency Fund – new grant launched Jan 2020 £500 - £10,000The panel looks closely at Community engagement, Sustainability, Wider Community Benefit.

War Memorial – Clerk has quotation for the cleaning of the war memorial for tomorrow morning SS also attending. Once quotation has been received the grant application can be sent off.

**2601 To discuss benefits of a Community Police Officer**

The CPO has responded but could not make the meeting this month. Hold over to April. **JD**

**2602 Future website plans**

MB reported that his NR and JD had a meeting with Wayne Fogg for the new website. Clerk has the new laptop, and we are trying to get the new website up and running asap.

**2603 Key Task Monitor**

Not discussed.

**2604 Planning Matters**

**a) Applications determined by the Planning Authority;**

**UTT/19/2159/FUL** - Gladwyns Farm Sheering Road Hatfield Heath CM22 7LL  
Section 73A Retrospective application for continued use of B2/B8 building, ancillary buildings and associated yard area.  
Approved with Conditions

**b) Planning applications to consider;**

**Ref. No: UTT/20/0422/FUL** - Land North Of Cox Ley Cox Ley Hatfield Heath Hertfordshire  
Erection of 12 no. dwellings including new access and associated landscaping. Creation of parking area for adjacent playing field.

Amended PC position after further discussion with residents is as follows

**In general the Parish Council recognise and agree with this proposal for affordable housing but only on condition that a viable long term surface and foul water plan is constructed and demonstrated to have no impact on the existing systems and residences and that a robust plan is published to address the site contamination issues in full.**

ML read a letter from the football club; asking if the development goes ahead that the landowner gift the football club land to them. This would enable the club to apply for grants.

**ML to discuss possibilities with the land owner.**

Cllrs took a vote to:

To agree to the development with strong conditions (as above) – 6 votes

To object to the development – 1 vote.

Abstentions - 1

**Ref. No: UTT/20/0368/HHF** - Walsingham Dunmow Road Hatfield Heath  
CM22 7EE

Insertion of 5 No. Velux windows and 1 No. sun tunnel into the existing roof above the garage. – **No objection**

**Ref. No: UTT/20/0337/HHF** - Grandview Chelmsford Road Hatfield Heath CM22 7BD  
Single Storey Rear Extension (Amended design to that approved under application number UTT/19/1857/HHF) – **No objection**

**Ref. No: UTT/20/0316/HHF** - The Paddocks Stortford Road Hatfield Heath CM22 7DL  
Extension to existing cart lodge to create garden store – **No objection**

**Ref. No: UTT/20/0298/LB** - Corringales Dunmow Road Hatfield Heath CM22 7BN  
Proposed single storey rear garden room extension and internal alterations – **No objection**

**Ref. No: UTT/20/0297/HHF** - Corringales Dunmow Road Hatfield Heath CM22 7BN  
Proposed single storey garden room extension and internal alterations – **No objection subject to Listed Building consent.**

**Ref. No: UTT/20/0286/FUL** - Police Station Chelmsford Road Hatfield Heath Bishops Stortford  
Hertfordshire CM22 7BH

Change of use and conversion of disused Police Station to form 2 no. semi-detached dwellings – **No objection**

**Ref. No: UTT/20/0253/HHF** - Home Farm Matching Road Hatfield Heath CM22 7AS  
Proposed extension to existing garages and construction of 3 no. new garages, as an extension to the existing, forming an L shape plan.- **No objection**

**Ref. No: UTT/20/0254/HHF** - Downfield House Chelmsford Road Hatfield Heath CM22 7BD  
Proposed demolition of existing conservatory and erection of replacement single storey rear extension and two storey side extension.

**Objection**

**Hatfield Heath Parish Council objects on the basis of loss of garage. Building on the boundary line and overdevelopment on the left-hand side of the property.**

**c) Planning enforcement issues (to note only)**

**Ref. No: ENF/20/0049/B** - White Horse Inn The Heath Hatfield Heath Bishops Stortford CM22 7EB

Unauthorized signage on a listed building

**2605 Parking Management and maintenance of the Council carparks**

TC reported that the new tarmac in the village car park is starting to crumble. Clerk to contact contractors for repair.

No further progress has been made on either the Church Road or village car park issues because of other priorities. ML to check if the Church Road car park actually needs planning permission or 'resurfacing of existing car park' will be accepted. Plans must anyway be held over until the area dries out.

**2606 Allotment Report**

RB reported that the total monies due to the Allotment Society is £1,270.00 this was paid over 3 years. Year 1; £410.00, Year 2 £430.00 and Year 3 £430.00. The Allotment Society do not as yet have a bank account. All agreed to hold money until they have an account.

The remaining open issue is insurance coverage and whether this is covered by the PC insurance or not, Clerk to check before the end of the week. **JD**

**2607 Major Flooding on the Stortford Road**

NR and MB reported that they had been in talks with CC S Barker, Highways, Flooding/waterways and residents on Stortford Road. Reports of the CCTV pipe investigation have been circulated. Quote for planning application for all three areas requiring attention is £4800 +vat.

ML reported that he had spoken to Joy Darby EALC, and in her opinion the parish council doesn't own the land so therefore cannot pay for the works. NR stated that Cllr S Barker solicitor Katie Rae at UDC had issued conflicting information stating we can pay for the works under section 260 1936. NR and MB to have a meeting with both solicitors as they are conflicting information. NR feels that the flooding in Stortford Road is not only a village issue but a safety issue also and feels the parish council has to act.

**2608 War Memorial Maintenance**

SS reported that she had a meeting with Quentin and have a photo in 1920 where the letters were black and would like to see the war memorial in its original state. The box hedge needs to be replaced by different plant as box hedge has box blight.

SS attending the war memorial tomorrow with Clerk for quotation.  
(also discussed under Correspondence)

**2609 Highways Matters**

SS reported that tree warden Bill McCarthy was intending to come but was unable and will try and attend the next meeting.

Potholes to be reported in Broomfields

Cox Ley road sign is broken Clerk to chase. **JD**

A-boards – MB to provide a visual proposal for consolidated signage.

**2610 Subcommittee structure and membership**

Agreed to be held over.

**2611 Village Green**

The Village Festival date will be 28<sup>th</sup> June 2020.

ML expressed thanks to those that helped the village with removal of the fallen tree and asked the Clerk to formally write. SS to provide addresses for the Clerk.

**2612 Stansted Airport**

ML reported Stansted was refused and no appeal has so far been submitted. Stansted airport has the highest car parking charges which are rising by £5. All agreed that the Clerk writes to Stansted airport expressing disappointment by the decision.

**2613 Provision and maintenance of Defibrillators**

Clerk reported that the defibrillator is all up and running. Clerk also does a monthly check on all equipment. Clerk to provide list of original people trained for this and contact to ask if another training session is needed.

**JD**

**2614 Reports from Members on meetings attended**

Church flower festival – all agreed to put notices up.

**2615 Agenda items for the next meeting**

Re-invite PC S Sharman to next meeting; to discuss how a Community Police Officer would benefit the village/ Invite Cabinet member to explain Neighbourhood plan / War Memorial maintenance/Website plans/Flooding/Car parks

**2616 Date of the next meeting**

The next meeting will be held on Wednesday 1<sup>st</sup> April 2020.

*The meeting closed at 9:50pm*